

MINUTES

VILLAGE OF TIJERAS

COUNCIL MEETING

MONDAY AUGUST 3, 2020 AT 6:00 P.M.

COUNCIL CHAMBERS

The Village of Tijeras will be using a format that complies with the recent New Mexico Department of Health's public health emergency order governing mass gatherings because of COVID-19. Public in-person attendance Monday evening will not be allowed. Minimal Village staff will be in attendance to present items and most Councilors will be participating by phone or video conference.

The agenda has been streamlined to focus on time-sensitive matters. Members of the public interested in watching the meeting can view the agenda and live-stream the meeting from home via Zoom using this link and accessing the meeting for August 3, 2020.

Join Zoom Meeting

<https://zoom.us/j/97093389524?pwd=c3czNVRjektkR1dwYWtJVWJBT1lmQT09>

Meeting ID: 970 9338 9524

Passcode: 619269

One tap mobile

+1 253 215 8782 US (Tacoma)

1. **CALL TO ORDER**

Meeting called to order at 6:04

Please turn off cell phones Or Set to silent mode

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL/DETERMINATION OF QUORUM**

DJ	X	FG	X	MW	X	YG	X
Quorum present		Yes	No				

4. **INTRODUCTION OF GUESTS**

5. **Approval of Agenda**

A C T I O N	Motion			
	Made by:			
	Second by:			
	Motion carried?	PASSED	FAILED	

6. **Council to Review and Approve Previous Council Minutes**

[Attachment A 072020 Council Meeting Minutes.doc](#)
[Attachment B 072420 Council Meeting Minutes.docx](#)

A C T I O N	Motion			
	Made by:			
	Second by:			
	Motion carried?	PASSED	FAILED	

7. **Council to Consider the Purchase of Joanne Cahill Property located at 10 Camino Municipal, Tijeras, NM.**

[Attachment C Appraisal 10 Camino.pdf](#)

[Attachment D MA for Estate of Joanne Cahill.pdf](#)

A C T I O N	Motion		
	Made by:		
	Second by:		
	Motion carried?	PASSED	FAILED

8. **Council to review and approve ZA 1111, Home based business registration for Carly Zees Corner LLC**

[Attachment E ZA1111 Carly Zees Corner LLC Home-Based Business.pdf](#)

A C T I O N	Motion		
	Made by:		
	Second by:		
	Motion carried?	PASSED	FAILED

9. **Council to Reconsider the Sale of Three Vacant Lots Located at 15 Tijeras Ave, Tijeras NM in leu of a New and Valid Appraisal**

[Attachment F Appraisal Report for 15 Tijeras Ave, Tijeras NM by Colliers International Valuation & Advisory Services.pdf](#)

[Attachment G NM State Statute Authority to Sell or Lease Municaipal Utility facilities or Real Property; Notice; Referendum.pdf](#)

[Attachment H Small triangular lot TIJERAS NM 87059 \(2\).pdf](#)

[Attachment I Apprasial for 15 Tijeras Ave ABQ200148 \(004\).pdf](#)

10. **Council to Consider and Approve the Contract Between the Village of Tijeras and Prodigy Builders for Water and Wastewater Operations and Maintenance Services.**

Attachment: Draft Contract with Prodigy Builders, Inc.

A C T I O N	Motion		
	Made by:		
	Second by:		
	Motion carried?	PASSED	FAILED

11. **Council to Consider and Approve Resolution 2020-20, A Resolution By the Village of Tijeras to Designate Prodigy Builders, Inc as the Water and Wastewater Operators for the Village.**

[Attachment K Resolution 2020-20 A Resolution by the VOT Designating Prodigy Builders as the VOT Water and Wastewater Operators.docx](#)

A C T I O N	Motion		
	Made by:		
	Second by:		
	Motion carried?	PASSED	FAILED

12. **Council to Review and Approve May and June 2020 Financials.**

[Attachment L May 2020 Financials.pdf](#)
[Attachment M June 2020 Financials.pdf](#)

A C T I O N	Motion		
	Made by:		
	Second by:		
	Motion carried?	PASSED	FAILED

13. Council to Appoint Nick Kennedy as the Village of Tijeras Deputy Clerk Effective August 17, 2020 with a Starting Salary of \$58K.

[Attachment N Nick Kennedy Resume Deputy Clerk.docx](#)
[Attachment O Application - N Kennedy - Deputy Clerk.pdf](#)

A C T I O N	Motion		
	Made by:		
	Second by:		
	Motion carried?	PASSED	FAILED

14. Public Comments

The Village encourages public comment via email at clerk@villageoftijeras.com . Citizens are asked to type PUBLIC COMMENT in the subject line of the email. Within the body of the email, individuals should include a name, address, whether the comment pertains to a specific item on the agenda, and the comment.

Public comments about items will be accepted prior to the meeting, to be read into the meeting at the appropriate time. In addition, the email address will be monitored during the meeting for comments to be received during the live proceedings and read into the record when the Mayor calls for public comment.

No public comment

15. Updates

a. Mayor Bruton

- i. Water billing online went live today, can pay on the home page of the website. The Mayor was the first person to pay his bill online. Receipt went to his email.
- ii. Well No. 3, the drilling rig has left and another rig was doing sanitization. They began test pumping today and will happen for the next week. We will know how much water we will be able to draw from the well. The BOR money will hopefully come through in September, but the Capital Outlay will probably be held up until February. They are speculating a 100-150 gallons a minute to be pumped out of the well, which exceed expectations and it will be very productive.

b. Councilors

- i. Councilor Wilson wanted to know who graded Los Vallecitos road, Clerk Brown stated that Dominic cleaned up after the monsoon, Councilor Wilson stated the residents were happy with the results.
- ii. Councilor Wilson also stated that this administration responds quickly.

- iii. Councilor Johnson complimented Dominic's work on Pine View. Clerk Brown stated that the culvert on Pine View is slated to be replaced.
- iv. Councilor Y. Garcia seconded what Councilor Wilson said about the team and appreciates the communication. She also stated that residents in the past haven't had comments because they do not know what is going on and if it would be possible to move public comment to the beginning of the meeting. The Mayor liked that idea and Clerk also stated that it would be reflected on the next agenda. Lastly, she said a huge thank you to the staff for donating time to Ronnie Garcia's memorial service.
- v. Councilor F. Garcia said thank you to everyone who was involved in Ronnie's memorial service. Secondly, he asked when we are going to start working on the PERA issue. The Mayor responded that the attorney is handling it and it is moving forward.
- a. Clerk/Treasurer Update
 - i. Clerk Brown stated that the new Facebook page is up and running, that the summer intern's last day was this week, that the office was working on an application for CARES Act funding, and that a file management project is underway.

16. Time and Place of Next Meetings

THE NEXT MEETING OF THE VILLAGE OF TIJERAS GOVERNING BODY WILL BE HELD ON MONDAY, AUGUST 17, 2020. THE MEETINGS WILL BE HELD VIA A VIRTUAL PLATFORM UNTIL RESTRICTIONS ON PUBLIC GATHERINGS MANDATED BY THE DECLARATION OF A PUBLIC HEALTH EMERGENCY ARE LIFTED.

ADJOURNMENT

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of an amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at 505-281-1220 at least three (3) days prior to the meeting.

Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsection (2) limited personnel matters; (5) discussion of bargaining strategy preliminary to collective bargaining negotiations; (7) attorney-client privilege pertaining to threatening or pending litigation in which the public is or may become a participant; (8) discussion of the purchase, acquisition or disposal of real property or water rights by the public body. Speakers limited to 2 minutes.