MINUTES
PLANNING AND ZONING HEARING
WEDNESDAY, AUGUST 25, 2021 6:00pm
VILLAGE CHAMBERS

TURN OFF OR SILENCE CELL PHONES

1) Call to Order

Meeting called to order at	6:00

2) Pledge of Allegiance

Acting Chair Martinez led the attendees in the Pledge of Allegiance.

3) Roll Call

VG	X	AH	X	LM	X	DT	X

4) Introduction of Guest

Michelle Childers, Spectrum Services
Lindsey Moore, Moore Learning
Justin Moore, Moore Learning

5) Public Comment

No public comment.

6) Swearing in of Applicants

Deputy Clerk Kennedy swore in the applicants.

7) Approval and/or Amendment of the Agenda

ACTION	Motion made?	**Motion to approve the agenda for 08/25/2021**		
	Made by:	Gonzales		Commissioner Gonzales-Y Commissioner Haskins-Y Commissioner Martinez-Y Commissioner Thompson-Y
	Second by:	Haskins		
	Motion carried?	**Passed**	**Failed**	

8) Approval and/or Amendment of the previous minutes

Attachment A - 081121 Draft Minutes.pdf

Commissioner Thompson requested that the minutes be amended to change the word "permit" in the second paragraph under Item 10 to say "license."

ACTION	Motion made?	**Motion to approve the minutes for 08/11/2021 as amended**		
	Made by:	Thompson		Commissioner Gonzales-Y Commissioner Haskins-Y Commissioner Martinez-Y Commissioner Thompson-Y
	Second by:	Haskins		
	Motion carried?	**Passed**	**Failed**	

9) Commission to review and approve ZA 1141 Village of Tijeras 7 Cravens Rd Install Telecommunications Infrastructure

Attachment B - ZA 1141 Village of Tijeras 7 Cravens Rd Install Telecommunications Infrastructure.pdf

Deputy Clerk Kennedy explained the Commission has reviewed this project once before. He noted several telecommunications corporations lease space on Village of Tijeras water storage tanks to mount antennas and other infrastructure. He explained the project is coming back before the Commission because Bernalillo County determined the project changes the footprint of the property.

Ms. Childers stated T-Mobile intends to install three new antennas on the water storage tank.

Commissioner Thompson clarified if this project entails the addition of three new antennas or the replacement of three existing antennas. Ms. Childers replied it is an addition.

Commissioner Gonzales asked if remote radio units will be installed. Ms. Childers stated remote radio units would be installed behind the antennas.

Commissioner Haskins asked if the telecommunications infrastructure would transmit off the face of the unit, or off the rear as well. Ms. Childers replied only the face.

Commissioner Gonzales asked if special inspections would be conducted by a civil engineer. Ms. Childers stated that is correct, but noted the project may not require special inspections.

Commissioner Haskins asked if the units would all be painted the same color. Ms. Childers replied they would.

Acting Chair Martinez asked if the installation of the units would increase the number of microwaves. Ms. Childers stated it would not, adding that microwaves are typically only used in remote areas.

Acting Chair Martinez asked if the project will utilize the existing concrete slab. Ms. Childers replied that, to her knowledge, they would use the existing slab. She added the slab would only be used for cabinets, if necessary.

ACTION	Motion made?	**Motion to approve ZA 1141**		
	Made by:	Gonzales		Commissioner Gonzales-Y Commissioner Haskins-Y Commissioner Martinez-Y Commissioner Thompson-Y
	Second by:	Haskins		
	Motion carried?	**Passed**	**Failed**	

10) Commission to review and approve ZA 1142 Lawrence Olguin 11943 NM-14 Construct Fence

Attachment C - ZA 1142 Lawrence Olguin 11943 NM-14 Construct Fence.pdf

Deputy Clerk Kennedy referred to the schematic included in the Commissioners' packets.

Mr. Moore stated the fence would be four feet tall.

Commissioner Haskins asked about the triangular shape of the fence. Mrs. Moore explained that CYFD has regulations specifying 55 square feet of space per child. She added that they did not want the fence to interfere with the existing parking lot, and chose a triangular shape to make effective use of the space.

Commissioner Gonzales asked how many children will use the facility. Mrs. Moore replied no more than 12 at one time.

ACTION	Motion made?	**Motion to approve ZA 1142**		
	Made by:	Haskins		Commissioner Gonzales-Y Commissioner Haskins-Y Commissioner Martinez-Y Commissioner Thompson-Y
	Second by:	Thompson		
	Motion carried?	**Passed**	**Failed**	

11) Updates for Commissioners

Deputy Clerk Kennedy notified the Commission that the business registration for Moore Learning would go before the Village Council at the regular meeting on Tuesday, September 7th. He explained the meeting is being held on the 7th rather than the 6th due to the Labor Day holiday. He invited the Commissioners to attend the meeting if they would like.

12) Time and Place of Next Meetings

VILLAGE OF TIJERAS PLANNING AND ZONING COMMISSION MEETINGS ARE HELD THE SECOND AND FOURTH WEDNESDAY OF EACH MONTH. THE FREQUENCE OF MEETING VARIES, AS THE COMMISSION ONLY MEETS WHEN ONE OR MORE APPLICANTS BRINGS BUSINESS BEFORE THE COMMISSION. FOR UP-TO-DATE INFORMATION ON MEETINGS OF THE PLANNING AND ZONING COMMISSION, VISIT TIJERASNM.GOV.

Adjournment

Excerpt from the NM Open Meetings Act Section 10-15-1 (A): All meetings of any public body except the legislature and the courts shall be public meetings, and all persons desiring shall be permitted to attend and listen to the deliberations and proceedings. Reasonable efforts shall be made to accommodate the use of audio and video recording devices. The P&Z Commission may revise the order of the agenda items considered at the Open Meeting. If you are an individual with a disability who is in need of an amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at 505-281-1220 at least three (3) days prior to the meeting.