



**MINUTES
VILLAGE OF TIJERAS
COUNCIL MEETING
MONDAY, MAY 2, 2022 AT 6:00 P.M.
COUNCIL CHAMBERS**

1. **Call to Order**

Meeting called to order at 6:00 by Mayor Bruton

Please turn off cell phones or set to silent mode

2. **Pledge of Allegiance**

Mayor Bruton led attendees in the Pledge of Allegiance.

3. **Roll Call/Determination of Quorum**

JO	✓	MA	✓	MW	✓	YG	✓
Quorum present		Yes	No				

4. **Introduction of Guests**

Audrey Canfield, Finance Director	Jessica Nixon, Village Attorney
Charlene Pyskoty, B.C. Commission	Sean Ludden, Ciudad SWCD
Robyn Hoffman, EMHS	

5. **Public Comment**

Linda Armenta is a Village resident who wished to voice her concern about the Solar Panel project. Her concerns were the danger of radiation and an eye sore view the panels may cause within the community.

6. **Approval of Agenda**

A	Motion	Approve the agenda for May 2, 2022	
C			
T	Made by:	Garcia	Councilor Armenta-Yes

I O N	Second by:	Armenta		Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Motion carried?	PASSED	FAILED	

7. Council to Review and Approve Previous Minutes

[Attachment A - 041822 Draft Minutes.pdf](#)

A C T I O N	Motion	Approve the minutes for April 18, 2022		
	Made by:	Ortiz		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Garcia		
	Motion carried?	PASSED	FAILED	

8. Council to Review and Approve Intergovernmental Agreement Between the Village of Tijeras and Ciudad Soil and Water Conservation District

[Attachment B - 2022 Village of Tijeras Ciudad IGA_v3.pdf](#)

Mayor Bruton stated the following item allows for cooperative grant writing opportunities, and helps establish a framework for collaboration. Example stated was the chipper event slated for May 21st. The Village will be able to attend meetings of Ciudad SWCD.

Councilor Armenta questioned if more events related to the chipper would happen frequently due to this agreement.

Mayor Bruton stated yes, this kind of partnership would lead to more manpower and events in the community.

Village Clerk Nicolas Kennedy stated the agreement term is to be renewed yearly.

A C T I O N	Motion	Approval of Intergovernmental Agreement between the Village of Tijeras and Ciudad Soil and Water Conservation District including attachment B.		
	Made by:	Ortiz		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Garcia		
	Motion carried?	PASSED	FAILED	

9. Council to Review and Approve Memorandum of Understanding Between the Village of Tijeras and the East Mountain Historical Society

[Attachment C - Village of Tijeras EMHS Memorandum of Understanding.pdf](#)

Mayor Bruton stated item 9 is very similar to item number 8. The memorandum of understanding is to last one year. It is renewable after the term expires. This MOU allows the Village to operate as the EMHS's fiscal agent. This also grants the Village a seat at the board meetings of the historical society, vice versa as well as provides cooperative grant writing opportunities. This will include a lease for the senior center with a 60-cancellation clause.

Village Clerk Nicolas Kennedy stated that the EMHS also has a 60-day clause to cancel out their agreement with the Village. Also, for whatever reason if the EMHS were to dissolve the agreement with the Village would be automatically terminated.

Councilor Garcia questioned if the items of the EMHS would be stationed and displayed within the Senior center.

Mayor Bruton answered that the items will be accessible in person and online for public use.

Representee of EMHS Robyn Hoffman stated at this time the items are not accessible to the public, but the intention and work of volunteers will make this possible. In addition, an oral history project of the region is in the works.

Councilor Armenta questioned if online access to the historical records will be associated with the current Village website.

Representee of EMHS Robyn Hoffman stated the society has its own webpage and will be backed by UNM.

Councilor Wilson questioned if EMHS would be maintaining the Village's grants.

Mayor Bruton stated EMHS would oversee maintaining their own grants.

Councilor Garcia questioned if the church would be a better place for the EMHS to provide services from.

Mayor Bruton stated that the current state of the church is not safe enough for such housing and requires restoration.

Village Clerk Nicolas Kennedy stated the overall understanding of working with the EMHS in the senior center is it provides access to a generation that could seek research in personal family genealogy and or provided additional information to aid the society.

A C T I O N	Motion	Approve the Memorandum of Understanding between the Village of Tijeras and the East Mountain Historical Society.		
	Made by:	Armenta		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Wilson		
	Motion carried?	PASSED	FAILED	

10. **Council to Review and Approve Resolution 2022-08 Update Wells Fargo Advisors Account**

[Attachment D - RESOLUTION 2022-08 AUTHORIZATION TO UPDATE WELLS FARGO ADVISORS.pdf](#)

Mayor Bruton explained that the investment accounts require maintenance in removing old names of staff and providing the bank with current members. Mayor Bruton credited Audrey Caufield Village Finance Director on finding this issue.

Councilor Wilson expressed gratitude for addressing the account and preventing any issues from arising.

A C T I O N	Motion	Approve Resolution 2022-08 Update Wells Fargo Advisors Account		
	Made by:	Garcia		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Wilson		
	Motion carried?	PASSED	FAILED	

11. **Council to hear Quarterly Financial Report from Finance Director**

[Attachment E - Village of Tijeras FY2022 Q3 Financial Report.pdf](#)

Finance Director Audrey Caufield explained the breakdown of the Quarterly Financial Report.

Mayor Bruton stated item 11 is more of an advisory item not a action item however through advisement from village attorney Jessica Nixon Mayor Bruton asked that Council take a vote to approve the item.

A C T I O N	Motion	Approval of the Quarterly Financial Report from Finance Director		
	Made by:	Ortiz		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Armenta		
	Motion carried?	PASSED	FAILED	

12. **Council to Review and Approve Travel for Mayor, Council and Clerk to Meet with Congressional Delegation in Washington, D.C. 5/11/22-5/13/22**

[Attachment F - DC Hotel Confirmations Compiled Simplified.pdf](#)

[Attachment G - DC Trip Airline Confirmations Compiled Simplified.pdf](#)

[Attachment H - Cost Breakdown - DC Trip.pdf](#)

Mayor Bruton stated the item is for approval of travel for himself, Council and Village clerk Nicolas Kennedy.

Councilor Wilson expressed thanks to Village Clerk Nicolas Kennedy for his breakdown of spending regarding travel.

A C T I O N	Motion	Approve Travel for Mayor, Council, Clerk to meet with Congressional Delegation in Washington D.C. 5/11/22-5/13/22		
	Made by:	Garcia		Councilor Armenta-Yes
	Second by:	Armenta		Councilor Garcia-Yes
	Motion carried?	PASSED	FAILED	Councilor Ortiz-Yes Councilor Wilson-Yes

13. **Council to Review and Approve Travel for Mayor and Councilor Ortiz to Attend International Council of Shopping Centers Retail Estate Convention in Las Vegas, Nevada 5/22/22-5/24/22**

Mayor Bruton stated the overall goal of the travel to the convention is to lure in business to setup shop in our community. Specifically commercial real-estate.

Councilor Wilson asked if any specific areas are going to be focused on discussion with the businesses at the convention.

Mayor Bruton expressed interest in gas stations and convenience stores.

Councilor Ortiz expressed great interest in being involved with this trip and looks forward to bringing positive news to the community.

A C T I O N	Motion	Approve Travel for Mayor and Councilor Ortiz to Attend International Council of Shopping Centers Retail Estate Convention in Las Vegas, Nevada.	
	Made by:	Wilson	Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Armenta	
	Motion carried?	PASSED	

14. **Council to Review and Approve lists of Record Destruction per Resolution 2020-7**

Mayor Bruton stated the following resolution was similar to previous record destruction requests.

A C T I O N	Motion	Approval of lists of record destruction pursuant to Resolution 2020-27	
	Made by:	Ortiz	Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Garcia	
	Motion carried?	PASSED	

15. **Updates**

a. Mayor

- i. Mayor Bruton allowed Bernalillo Commissioner Charlene Pyskoty, a candidate for District 5 to present herself to become better acquainted with the community.
- ii. Commissioner Pyskoty expressed her bond with her community and her joy in serving and working with Mayor Bruton.
- iii. The Dumpster from the County that served at the cleanup events held by the Village were through the Commissioner.
- iv. Commissioner Pyskoty was an advocate against the bus depot for that was attempting to be built within the community.
- v. Commissioner Pyskoty mentioned her great interest in serving the community and encouraged the community to vote in the upcoming election.
- vi. Mayor Bruton mentioned Park and View will begin again May 28th and will be once a month.
- vii. Mayor Bruton discussed the two upcoming Budget workshops establishing the dates for 17th and the 25th at 4:00PM.
- viii. Mayor Bruton also discussed the two informational meetings regarding the solar panel project. A workshop for council on the 16th before the

regularly scheduled meeting. The other will be for residents scheduled May 31st.

- ix. Mayor Bruton shared his excitement and gratitude of how well the Earth Day event went.
- b. Councilors
 - i. Councilor Wilson shared her experience with the emergency preparedness training event she attended. Encourages more attendance from Council for trainings and events like this in the future, to better recall and share information.
 - ii. Councilor Garcia shared a resident's concern regarding lighting from the senior center that shines into their home.
 - iii. Councilor Armenta shared his thanks to Councilor Wilson for attending the training, her knowledge from the meeting should serve the community well.
 - iv. Councilor Ortiz expressed his thanks to the community and village staff and sponsors in participating in the Earth Day event.
- c. Clerk
 - i. Clerk Kennedy informed the Council that he attended the NMML training for Clerks and Finance directors. The training ranged from Cyber security, networking, learning and communication methods.
 - ii. Clerk Kennedy thanks the council for allowing him to attend the Clerk training.
 - iii. Clerk Kennedy plans to release two newsletters for this month to share information on the park and view, also requests if the Council has any information they would like share that to please reach out to him.
- d. Deputy Clerk
 - i. Deputy Clerk Michael Limon shared a little about his background and his intent to serve the community to the best of his ability.
- e. Departments
 - i. Senior Center updates regarding opening and issues with draining that have caused setbacks were provided to the Council.

16. **Time and Place of Next Meetings**

THE NEXT MEETING OF THE VILLAGE OF TIJERAS GOVERNING BODY WILL BE HELD ON MONDAY, MAY 16, 2022.

ADJOURNMENT

The meeting adjourned at 7:06 pm.

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of an amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at 505-281-1220 at least three (3) days prior to the meeting.

Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsection (2) limited personnel matters; (5) discussion of bargaining strategy preliminary to collective bargaining negotiations; (7) attorney-client privilege pertaining to threatening or pending litigation in which the public is or may become a participant; (8) discussion of the purchase, acquisition or disposal of real property or water rights by the public body. Speakers limited to 2 minute