

MINUTES

VILLAGE OF TIJERAS

COUNCIL MEETING

MONDAY, JANUARY 27, 2020 AT 6:00 P.M.

COUNCIL CHAMBERS

1. **CALL TO ORDER**

Meeting called to order at 6:00 PM

Please turn off cell phones
Or
Set to silent mode

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL/DETERMINATION OF QUORUM**

| | | | | | | | |
|----------------|-----|----|---|----|---|----|---|
| DJ | | FG | X | MW | X | YG | X |
| Quorum present | Yes | No | | | | | |

4. **INTRODUCTION OF GUESTS**

Kevin Eades, Molzen Corbin
Rita Rivera, Senior Center
Dianne Dilallo, Business Owner
Judy Baca De Arones, Resident
Terri Hernandez, Fire Dept
Marie Wilson, Resident

Juan Hernandez, Fire Chief
Larry Seebinger, Finance Director
Wayne Dadley, Business Applicant
Luis Arones, Resident
David Wilson, Resident
Rowena Baca, Resident

5. **Approval of Agenda**

| | | | | |
|----------------------------|-----------------|--|---------------------|----------------------|
| A C T I O N | Motion | Motion to approve Agenda for January 27 th , 2020 | | |
| | Made by: | Maxine Wilson | Councilor Johnson- | Councilor F Garcia-Y |
| | Second by: | Felix Garcia | Councilor Wilson- Y | Councilor Y Garcia-Y |
| | Motion carried? | PASSED | FAILED | |

6. **Council to approve Previous Minutes**

[Attach A 010820 Special Council Meeting Minutes.doc](#)

[Attach B 012220 Special Council Meeting Minutes.doc](#)

[Attach C 012220 Personnel Workshop Minutes.docx](#)

| | | | | |
|----------------------------|-----------------|-------------------------------|---------------------|----------------------|
| A C T I O N | Motion | Motion to approve all minutes | | |
| | Made by: | Maxine Wilson | Councilor Johnson- | Councilor F Garcia-Y |
| | Second by: | Yvette Garcia | Councilor Wilson- Y | Councilor Y Garcia-Y |
| | Motion carried? | PASSED | FAILED | |

7. **Council to Consider and Approve RFP to be sent out for Legal Services**

Currently on a month to month basis but would like to get under contract with an attorney firm.

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|----------------------------|-----------------|--|---------------------|----------------------|
| A C T I O N | Motion | Motion to approve Mayor to send out RFP for Legal Services | | |
| | Made by: | Maxine Wilson | Councilor Johnson- | Councilor F Garcia-Y |
| | Second by: | Yvette Garcia | Councilor Wilson- Y | Councilor Y Garcia-Y |
| | Motion carried? | PASSED | FAILED | |

8. **Council to approve Contract with New Mexico Cleaning Co.**

[Attach D New Mexico Cleaning Co.pdf](#)

We currently do not have a janitor with us, and the building is starting to show it. It is a 30-day contract and is \$800 a month and will come in twice a week.

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|----------------------------|-----------------|--|---------------------|----------------------|
| A C T I O N | Motion | Motion to approve contract with New Mexico Cleaning Co | | |
| | Made by: | Maxine Wilson | Councilor Johnson- | Councilor F Garcia-Y |
| | Second by: | Yvette Garcia | Councilor Wilson- Y | Councilor Y Garcia-Y |
| | Motion carried? | PASSED | FAILED | |

9. **Council to approve ZA 1099 New Business Affordable Fencing LLC**

[Attach E ZA 1099 Affordable Fencing.pdf](#)

This did not run through Zoning. Both the Clerk and P&Z Chairmen agreed that there is nothing in our Ordinance that states that a new business that is only requesting business license has to go to P&Z, so this is going straight to Council.

Councilor Wilson questioned if the owner was planning on storing stuff there. Yes, some of the materials and the land has some space for that. Councilor Wilson questioned what his hours would be operating, which will be 8-5.

Councilor Wilson questioned what kind of traffic they will have, which won't be a lot except for people coming in and out ordering services. He may need signs but if he wants to do that there is something in the P&Z Ordinance that may require him to go and get approved before. Councilor Y. Garcia questioned if he would be using a welder on the property and if he is to make sure that the Fire Marshall is involved with that.

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|----------------------------|-----------------|--|---------------------|----------------------|
| A C T I O N | Motion | Motion to approve ZA 1099 New Business for Affordable Fencing LLC | | |
| | Made by: | Felix Garcia | Councilor Johnson- | Councilor F Garcia-Y |
| | Second by: | Maxine Wilson | Councilor Wilson- Y | Councilor Y Garcia-Y |
| | Motion carried? | PASSED | FAILED | |

10. **Council to approve Reimbursement for Repairs for Water System at 5 Gonzales Road**

[Attach F 5 Gonzales Reimbursement Letter.pdf](#)

Need to check in to see the legalities of reimbursement and investigate further into pipe.

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|----------------------------|-----------------|---|---------------------|----------------------|
| A C T I O N | Motion | Motion to postpone for further information | | |
| | Made by: | Maxine Wilson | Councilor Johnson- | Councilor F Garcia-Y |
| | Second by: | Felix Garcia | Councilor Wilson- Y | Councilor Y Garcia-Y |
| | Motion carried? | PASSED | FAILED | |

11. **Council to review and approve SAS CPA quote for \$15,372**

[Attach G SAS CPA Proposal.pdf](#)

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|----------------------------|-----------------|-------------------------------------|--------------------|---------------------|
| A C T I O N | Motion | Motion to approve as amended | | |
| | Made by: | Maxine Wilson | Councilor Johnson- | Councilor F Garcia- |
| | Second by: | Felix Garcia | Councilor Wilson- | Councilor Y Garcia- |
| | Motion carried? | PASSED | FAILED | |

12. Council to review and approve monthly updates from Molzen Corbin, Kevin Eades

HSIP Patricio Garcia- NMDOT is reviewing a change order document for additional runoff mitigation on site as well as providing additional funding for the project to cover field changes authorized by NMDOT during construction. Once the change is approved, TLC will remobilize to complete the project. Working with NMDOT and FHWA to close out the project to give the Village and additional \$115,000 +/- to pay for changes during the project as initiated by NMDOT.

Sewer Collection System Addition- Contractor is FILE construction. Construction was suspended and will resume per Village direction, pending coordination with residents for service. The project may require a funding extension.

Well #3- \$25,000 of previous remaining Capital Outlay. \$50,000 Capital Outlay (2018). \$250,000 Capital Outlay (2019). Village has approved up to \$225,000 of self-funding to advance this project for drilling. The well design is complete, NMED-CP and Drinking Water Bureau have approved design. Council was to award to Rodgers and Co on Dec 23rd. Awaiting Tijeras compliance with Financial Reporting for concurrent award. Once the well is constructed and tested, the well equipment and building can be designed PNM electrical service as well to the site.

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|----------------------------|-----------------|---|---------------------|----------------------|
| A C T I O N | Motion | Motion to approve monthly updates from Molzen Corbin | | |
| | Made by: | Maxine Wilson | Councilor Johnson- | Councilor F Garcia-Y |
| | Second by: | Yvette Garcia | Councilor Wilson- Y | Councilor Y Garcia-Y |
| | Motion carried? | PASSED | FAILED | |

13. Council to review and approve Financials

- [Attach H October 2019 Financials.pdf](#)
- [Attach I November 2019 Financials.pdf](#)
- [Attach J December 2020 Financials.pdf](#)

Councilor Wilson had questions and emailed Larry and said he was quick with his response so had no further comments. Suggests that we cc all of the Councilors with the answers to her questions that way everyone stays in the loop.
 Councilor Y. Garcia had a question on checks for October Financials, Larry said he will look into it. Also question on a transfer that was for eight thousand.
 Councilor F. Garcia had a question on check for Jeff Claypool.

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|----------------------------|-----------------|---|---------------------|----------------------|
| A C T I O N | Motion | Motion to approve Financials for October, November, and December | | |
| | Made by: | Maxine Wilson | Councilor Johnson- | Councilor F Garcia-Y |
| | Second by: | Yvette Garcia | Councilor Wilson- Y | Councilor Y Garcia-Y |
| | Motion carried? | PASSED | FAILED | |

14. **Council to review and approve purchase of \$187.50 for NFPA Fire Code Handbook taken out of Fire Fund**

[Attach K NFPA Code Handbook Quote.pdf](#)

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|----------------------------|-----------------|---|---------------------|----------------------|
| A C T I O N | Motion | Motion to approve \$187.50 for NFPA Fire Code Handbooks | | |
| | Made by: | Maxine Wilson | Councilor Johnson- | Councilor F Garcia-Y |
| | Second by: | Felix Garcia | Councilor Wilson- Y | Councilor Y Garcia-Y |
| | Motion carried? | PASSED | FAILED | |

15. **Council to review and approve purchase of \$1,022.80 for Fire Department IFSTA Manuals taken out of Fire Fund**

[Attach L IFSTA Manuals Quote.pdf](#)

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|----------------------------|-----------------|---|---------------------|----------------------|
| A C T I O N | Motion | Motion to approve \$1,022.80 for Department IFSTA Manuals | | |
| | Made by: | Felix Garcia | Councilor Johnson- | Councilor F Garcia-Y |
| | Second by: | Yvette Garcia | Councilor Wilson- Y | Councilor Y Garcia-Y |
| | Motion carried? | PASSED | FAILED | |

16. **Mayor Comments**

17. **Councilor Comments**

18. **Public Comments**

19. **Updates**

Senior Center Updates

In October the seniors went on a field trip to the Apple Orchard in the Manzano mountains and to the Thomas bean farm. We had a Public Hearing regarding the Area Planning Services for Seniors. Seniors went to the Prime Time 50+ Expo at the Embassy Suites. We celebrated the October birthdays Gabe Trujillo was the DJ. Seniors went to Alameda senior center for the Halloween party.

From October through November we had a 6-week class on Diabetes Self-Management. Starting on February 6, 13, 20 and 27th 2020 from 1:00-4:00 we are having a free diabetes cooking class called Kitchen Creations. If you know anyone that wants to take this class have them call the senior center at 286-4220 to sign up. On October 28, 2019 we had a food pantry sponsored by Silver Horizon.

In November we celebrated November birthdays. In December we had our Christmas party together with the birthday celebration. Judy Chavez from 89.1 from 89.1 came to join us for the Christmas party.

We also had a visit from Mr & Mrs Klaus. As per the city of Albuquerque seniors now need to call 930-2658 to order lunches. Levy Jaramillo cooked the beans and posole, Eileen cooked the Red Beef Enchiladas and I made the red chili for the Christmas Party.

Our next AARP Drivers Safety Class will be on Today Monday March 30, 2020 at 12:00. Donations- Mayor Jake Burton- Poinsettia to give away as a door prize for the Christmas party. Maxine Wilson- 1 can coffee, 2 coffee creamers and 7 gifts for the Christmas party to give away as door prizes. Tops Group-1 case of water Lance & Judy McKinney- 2 cans of coffee 4 case of water Levy Jaramillo- 1 can of decaf coffee. Merilyn Gutierrez- 1 can of coffee. Cecilia Herrera- 1 can of coffee Virginia Dalin- 6 cans. Romie Crespin- 2 cases of Pepsi. Richard Davalos- Little Debbie and Dozen Donuts. Daniel Hernandez- Dozen Donuts

FD Minutes

-Dec 4th EMS night with CNM instructor Bruce. Bruce did a training on hypothermia. How to treat hypothermia do the cold weather months that are a head of us. What to look for with hypothermia. Dec 6th EMS did a tree lighting with the Village of Tijeras and provided lights. Dec 11th EMS night trained on IV bags and how to be sterile. Trained on doing vitals on patients with speed. Dec 18th had Christmas potluck and white elephant with the Fire Fighters and their family. Dec 25th No meeting for Christmas. Department had 1 EMS call and 1 Fire call.

20. Postponed Items

P&Z Ordinance in progress postponed from 2018

Water Ordinance in progress postponed from 2018

21. Time and Place of Next Meetings

| Meeting Date, Time | Meeting Type, Topic | Meeting Location | Attending |
|--------------------------|---------------------|------------------|------------|
| February 3, 2020 6:00pm | P&Z Meeting | Village Chambers | Commission |
| February 10, 2020 6:00pm | Council Meeting | Village Chambers | Councilors |
| February 17, 2020 6:00pm | P&Z Meeting | Village Chambers | Commission |
| February 24, 2020 6:00pm | Council Meeting | Village Chambers | Councilors |

ADJOURNMENT

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of an amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at 505-281-1220 at least three (3) days prior to the meeting.

Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsection (2) limited personnel matters; (5) discussion of bargaining strategy preliminary to collective bargaining negotiations; (7) attorney-client privilege pertaining to threatening or pending litigation in which the public is or may become a participant; (8) discussion of the purchase, acquisition or disposal of real property or water rights by the public body. Speakers limited to 2 minutes.