

AGENDA

VILLAGE OF TIJERAS

COUNCIL MEETING

MONDAY, OCTOBER 19, 2020 AT 6:00 P.M.

COUNCIL CHAMBERS

The Village of Tijeras will be using a format that complies with the recent New Mexico Department of Health's public health emergency order governing mass gatherings because of COVID-19. Public in-person attendance Monday evening will not be allowed. Minimal Village staff will be in attendance to present items and most Councilors will be participating by phone or video conference.

The agenda has been streamlined to focus on time-sensitive matters. Members of the public interested in watching the meeting can view the agenda and live-stream the meeting from home via Zoom using this link and accessing the meeting for October 19, 2020.

Join Zoom Meeting

<https://zoom.us/j/91610091523?pwd=VGluU01WanRkWk04U0Z6NW9rb1ZtUT09>

Meeting ID: 916 1009 1523

Passcode: 972266

One tap mobile

+16699009128,,91610091523#,,,,,0#,,972266# US (San Jose)

1. **CALL TO ORDER**

Meeting called to order at 6:02

Please turn off cell phones
Or
Set to silent mode

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL/DETERMINATION OF QUORUM**

| | | | | | | | |
|----------------|---|-----|----|----|---|----|---|
| DJ | X | FG | | MW | X | YG | X |
| Quorum present | | Yes | No | | | | |

4. **INTRODUCTION OF GUESTS**

William Zarr, Village Attorney

Danny Jaramillo, P&Z Chairman

5. Public Comments

The Village encourages public comment via email at clerk@villageoftijeras.com . Citizens are asked to type PUBLIC COMMENT in the subject line of the email. Within the body of the email, individuals should include a name, address, whether the comment pertains to a specific item on the agenda, and the comment.

Public comments about items will be accepted prior to the meeting, to be read into the meeting at the appropriate time. In addition, the email address will be monitored during the meeting for comments to be received during the live proceedings and read into the record when the Mayor calls for public comment.

No public comment.

6. Approval of Agenda

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|----------------------------|-----------------|---------------------------------------|---------------------|----------------------|
| A C T I O N | Motion | Motion to approve agenda for 10/19/20 | | |
| | Made by: | Johnson | Councilor Johnson-Y | Councilor F Garcia- |
| | Second by: | Y. Garcia | Councilor Wilson-Y | Councilor Y Garcia-Y |
| | Motion carried? | PASSED | FAILED | |

7. Council to Review and Approve Previous Council Minutes

[Attachment A 092120 Minutes.pdf](#)

[Attachment B 092220 Water Ordinance Workshop Minutes.pdf](#)

[Attachment C 092120 Personnel Ordinance Workshop Minutes.pdf](#)

[Attachment D 100520 Minutes.pdf](#)

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|----------------------------|-----------------|--|---------------------|----------------------|
| A C T I O N | Motion | Motion to approve as a consent agenda the minute sfor 09/21/20 (Council), 09/21/20 (Workshop), 09/22/20 (Workshop), and 10/05/20 (Council) | | |
| | Made by: | Wilson | Councilor Johnson-Y | Councilor F Garcia- |
| | Second by: | Y. Garcia | Councilor Wilson-Y | Councilor Y Garcia-Y |
| | Motion carried? | PASSED | FAILED | |

8. **Council to Review and Approve September Financials**

[Attachment E September 2020 Financials.pdf](#)

[Attachment F September BOA Statement.pdf](#)

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|----------------------------|-----------------|--|---------------------|----------------------|
| A C T I O N | Motion | Motion to approve September financials and Bank of America statement | | |
| | Made by: | Y. Garcia | Councilor Johnson-Y | Councilor F Garcia- |
| | Second by: | Johnson | Councilor Wilson-Y | Councilor Y Garcia-Y |
| | Motion carried? | PASSED | FAILED | |

9. **Council to Review and Approve ZA 1117, Village of Tijeras, 8 Camino Municipal**

[Attachment G - ZA 1117 Village of Tijeras 8 Camino Municipal.pdf](#)

Mayor Bruton explained ZA 1117 refers to the drive-in theater and the Council previously approved it. He added the application has gone through the Planning and Zoning Commission and the Village requires a variance, as the structure will be 30 feet tall and the ordinance imposes a limit of 26 feet. Mayor Bruton also noted the project is well within required setbacks and there is support in the community for it.

Councilor Johnson asked about the date of the first showing and the film to be shown. Mayor Bruton replied the first showing would be the film *Beetlejuice* or *Haunted Mansion* on the evening of October 31st. Councilors Johnson and Y. Garcia expressed their support for *Beetlejuice*.

Clerk Brown noted the projector would be arriving later in the week and the screen is already in the Village’s possession. All that remains is to construct the frame.

Councilor Wilson asked about advertising, to which Mayor Bruton replied the event would be advertised through the newsletter, social media, and possibly the media. Mayor Bruton added the first showing will be free, after which the Village will charge \$10.00 per vehicle.

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|-------------|----------|--|---------------------|---------------------|
| A C T | Motion | Motion to approve ZA 1117 with variance to allow the structure to reach a height of 30 feet. | | |
| | Made by: | Johnson | Councilor Johnson-Y | Councilor F Garcia- |

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|-------------|-----------------|--------|--------------------|----------------------|
| I O N | Second by: | Wilson | Councilor Wilson-Y | Councilor Y Garcia-Y |
| | Motion carried? | PASSED | FAILED | |

10. **Council to Discuss Providing Additional Leveraged Funds to Complete Full Project Scope for CDBG Senior Center Phase 3 Project**

Clerk Brown noted the Senior Center Phase III grant is going out to bid this weekend. She added that the construction will be about 20 percent more expensive than when the project was designed due to inflation. The Department of Finance and Administration has directed the Village to complete the entire project scope to the best of its ability. In order to do so, Clerk Brown stated, the Village will likely need to allocate additional funding to the project. She presented two possible scenarios, one in which the Village pays to repair a damaged wall and the other in which the Village covers the excess scope of Phase III.

Mayor Bruton noted if the original contractors who constructed the damaged wall are still in business, he will pursue having the contractor pay for the repairs.

Councilor Johnson asked about the timeframe for making the decision. Clerk Brown stated she should know more about the budget shortfall in the coming weeks, after selection of a contractor. She suggested revisiting the conversation at the first meeting in November.

Clerk Brown stated completing the entire project scope will improve the Village's likelihood of receiving the same funding in future years, which would be helpful in realizing Village projects such as expanding wastewater facilities.

11. **CLOSED MEETING: Pursuant to Section 10-15-1 (H) (7) of the NM Open Meetings Act, The Village of Tijeras Governing Body Will Convene in a Closed Session for the Discussion and Deliberation of Pending or Threatened Litigation, D 202 CV 2020-05314**

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|----------------------------|-----------------|--|---------------------|----------------------|
| A C T I O N | Motion | Motion to enter closed session for the discussion and deliberation of pending or threatened litigation | | |
| | Made by: | Wilson | Councilor Johnson-Y | Councilor F Garcia- |
| | Second by: | Y. Garcia | Councilor Wilson-Y | Councilor Y Garcia-Y |
| | Motion carried? | PASSED | FAILED | |

12. Meeting will Reconvene in Open Session

Mayor Bruton stated the closed session was limited to discussion of pending litigation and the Council made no decisions.

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|----------------------------|-----------------|--------------------------------------|---------------------|----------------------|
| A C T I O N | Motion | Motion to reconvene in open session. | | |
| | Made by: | Johnson | Councilor Johnson-Y | Councilor F Garcia- |
| | Second by: | Y. Garcia | Councilor Wilson-Y | Councilor Y Garcia-Y |
| | Motion carried? | PASSED | FAILED | |

13. Updates

- a. Mayor Bruton – Mayor Bruton updated the Council on ongoing projects, including the fire department’s acquisition of a new Brush truck, high voter turnout during early voting, a proposal for Road Runner Food Bank to hold a distribution at Village Hall, the small business grant program, a pending road project on Celina Lane, a new food truck operating in the Village, and the fire department’s donation of water from pump and hose testing to the volunteer fire department at La Madera.
- b. Councilors
 - a. Clerk/Treasurer Update
 - b. Deputy Clerk Update – Deputy Clerk Kennedy updated the Council on several projects, including completing the personnel file audit, a status update on the water meter audit, and an update on the Village’s efforts to find a contractor to perform tree-trimming.

14. Time and Place of Next Meetings

THE NEXT MEETING OF THE VILLAGE OF TIJERAS GOVERNING BODY WILL BE HELD ON MONDAY, NOVEMBER 2, 2020. THE MEETINGS WILL BE HELD VIA A VIRTUAL PLATFORM UNTIL RESTRICTIONS ON PUBLIC GATHERINGS MANDATED BY THE DECLARATION OF A PUBLIC HEALTH EMERGENCY ARE LIFTED.

ADJOURNMENT

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of an amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at 505-281-1220 at least three (3) days prior to the meeting.

Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsection (2) limited personnel matters; (5) discussion of bargaining strategy preliminary to collective bargaining negotiations; (7) attorney-client privilege pertaining to threatening or pending litigation in which the public is or may become a participant; (8) discussion of the purchase, acquisition or disposal of real property or water rights by the public body. Speakers limited to 2 minutes.