**AGENDA**

VILLAGE OF TIJERAS

COUNCIL MEETING

MONDAY, OCTOBER 5, 2020 AT 6:00 P.M.

COUNCIL CHAMBERS

The Village of Tijeras will be using a format that complies with the recent New Mexico Department of Health’s public health emergency order governing mass gatherings because of COVID-19. Public in-person attendance Monday evening will not be allowed. Minimal Village staff will be in attendance to present items and most Councilors will be participating by phone or video conference.

The agenda has been streamlined to focus on time-sensitive matters. Members of the public interested in watching the meeting can view the agenda and live-stream the meeting from home via Zoom using this link and accessing the meeting for October 5, 2020.

Join Zoom Meeting

<https://zoom.us/j/92402633182?pwd=b2U4dHAxU2J4bTRHWWc2UTcyWFhZZz09>

Meeting ID: 924 0263 3182

Passcode: 518445

One tap mobile

+16699009128,,92402633182#,,,,,,0#,,518445# US (San Jose)

1. **CALL TO ORDER**

**Please turn off cell phones**

**Or**

**Set to silent mode**

|  |
| --- |
| **Meeting called to order at** |

1. **PLEDGE OF ALLEGIANCE**

1. **ROLL CALL/DETERMINATION OF QUORUM**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| DJ |  | FG | |  | | MW | |  | YG |  |
| Quorum present | | | Yes | | No | |

1. **INTRODUCTION OF GUESTS**

William Zarr, Village Attorney

Peggy Pohl, Resident

Juan Hernandez, Fire Chief

Hector Casturita

Paula Burns

1. **Public Comments**

The Village encourages public comment via email at [clerk@villageoftijeras.com](mailto:clerk@villageoftijeras.com) . Citizens are asked to type PUBLIC COMMENT in the subject line of the email. Within the body of the email, individuals should include a name, address, whether the comment pertains to a specific item on the agenda, and the comment.

Public comments about items will be accepted prior to the meeting, to be read into the meeting at the appropriate time. In addition, the email address will be monitored during the meeting for comments to be received during the live proceedings and read into the record when the Mayor calls for public comment.

1. **Approval of Agenda**

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| **A**  **C**  **T**  **IO**  **N** | **Motion** |  | | |
| **Made by:** |  | | **Councilor Johnson- Councilor F Garcia-**  **Councilor Wilson - Councilor Y Garcia-** |
| **Second by:** |  | |
| **Motion carried?** | **PASSED** | **FAILED** |

1. **Council to Review and Approve Previous Council Minutes**

[Attachment A 092620 Minutes.pdf](Attachment%20A%20092620%20Minutes.pdf)

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| **A**  **C**  **T**  **IO**  **N** | **Motion** |  | | |
| **Made by:** |  | | **Councilor Johnson- Councilor F Garcia-**  **Councilor Wilson - Councilor Y Garcia-** |
| **Second by:** |  | |
| **Motion carried?** | **PASSED** | **FAILED** |

1. **Council to Consider the Appeal of Peggy Pohl for Past Due Fees on Water Account #005**

[Attachment B Peggy Pohl Water Bill.pdf](Attachment%20B%20Peggy%20Pohl%20Water%20Bill.pdf)

[Attachment C Peggy Pohl Water Usage Report.pdf](Attachment%20C%20Peggy%20Pohl%20Water%20Usage%20Report.pdf)

[Attachment D Pohl Disconnect Note.pdf](Attachment%20D%20Pohl%20Disconnect%20Note.pdf)

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| **A**  **C**  **T**  **IO**  **N** | **Motion** |  | | |
| **Made by:** |  | | **Councilor Johnson- Councilor F Garcia-**  **Councilor Wilson - Councilor Y Garcia-** |
| **Second by:** |  | |
| **Motion carried?** | **PASSED** | **FAILED** |

1. **Council to Review and Approve Hiring of Paula Burns as Temporary Building Screener**

[Attachment E Paula Burns Application Materials.pdf](Attachment%20E%20Paula%20Burns%20Application%20Materials.pdf)

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| **A**  **C**  **T**  **IO**  **N** | **Motion** |  | | |
| **Made by:** |  | | **Councilor Johnson- Councilor F Garcia-**  **Councilor Wilson - Councilor Y Garcia-** |
| **Second by:** |  | |
| **Motion carried?** | **PASSED** | **FAILED** |

1. **Council to Review and Approve Hiring of Hector Castruita as Maintenance Technician/Water Operator**

[Attachment F Hector Castruia Application Materials.pdf](Attachment%20F%20Hector%20Castruia%20Application%20Materials.pdf)

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| **A**  **C**  **T**  **IO**  **N** | **Motion** |  | | |
| **Made by:** |  | | **Councilor Johnson- Councilor F Garcia-**  **Councilor Wilson - Councilor Y Garcia-** |
| **Second by:** |  | |
| **Motion carried?** | **PASSED** | **FAILED** |

1. **Council to Review and Approve Travel for Fire Department to Pick-up New Brush Truck**

[Attachment G Hotel Reservation.pdf](Attachment%20G%20Hotel%20Reservation.pdf)

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| **A**  **C**  **T**  **IO**  **N** | **Motion** |  | | |
| **Made by:** |  | | **Councilor Johnson- Councilor F Garcia-**  **Councilor Wilson - Councilor Y Garcia-** |
| **Second by:** |  | |
| **Motion carried?** | **PASSED** | **FAILED** |

1. **Council to Review and Approve Quote for Repairs to Fire Department Vehicle**

[Attachment H Fire Engine Repair Quote.pdf](Attachment%20H%20Fire%20Engine%20Repair%20Quote.pdf)

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| **A**  **C**  **T**  **IO**  **N** | **Motion** |  | | |
| **Made by:** |  | | **Councilor Johnson- Councilor F Garcia-**  **Councilor Wilson - Councilor Y Garcia-** |
| **Second by:** |  | |
| **Motion carried?** | **PASSED** | **FAILED** |

1. **Council to Consider and Approve Resolution 2020-28, A Resolution by the Village of Tijeras to Create a List of Approved Water Conservation Products**

[Attachment J Resolution 2020-28.docx](Attachment%20J%20Resolution%202020-28.docx)

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| **A**  **C**  **T**  **IO**  **N** | **Motion** |  | | |
| **Made by:** |  | | **Councilor Johnson- Councilor F Garcia-**  **Councilor Wilson - Councilor Y Garcia-** |
| **Second by:** |  | |
| **Motion carried?** | **PASSED** | **FAILED** |

1. **Council to Consider and Approve Resolution 2020-29, A Resolution by the Village of Tijeras to Institute a Water Utility Fee Schedule**

[Attachment K Resolution 2020-29.docx](Attachment%20K%20Resolution%202020-29.docx)

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| **A**  **C**  **T**  **IO**  **N** | **Motion** |  | | |
| **Made by:** |  | | **Councilor Johnson- Councilor F Garcia-**  **Councilor Wilson - Councilor Y Garcia-** |
| **Second by:** |  | |
| **Motion carried?** | **PASSED** | **FAILED** |

1. **Council to Call for Public Hearing on Water Ordinance**

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| **A**  **C**  **T**  **IO**  **N** | **Motion** |  | | |
| **Made by:** |  | | **Councilor Johnson- Councilor F Garcia-**  **Councilor Wilson - Councilor Y Garcia-** |
| **Second by:** |  | |
| **Motion carried?** | **PASSED** | **FAILED** |

1. **Council to Call for Public Hearing on Personnel Ordinance**

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| **A**  **C**  **T**  **IO**  **N** | **Motion** |  | | |
| **Made by:** |  | | **Councilor Johnson- Councilor F Garcia-**  **Councilor Wilson - Councilor Y Garcia-** |
| **Second by:** |  | |
| **Motion carried?** | **PASSED** | **FAILED** |

1. **Council to Review and Approve Quote for Drive-in Movie Set-up**

[Attachment L Outdoor Movie Theater System - Silver Package.pdf](Attachment%20L%20Outdoor%20Movie%20Theater%20System%20-%20Silver%20Package.pdf)

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| **A**  **C**  **T**  **IO**  **N** | **Motion** |  | | |
| **Made by:** |  | | **Councilor Johnson- Councilor F Garcia-**  **Councilor Wilson - Councilor Y Garcia-** |
| **Second by:** |  | |
| **Motion carried?** | **PASSED** | **FAILED** |

1. **Council to Review and Approve List of Record Destruction per Resolution 2020-27**

[Attachment M Oct 5th Shredding Records Index 2020.xls](Attachment%20M%20Oct%205th%20Shredding%20Records%20Index%202020.xls)

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| **A**  **C**  **T**  **IO**  **N** | **Motion** |  | |
| **Made by:** |  | **Councilor Johnson- Councilor F Garcia-**  **Councilor Wilson - Councilor Y Garcia-** |
| **Second by:** |  |

1. **CLOSED MEETING: Pursuant to Section 10-15-1 (H) (2) of the NM Open Meetings Act The Village of Tijeras Governing Body Will Convene in a Closed Session for the Discussion and Deliberation of a Limited Personnel Matter**

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| **A**  **C**  **T**  **IO**  **N** | **Motion** |  | |
| **Made by:** |  | **Councilor Johnson- Councilor F Garcia-**  **Councilor Wilson - Councilor Y Garcia-** |
| **Second by:** |  |

1. **Meeting will Reconvene in Open Session**

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| **A**  **C**  **T**  **IO**  **N** | **Motion** |  | | |
| **Made by:** |  | | **Councilor Johnson- Councilor F Garcia-**  **Councilor Wilson- Councilor Y Garcia-** |
| **Second by:** |  | |
| **Motion carried?** | **PASSED** | **FAILED** |

1. **Updates**
   1. Mayor Bruton
   2. Councilors
   3. Clerk/Treasurer Update
   4. Deputy Clerk Update
   5. Fire Department Update

[Attachment N September Minutes.doc](Attachment%20N%20September%20Minutes.doc)

* 1. Senior Center Update

[Attahcment O VILLAGE OF TIJERAS CENTER OCTOBER 2020.docx](Attahcment%20O%20VILLAGE%20OF%20TIJERAS%20CENTER%20OCTOBER%202020.docx)

1. **Time and Place of Next Meetings**

## The Next Meeting of the Village of Tijeras Governing Body will be held on Monday, October 19, 2020. The meetings will be held via a virtual platform until restrictions on public gatherings mandated by the declaration of a public health emergency are lifted.

**ADJOURNMENT**

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of an amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at 505-281-1220 at least three (3) days prior to the meeting.

Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsection (2) limited personnel matters; (5) discussion of bargaining strategy preliminary to collective bargaining negotiations; (7) attorney-client privilege pertaining to threatening or pending litigation in which the public is or may become a participant; (8) discussion of the purchase, acquisition or disposal of real property or water rights by the public body. Speakers limited to 2 minutes.