



**AGENDA
VILLAGE OF TIJERAS
SPECIAL COUNCIL MEETING
MONDAY, JANUARY 10, 2022, AT 6:00 P.M.
COUNCIL CHAMBERS**

1. **Call to Order**

Meeting called to order at 6:02 by Mayor Bruton

Please turn off cell phones or set to silent mode

2. **Pledge of Allegiance**

Mayor Bruton led attendees in the Pledge of Allegiance.

3. **Roll Call/Determination of Quorum**

JO	X	MA	X	MW	X	YG	X
Quorum present		Yes	No				

4. **Introduction of Guests**

- Nicolas Kennedy, Deputy Clerk
- Rita Rivera, Senior Center Manager
- Alan Haskins, Planning and Zoning Commissioner
- David Thompson, Planning and Zoning Commissioner
- Tyler Thorp, Tijeras Fire Department
- Sharon Garcia, Resident
- Alejandro Armenta, Resident
- Alexa Alvarez, Resident
- Marie Wilson, Resident
- David Wilson, Resident
- Felix Garcia, Resident
- Matt Caward, Guest
- Amanda Windust, Resident
- Cynthia Armenta, Resident

Marilyn Proctor, Guest
Eileen Devine, Notary Public
Ernest Barnes, Resident
Teresa Armenta, Resident
Matt Armenta, Resident
Kyla Proctor, Resident

5. **Public Comment**

No public comment.

6. **Approval of Agenda**

A C T I O N	Motion	Motion to approve the agenda for 01/10/2022		
	Made by:	Wilson	Councilor Armenta-Y Councilor Ortiz-Y	Councilor Garcia-Y Councilor Wilson-Y
	Second by:	Garcia		
	Motion carried?	PASSED	FAILED	

7. **Jonathan Ortiz and Matt Armenta to be Sworn into the Office of Councilor**

Eileen Devine, Notary Public, swore Councilors Jonathan Ortiz and Matt Armenta into office.

8. **Council to Elect One of its Members to Act as Mayor Pro Tem in the Absence of the Mayor**

A C T I O N	Motion	Motion to elect Councilor Maxine Wilson		
	Made by:	Ortiz	Councilor Armenta-Y Councilor Ortiz-Y	Councilor Garcia-Y Councilor Wilson-Abstain
	Second by:	Garcia		
	Motion carried?	PASSED	FAILED	

9. **Council to Consider and Approve the Mayor’s Recommendation for the Appointed Position of Clerk/Treasurer, Hallie Brown**

Mayor Bruton noted Clerk Brown is absent but will be sworn in at the earliest opportunity.

Councilor Garcia praised Clerk Brown's performance and stated she would like to retain her as Clerk.

A C T I O N	Motion	Motion to reappoint Hallie Brown as Clerk/Treasurer		
	Made by:	Garcia	Councilor Armenta-Y Councilor Ortiz-Y	Councilor Garcia-Y Councilor Wilson-Y
	Second by:	Armenta		
	Motion carried?	PASSED	FAILED	

10. **Council to Consider and Approve the Mayor's Recommendation for the Appointed Position of Deputy Clerk, Nicolas Kennedy**

Councilor Garcia stated she believes Deputy Clerk Kennedy has been a great asset to the Village and would like to retain him as Deputy Clerk.

Eileen Devine, Notary Public, administered the oath of office to Deputy Clerk Kennedy.

Deputy Clerk Kennedy thanked the Council for reappointing him.

A C T I O N	Motion	Motion to reappoint Nicolas Kennedy as Deputy Clerk		
	Made by:	Garcia	Councilor Armenta-Y Councilor Ortiz-Y	Councilor Garcia-Y Councilor Wilson-Y
	Second by:	Ortiz		
	Motion carried?	PASSED	FAILED	

11. **Council to Consider and Approve the Mayor's Recommendation for the Appointed Position of Finance Director, Larry Seebinger**

A C T I O N	Motion	Motion to reappoint Larry Seebinger as Finance Director		
	Made by:	Wilson	Councilor Armenta-Y Councilor Ortiz-Y	Councilor Garcia-Y Councilor Wilson-Y
	Second by:	Garcia		
	Motion carried?	PASSED	FAILED	

12. **Council to Consider and Approve the Mayor's Recommendation for the Appointed Position of Fire Chief, Matthew Caward**

Mayor Bruton noted Mr. Caward currently works as a captain in the Bernalillo County Fire and Rescue Department and is very qualified for the position. He noted Mr. Caward is also an accomplished businessman.

Councilor Wilson asked if Mayor Bruton has discussed his vision for the Village of Tijeras Fire Department with Mr. Caward and if Mr. Caward is prepared to help the Village realize its goals. Mayor Bruton stated he discussed it with Mr. Caward and believes Mr. Caward can help transform the department.

Councilor Wilson stated she would like to see more interaction between the fire department and the community. Mayor Bruton expressed his agreement.

Mr. Caward stated he would be honored to serve the Village as Fire Chief. He stated he has worked in the fire service for more than 20 years. He stated his goal is to recognize the hard work and sacrifice of department volunteers and help train them and develop their skills. He stated he would work to transform the department and would require the help of the Council.

Ms. Rivera asked if the fire department would be capable of performing wellness checks for the Village’s elderly residents. Mr. Caward replied he would like to do so.

Mr. Caward stated no one will work harder for the Village of Tijeras Fire Department than him and he will create a professional fire department.

Eileen Devine, Notary Public, administered the oath of office to Mr. Caward.

A C T I O N	Motion	Motion to appoint Matthew Caward as Fire Chief		
	Made by:	Garcia	Councilor Armenta-Y Councilor Ortiz-Y	Councilor Garcia-Y Councilor Wilson-Y
	Second by:	Armenta		
	Motion carried?	PASSED	FAILED	

13. **Council to Consider and Approve the Mayor’s Recommendation for the Appointed Position of Fire Marshal, Kyle Kollo**

Mayor Bruton stated Mr. Kollo will be sworn in at the earliest opportunity.

A C T I O N	Motion	Motion to reappoint Kyle Kollo as Fire Marshal		
	Made by:	Ortiz	Councilor Armenta-Y Councilor Ortiz-Y	Councilor Garcia-Y Councilor Wilson-Y
	Second by:	Garcia		
	Motion carried?	PASSED	FAILED	

14. **Council to Consider and Approve the Mayor’s Recommendation for the Appointed Position of Planning and Zoning Commissioner, Ernest Barnes**

Mayor Bruton noted Mr. Barnes has served on the Planning and Zoning Commission in the past and is eager to serve again.

Eileen Devine, Notary Public, administered the oath of office to Mr. Barnes.

A C T I O N	Motion	Motion to appoint Ernie Barnes as P&Z Commissioner for a term of two years		
	Made by:	Wilson	Councilor Armenta-Y Councilor Ortiz-Y	Councilor Garcia-Y Councilor Wilson-Y
	Second by:	Ortiz		
	Motion carried?	PASSED	FAILED	

15. **Council to Consider and Approve the Mayor’s Recommendation for the Appointed Position of Planning and Zoning Commissioner, Ramon Garcia**

Mayor Bruton noted Mr. Garcia is a lifelong resident of the Village and has agreed to serve the Village as Planning and Zoning Commissioner.

Eileen Devine, Notary Public, administered the oath of office to Mr. Garcia.

A C T I O N	Motion	Motion to appoint Ramon Garcia as P&Z Commissioner for a term of two years		
	Made by:	Ortiz	Councilor Armenta-Y Councilor Ortiz-Y	Councilor Garcia-Y Councilor Wilson-Y
	Second by:	Wilson		
	Motion carried?	PASSED	FAILED	

16. **Council to Consider and Approve the Mayor’s Recommendation for the Appointed Position of Planning and Zoning Commissioner, Alan Haskins**

Mayor Bruton stated Mr. Haskins has served on the Planning and Zoning Commission for many years and brings a wealth of institutional knowledge.

Eileen Devine, Notary Public, administered the oath of office to Mr. Haskins.

A C T I O N	Motion	Motion to reappoint Alan Haskins as P&Z Commissioner for a term of four years		
	Made by:	Garcia	Councilor Armenta-Y Councilor Ortiz-Y	Councilor Garcia-Y Councilor Wilson-Y
	Second by:	Armenta		
	Motion carried?	PASSED	FAILED	

17. **Council to Consider and Approve the Mayor’s Recommendation for the Appointed Position of Planning and Zoning Commissioner, David Thompson**

Mayor Bruton noted Mr. Thompson has served on the Commission for a short time and is doing a fantastic job.

Eileen Devine, Notary Public, administered the oath of office to Mr. Thompson.

A C T I O N	Motion	Motion to reappoint David Thompson as P&Z Commissioner for a term of four years		
	Made by:	Ortiz	Councilor Armenta-Y Councilor Ortiz-Y	Councilor Garcia-Y Councilor Wilson-Y
	Second by:	Garcia		
	Motion carried?	PASSED	FAILED	

18. **Council to Consider and Approve the Mayor’s Recommendation for the Appointed Position of Planning and Zoning Commissioner, Amanda Windust**

Mayor Bruton noted Mrs. Windust is a resident of the community and a teacher. He stated he believes she will make a great addition to the Planning and Zoning Commission.

Eileen Devine, Notary Public, administered the oath of office to Mrs. Windust.

A C T I O N	Motion	Motion to appoint Amanda Windust as P&Z Commissioner for a term of four years		
	Made by:	Garcia	Councilor Armenta-Y Councilor Ortiz-Y	Councilor Garcia-Y Councilor Wilson-Y
	Second by:	Armenta		
	Motion carried?	PASSED	FAILED	

19. **Council to Consider and Approve the Mayor’s Recommendation for the Appointed Position of Ex-Officio, Nonvoting Planning and Zoning Commissioner, Nicolas Kennedy**

Mayor Bruton explained the Village is permitted to appoint its appointed officials to the Planning and Zoning Commission as ex-officio, non-voting members. He stated Deputy Clerk Kennedy will be able to provide guidance to the Commission in this role, particularly given that there are several new members on the Commission.

Councilor Wilson stated she thinks it is a good idea.

Eileen Devine, Notary Public, administered the oath of office to Mr. Kennedy.

A C T I O N	Motion	Motion to appoint Nicolas Kennedy as an ex-officio Planning and Zoning Commissioner for a term to coincide with his service as Deputy Clerk and not to exceed four years		
	Made by:	Ortiz	Councilor Armenta-Y	Councilor Garcia-Y
	Second by:	Wilson	Councilor Ortiz-Y	Councilor Wilson-Y
	Motion carried?	PASSED	FAILED	

20. **Time and Place of Next Meetings**

THE NEXT MEETING OF THE VILLAGE OF TIJERAS GOVERNING BODY WILL BE HELD ON TUESDAY, JANUARY 18, 2022.

ADJOURNMENT

The meeting adjourned at 6:50 p.m.

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of an amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at 505-281-1220 at least three (3) days prior to the meeting. Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsection (2) limited personnel matters; (5) discussion of bargaining strategy preliminary to collective bargaining negotiations; (7) attorney-client privilege pertaining to threatening or pending litigation in which the public is or may become a participant; (8) discussion of the purchase, acquisition or disposal of real property or water rights by the public body. Speakers limited to 2 minutes.