

**MINUTES
VILLAGE OF TIJERAS
COUNCIL MEETING
MONDAY, FEBRUARY 1, 2021 AT 6:00 P.M.
COUNCIL CHAMBERS**

The Village of Tijeras will be using a format that complies with the recent New Mexico Department of Health’s public health emergency order governing mass gatherings because of COVID-19. Public in-person attendance Monday evening will not be allowed. Minimal Village staff will be in attendance to present items and most Councilors will be participating by phone or video conference.

The agenda has been streamlined to focus on time-sensitive matters. Members of the public interested in watching the meeting can view the agenda and live-stream the meeting from home via Zoom using this link and accessing the meeting for February 1, 2021:

Join Zoom Meeting
<https://zoom.us/j/94424586159?pwd=Wk1TWXJaVXliQkFtRXBmejFDQnY4dz09>
 Meeting ID: 944 2458 6159
 Passcode: 089921
 One tap mobile
 +12532158782,,94424586159#,,,,*089921# US (Tacoma)

1. **Call to Order**

Meeting called to order at 6:00

Please turn off cell phones or set to silent mode
--

2. **Pledge of Allegiance**

3. **Roll Call/Determination of Quorum**

JO	X	FG	X	MW	X	YG	X
Quorum present		Yes	No				

4. **Introduction of Guests**

William Zarr, Village Attorney
 Micah Johnson, Molzen Corbin
 Phil Roberts, Resident

5. **Public Comments**

The Village encourages public comment via email at clerk@villageoftijeras.com . Citizens are asked to type PUBLIC COMMENT in the subject line of the email. Within the body of the email, individuals should include a name, address, whether the comment pertains to a specific item on the agenda, and the comment.

Public comments about items will be accepted prior to the meeting, to be read into the meeting at the appropriate time. In addition, the email address will be monitored during the meeting for comments to be received during the live proceedings and read into the record when the Mayor calls for public comment.

No public comment.

6. **Approval of Agenda**

Mayor Bruton noted Item 9 would need to be removed from the agenda and subsequent items reordered accordingly.

A C T I O N	Motion	Motion to approve the agenda for 02/01/2021 as amended		
	Made by:	Wilson	Councilor Ortiz-Y	Councilor F Garcia-Y
	Second by:	Y. Garcia	Councilor Wilson-Y	Councilor Y Garcia-Y
	Motion carried?	PASSED	FAILED	

7. **Council to Review and Approve Previous Council Minutes**

[Attachment A 011921 Draft Minutes.pdf](#)

A C T I O N	Motion	Motion to approve minutes for 01/19/2021		
	Made by:	Y. Garcia	Councilor Ortiz-Y	Councilor F Garcia-Y
	Second by:	F. Garcia	Councilor Wilson-Y	Councilor Y Garcia-Y
	Motion carried?	PASSED	FAILE D	

8. **Presentation to Council by Micah Johnson, Molzen Corbin, on New GIS Asset Map for Water and Wastewater Infrastructure**

Mayor Bruton noted he came before Council last summer to get approval to purchase an asset mapping system for the Village’s water and wastewater infrastructure. He added

the system provides the coordinates of assets including valves, pipes, grinder pumps, etc. Mayor Bruton stated the system is even more advanced than he anticipated and has the capability to display other layers. He stated Deputy Clerk Kennedy is learning to add additional layers. Deputy Clerk Kennedy stated he is working with staff at MRCOG to learn to do so.

Mr. Johnson stated he populated the tool using as-builts as well as by conducting field work with Dominic Marks. He stated the project is now 99 percent completed, with about 3-4 hours of field work left to do. Mr. Johnson stated the tool will eventually include a system to rank assets by their importance to the system, their condition, etc. He added the mapping tool has a public view so anyone can view it, but only Village staff can make changes. Mr. Johnson noted Village staff can add additional information such as photos and comments. He continued an asset inventory will allow the Village to prioritize which assets it replaces and will make the Village more competitive in seeking funding opportunities. Mr. Johnson stated he does not know of any other similarly sized community with such a system and it was a joy to make.

Mayor Bruton stated the system will allow Village staff to display roads and relevant information such as the last time they were serviced, the thickness of the asphalt, the contractor who performed the work, etc. He added the public view creates a great deal of transparency, noting residents will be able to see when their road was last repaired and get a sense of when they can expect it to be repaved. Mayor Bruton stated when he originally asked for the funding to purchase this system, it was intended simply to create ease-of-access for the Village's maintenance staff. He continued he now sees it will be much more beneficial.

Councilor Wilson asked if this system would have been helpful during the main water line repairs near Celina Ln. Mayor Bruton and Mr. Johnson said it would have.

Councilor F. Garcia expressed his approval for the system and encouraged the Mayor to train Village maintenance staff on the system. Mayor Bruton replied the maintenance staff have been involved in the entire process and will continue to update the system.

Mayor Bruton stated this system will allow the Village to make empirical decisions about which repairs it makes.

Councilor Ortiz asked if the Village owns the wastewater lines. Mayor Bruton replied the Village owns the lines, the pumps, and the land where the pumps sit.

Mayor Bruton asked Clerk Brown to send the link to the tool to all Councilors and post it on the website.

9. **Council to Call for Public Hearing on the Ordinance to Sell Three Vacant Parcels at 15 Tijeras Ave.**

A C T I O N	Motion			
	Made by:		Councilor Ortiz- Councilor Wilson-	Councilor F Garcia- Councilor Y Garcia-
	Second by:			
	Motion carried?	PASSED	FAILED	

9. **Council to Review and Approve December 2020 Financials**

[Attachment B December 2020 Financials.pdf](#)

[Attachment C Notes to Financials December 2020.docx](#)

Councilor Wilson noted she spoke with Finance Director Seebinger regarding her questions and he answered them all. Mayor Bruton asked what kinds of questions she had. Councilor Wilson replied she had questions about some P Card purchases, such as for Cognito Forms. Clerk Brown explained the Village uses Cognito Forms to process and approve time off and overtime requests.

A C T I O N	Motion	Motion to approve December 2020 financials		
	Made by:	Wilson	Councilor Ortiz-Y Councilor Wilson-Y	Councilor F Garcia-Y Councilor Y Garcia-Y
	Second by:	F. Garcia		
	Motion carried?	PASSED	FAILED	

10. **Updates**

- a. Mayor Bruton
 - i. Mayor Bruton gave an update on the proposal by APS to construct a school bus depot at the intersection of Shady Oak Circle and North Zamora. He noted because the property is outside the Village and APS is a government agency, the Village has limited ability to weigh in on the project. Mayor Bruton stated he has been approached by many residents and community members who have concerns about the project and wants to ensure their concerns are addressed. He continued that the facility would be larger than he was originally led to believe. Mayor Bruton encouraged residents and community members to contact the APS school board and said Clerk Brown was working to obtain contact information. He noted he had a meeting last week with Bernalillo County Commissioner Pyskoty, other County staff, and representatives from APS. He said he and Commissioner Pyskoty are doing what they can to support residents who live near the proposed depot.

1. Mr. Roberts stated the proposed project is a shock to his community. He explained that he believes the project runs contrary to a covenant Tijeras Land Estates signed with APS around 1989. Mr. Roberts stated he is concerned that residents who live to the east of the depot will be downwind of diesel fumes and may suffer negative health impacts. He added the Village should conduct air quality monitoring at homes east of the site. Mr. Roberts continued that the depot will also create noise pollution, light pollution, and traffic. He continued that he does not believe the Village should provide water service to APS. He stated that the water will be contaminated and filter back into the aquifer.
 2. Mayor Bruton stated he and Commissioner Pyskoty are working to organize a town hall so that citizens may communicate their concerns to APS directly.
 3. Councilor F. Garcia asked how the Village benefits from APS connecting to the Village water system and stated he does not support the idea. Mayor Bruton replied that the Village water system has sufficient capacity for the proposed depot and noted that he has been advised by the Village attorneys that the Village cannot discriminate in providing water service.
 4. Councilor Wilson stated she believed there was a provision in the Water Ordinance regarding vehicle washing and water conservation. Clerk Brown later clarified there is no such provision, and Mayor Bruton noted the Village has historically passed a resolution on the topic.
 5. Councilor Ortiz asked if APS will still have access to the Village water system even if the property is not annexed to the Village. Mayor Bruton stated they would.
 6. Several Councilors asked about the other locations where APS stores buses. Mayor Bruton and Clerk Brown explained that APS currently uses private yards, but those are closing.
 7. Councilor F. Garcia asked if the Village has any zoning jurisdiction over the property. Clerk Brown stated the jurisdiction of the Zoning Ordinance is limited to the municipal boundaries of the Village.
 8. Mr. Roberts asked that the Village send a mailer to all residents and particularly to those living near the proposed site which includes contact information for APS officials. Mayor Bruton stated he would do so.
- ii. Mayor Bruton stated the official award and contract signing for the Senior Center expansion will occur soon.
 - iii. Mayor Bruton noted he and his staff are working on the State of the Village Address and he plans to deliver it in late February.
 - iv. Mayor Bruton reminded the Council to begin thinking about next fiscal year's budget and added Finance Director Seebinger would present six month figures at the next Council meeting.

- v. Mayor Bruton stated easement agreements for the erosion mitigation project on Los Vallecitos Rd. are nearly complete.
- b. Councilors
 - a. Clerk/Treasurer Update – Clerk Brown stated the damage to the guard rail at Patricio Garcia and Camino Municipal will be repaired soon and the repairs will cost \$1,100. She also stated the Village will be hosting a training on PERA for staff and encouraged the Council to contact her if they were interested in attending. Clerk Brown noted the next Council meeting would take place on a Tuesday due to Presidents Day.
 - b. Deputy Clerk Update – Deputy Clerk Kennedy stated the Village will soon resume sending out newsletters and encouraged Councilors to contact him with any information they want to push out to residents.

11. **Time and Place of Next Meetings**

THE NEXT MEETING OF THE VILLAGE OF TIJERAS GOVERNING BODY WILL BE HELD ON TUESDAY, FEBRUARY 16, 2021. THE MEETINGS WILL BE HELD VIA A VIRTUAL PLATFORM UNTIL RESTRICTIONS ON PUBLIC GATHERINGS MANDATED BY THE DECLARATION OF A PUBLIC HEALTH EMERGENCY ARE LIFTED.

ADJOURNMENT

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of an amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at 505-281-1220 at least three (3) days prior to the meeting. Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsection (2) limited personnel matters; (5) discussion of bargaining strategy preliminary to collective bargaining negotiations; (7) attorney-client privilege pertaining to threatening or pending litigation in which the public is or may become a participant; (8) discussion of the purchase, acquisition or disposal of real property or water rights by the public body. Speakers limited to 2 minutes.