

**MINUTES
VILLAGE OF TIJERAS
COUNCIL MEETING
MONDAY, MARCH 1, 2021 AT 6:00 P.M.
COUNCIL CHAMBERS**

The Village of Tijeras will be using a format that complies with the recent New Mexico Department of Health’s public health emergency order governing mass gatherings because of COVID-19. Public in-person attendance Monday evening will not be allowed. Minimal Village staff will be in attendance to present items and most Councilors will be participating by phone or video conference.

The agenda has been streamlined to focus on time-sensitive matters. Members of the public interested in watching the meeting can view the agenda and live-stream the meeting from home via Zoom using this link and accessing the meeting for March 1, 2021:

Join Zoom Meeting
<https://zoom.us/j/97540303821?pwd=ZnpvSEhLRzZZDd6Smh1YitJT0F0dz09>
 Meeting ID: 975 4030 3821
 Passcode: 762272
 One tap mobile
 +12532158782,,97540303821#,,,,*762272# US (Tacoma)

1. **Call to Order**

Meeting called to order at 6:00

Please turn off cell phones or set to silent mode

2. **Pledge of Allegiance**

3. **Roll Call/Determination of Quorum**

JO	X	FG	X	MW	X	YG	X
Quorum present		Yes	No				

4. **Introduction of Guests**

Bill Zarr, Village Attorney	Jay Ashbacher, Molzen Corbin
Larry Seebinger, Finance Director	Melinna Boyd, Molzen Corbin
Ernest Barnes, Village Resident	

5. **Public Comments**

The Village encourages public comment via email at clerk@villageoftijeras.com . Citizens are asked to type PUBLIC COMMENT in the subject line of the email. Within the body of the email,

individuals should include a name, address, whether the comment pertains to a specific item on the agenda, and the comment.

Public comments about items will be accepted prior to the meeting, to be read into the meeting at the appropriate time. In addition, the email address will be monitored during the meeting for comments to be received during the live proceedings and read into the record when the Mayor calls for public comment.

No public comment.

6. **Approval of Agenda**

A C T I O N	Motion	Motion to approve agenda for 03/01/2021		
	Made by:	Y. Garcia	Councilor Ortiz-Y	Councilor F Garcia-Y
	Second by:	F. Garcia	Councilor Wilson-Y	Councilor Y Garcia-Y
	Motion carried?	PASSED	FAILED	

7. **Council to Review and Approve Previous Minutes**

[Attachment A 021621 Draft Minutes.pdf](#)

[Attachment B 021721 Draft Minutes.pdf](#)

A C T I O N	Motion	Motion to approve minutes for 02/16/2021 and 02/17/2021 as a consent agenda		
	Made by:	Wilson	Councilor Ortiz--Y	Councilor F Garcia-Y
	Second by:	Ortiz	Councilor Wilson-Y	Councilor Y Garcia-Y
	Motion carried?	PASSED	FAILED	

8. **Council to Review and Approve Resolution 2021-03, 2021-2022 NMDOT Cooperative Fund Application**

[Attachment C Resolution 2021-03 COOP 2021-2022.docx](#)

Mayor Bruton noted this is an annual resolution related to NMDOT coop funding.

Mr. Ashbacher stated he worked with Ms. Boyd to put this application together. He explained the Village is requesting funding to alleviate drainage impacts on Criswell and Monte Vista. He stated the estimated cost of the two projects is \$325,000 and the Village is responsible for a 25% match, roughly \$80,000. Mr. Ashbacher also noted that NMDOT typically awards less than the requested amount.

A C T I O N	Motion	Motion to approve Resolution 2021-03		
	Made by:	Wilson	Councilor Ortiz--Y Councilor Wilson-Y	Councilor F Garcia-Y Councilor Y Garcia-Y
	Second by:	F. Garcia		
	Motion carried?	PASSED	FAILED	

9. **Council to Review and Approve January 2021 Financials**

[Attachment D January 2021 Financials.pdf](#)

[Attachment E Dec BOA.pdf](#)

[Attachment F Notes to Financials January 2021.docx](#)

Councilor Ortiz asked if the revenue figures included in the January 2021 financials are pre-COVID revenues. Mayor Bruton responded that the Village received more gross receipts tax revenue prior to COVID.

A C T I O N	Motion	Motion to approve January 2021 Financials		
	Made by:	Y. Garcia	Councilor Ortiz--Y Councilor Wilson-Y	Councilor F Garcia-Y Councilor Y Garcia-Y
	Second by:	Ortiz		
	Motion carried?	PASSED	FAILED	

10. **Council Consideration of Mayor’s Recommendation for Appointed Position of Village of Tijeras Planning and Zoning Commissioner to Fill the Vacant VOT Planning and Zoning Commission Position**

Mayor Bruton stated he is appointing Ernest Barnes to fill the vacant position on the Planning and Zoning Commission. He added Mr. Barnes has been a resident of the community for many years, attends the majority of Village Council meetings, and is a veteran and former postmaster.

Councilor Y. Garcia stated she believes Mr. Barnes will be perfect for the position. She added he is very involved in the community and brings a wealth of knowledge.

Councilor F. Garcia stated he believes Mr. Barnes is a great choice.

Councilor Wilson stated Mr. Barnes is a good man for the community and will do a good job.

A C T I O N	Motion	Motion to accept Mayor's appointment of Ernest Barnes to the VOT Planning and Zoning Commission		
	Made by:	Y. Garcia	Councilor Ortiz--Y Councilor Wilson-Y	Councilor F Garcia-Y Councilor Y Garcia-Y
	Second by:	F. Garcia		
	Motion carried?	PASSED	FAILED	

11. **Council to Hold Public Hearing on Subdivision Regulations Ordinance #205**

[Attachment G Subdivisions Regulation Updated 030121.docx](#)

Clerk Brown noted the changes are minor and update language to be more current. Mayor Bruton added there are some grammatical revisions.

Councilor Y. Garcia asked for clarification on the regulations regarding inheritance. Clerk Brown stated a land split following inheritance would need to abide by the provisions of the ordinance.

Clerk Brown noted she had received no public comment on this topic. Mayor Bruton gave each attendee an opportunity to make a public comment. No public comment was received.

A C T I O N	Motion	Motion to begin the public hearing on Subdivision Regulations Ordinance No. 205		
	Made by:	Y. Garcia	Councilor Ortiz--Y Councilor Wilson-Y	Councilor F Garcia-Y Councilor Y Garcia-Y
	Second by:	F. Garcia		
	Motion carried?	PASSED	FAILED	

A C T I O N	Motion	Motion to close the public hearing on Subdivision Regulations Ordinance No. 205		
	Made by:	Y. Garcia	Councilor Ortiz--Y Councilor Wilson-Y	Councilor F Garcia-Y Councilor Y Garcia-Y
	Second by:	Ortiz		
	Motion carried?	PASSED	FAILED	

A C T I O	Motion	Motion to approve Subdivision Regulations Ordinance No. 205		
	Made by:	Wilson	Councilor Ortiz--Y Councilor Wilson-Y	Councilor F Garcia-Y Councilor Y Garcia-Y
	Second by:	F. Garcia		

N	Motion carried?	PASSED	FAILED	
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12. Updates

- a. Mayor Bruton
 - i. Mayor Bruton stated the first showing of the Park and View was spectacular. He added the staff had identified some minor glitches and expected the next showing to be even better. He extended thanks to Bernalillo County for having two sheriff’s deputies attend the event. He thanked the staff for their work on the project.
 - ii. Mayor Bruton stated the pre-construction meeting for the Senior Center Phase 4 project would be on Thursday.
 - iii. Mayor Bruton provided an update on Los Vallecitos easement agreements, stating they had all been worked out and construction should begin soon.
 - iv. Mayor Bruton stated the Village had transitioned to a .gov domain, which would apply to both the website and email addresses.
 - v. Mayor Bruton provided an update on the two roosters that were abandoned at Village Hall, stating a member of the community came and collected them.
- b. Councilors
 - i. Councilor Y. Garcia stated that the Park and View looked great and she commended the staff for their work on the project.
 - ii. Councilor Ortiz noted the positive media coverage of the Park and View.
- c. Clerk/Treasurer Update
 - i. Clerk Brown stated the damaged guard rail at Camino Municipal and Patricio Garcia was repaired.
 - ii. Clerk Brown stated the Village would be offering overtime to staff willing to come in on Saturday and assist with the document retention project.
 - iii. Clerk Brown noted the 3/13 showing of *The Goonies* is sold out, and stated she would announce April showings sometime soon.
 - iv. Clerk Brown stated water bills would go out slightly late due to the short month.
 - v. Clerk Brown noted she would be ordering new business cards for Council, reflecting their .gov email addresses. She provided additional details about the .gov domain rollout.
- d. Deputy Clerk Update
 - i. Deputy Clerk Kennedy reported that some of his friends attended the Park and View and had nothing but good things to say about it.

13. Time and Place of Next Meetings

THE NEXT MEETING OF THE VILLAGE OF TIJERAS GOVERNING BODY WILL BE HELD ON MONDAY, MARCH 15, 2021. THE MEETINGS WILL BE HELD VIA A VIRTUAL PLATFORM UNTIL

*RESTRICTIONS ON PUBLIC GATHERINGS MANDATED BY THE
DECLARATION OF A PUBLIC HEALTH EMERGENCY ARE LIFTED.*

ADJOURNMENT

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of an amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at 505-281-1220 at least three (3) days prior to the meeting.

Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsection (2) limited personnel matters; (5) discussion of bargaining strategy preliminary to collective bargaining negotiations; (7) attorney-client privilege pertaining to threatening or pending litigation in which the public is or may become a participant; (8) discussion of the purchase, acquisition or disposal of real property or water rights by the public body. Speakers limited to 2 minutes.