



**MINUTES
VILLAGE OF TIJERAS
COUNCIL MEETING
MONDAY, JUNE 6, 2022 AT 6:00 P.M.
COUNCIL CHAMBERS**

1. **Call to Order**

Meeting called to order at 6:00 by Mayor Bruton
--

Please turn off cell phones or set to silent mode
--

2. **Pledge of Allegiance**

Mayor Bruton led attendees in the Pledge of Allegiance.

3. **Roll Call/Determination of Quorum**

JO	✓	MA	✓	MW	✓	YG	X
Quorum present		Yes	No				

4. **Introduction of Guests**

Audrey Caufield, Finance Director
Caitlin Hall, Applicant
Gabby Melendez, Resident
Linda Armenta, Resident
Brandy Hall, Applicant

Chris DeFilippo, Village Attorney
Miranda Danielle, Resident
Jimmy Chavez, Resident
Sandra Walton, Resident

5. **Public Comment**

Jimmy Chavez stated his concerns for fencing of the property next to him. Mr. Chavez shared that he received no notice from Bernalillo County regarding them building a wellness center next to his property. He is not entirely against the project however does not want dangerous members inside the community. Mr. Chavez feels this serves no benefit to the community.

Mayor Jake Bruton addressed Mr. Chavez stating that the County mailed out notices of intent to start this Wellness Center near their properties.

Mayor also stated it was approved without any requirements of fencing. The program will serve residents of the East Mountains who suffer from depression or any ailments such as addiction or PTSD.

Linda Armenta addressed the Council stating that small business within the village should have the support of the Council. She added she would like Brandy’s business (item on the agenda) to remain in the Village.

6. Approval of Agenda

A C T I O N	Motion	Approve the agenda for June 6, 2022		
	Made by:	Wilson		Councilor Armenta-Yes Councilor Garcia-Absent Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Armenta		
	Motion carried?	PASSED	FAILED	

7. Council to Review and Approve Previous Minutes

- [Attachment A - 051622 Draft Minutes.pdf](#)
- [Attachment B – 051722 Budget Workshop Draft Minutes.pdf](#)
- [Attachment C – 052522 Special Meeting Draft Minutes.pdf](#)
- [Attachment D – 052722 Special Meeting Draft Minutes.pdf](#)
- [Attachment E – 053122 Special Meeting Draft Minutes.pdf](#)

Councilor Wilson Requested Items A, B, C, E be approved all at once as a consent Agenda. Item D should be pulled and voted separately due to an edit.

A C T I O N	Motion	Approval to Vote and Approve on Attachments A, B, C, E		
	Made by:	Wilson		Councilor Armenta-Yes Councilor Garcia-Absent Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Ortiz		
	Motion carried?	PASSED	FAILED	

Councilor Wilson Pointed out that on Attachment D item number 9 the motion was made by Councilor Garcia and she (Councilor Wilson) seconded the motion. Councilor wishes to approve these minutes with these edits.

A C T	Motion	Approval of Attachment D with Corrections.		
	Made by:	Wilson		Councilor Armenta-Yes Councilor Garcia-Absent
	Second by:	Armenta		

I O N	Motion carried?	PASSED	FAILED	Councilor Ortiz-Yes Councilor Wilson-Yes
-------------	-----------------	--------	--------	---

8. **Council to Review and Take Action on Lease Agreement Renewal with Brandy Hall for Lease of Visitors Information Center.**

[Attachment F – Lease Agreement Village of Tijeras Brandy Hall 06.06.2022 \(3-year\).pdf](#)

[Attachment G – Lease Agreement Village of Tijeras Brandy Hall 06.06.2022 \(5-year\).pdf](#)

Mayor Bruton stated the following item relates to Brandy Hall’s Business lease agreement.

Mayor Bruton stated Brandy Hall has not had an increase in rent in 7 years and the pricing of the current agreement is outdated.

Mayor Bruton reminded Council that in budget workshops before this meeting they discussed a price point near 1,800. Mayor Bruton stated he had staff perform research of retail prices per square foot within the area. Results were anywhere from \$10.00 to \$28.00 dollars per square foot per year.

Mayor Bruton mentioned as well that he brought down the initial asking price of \$1,800 to \$1,150 per month for 3 years or \$1,250 per month for 5 years.

Councilor Wilson questioned if the attorney drafted these agreements.

Mayor Bruton answered that yes, the leases were drafted by the Village Attorney.

Councilor Ortiz stated that it is important to keep small businesses within the Village at a deal that is fair to both the business owner and the Village.

Councilor Armenta agreed with the statements made by Councilor Ortiz.

Councilor Armenta also questioned if 3% increases were added on to both versions of the leases.

Mayor Bruton said yes, increases of 3% are on each lease.

Brandy Hall addressed the Council that when she first reached agreement with the Village, she was offered a discount for operating the Visitor Center. She noted COVID has affected her sales.

Ms. Hall stated that she offered an increase of 3% for each year since the last lease was signed, resulting to 25%, which would make her rent \$1,000. She feels she could remain open as a business at that price range.

Ms. Hall stated if she had to accept the \$1,150, she would only agree to a year. She’s been in business in the Village since 2004.

Ms. Hall expressed discomfort with a higher rent price due to COVID restrictions still affecting her business, she realizes she was due for an increase however feels the Village’s offer is too high.

Mayor Bruton stated that there is no reason a salon business should be providing visitor information. Will look to have direction to Village Hall and have the campus listed as the new visitor center.

Councilor Wilson Confirmed that Ms. Hall is the only salon within the Village.

Councilor Ortiz suggested \$1,000 for the first year with the Visitor Center still incorporated, then increased to \$1,084 year two with 3 percent added on each year after. (The Visitor would be removed after year one.)

A C T I O N	Motion	Approval of three-year lease agreement for \$1,000/month the first year with Visitor Center activity still in use until completion of year one. Lease agreement amount for year 2 would begin at \$1,084/month and have a 3% increase each year after.	
	Made by:	Ortiz	Councilor Armenta-Yes Councilor Garcia-Absent Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Wilson	
	Motion carried?	PASSED	

9. **Council to Review and Take Action on Resolution 2022-13 Adopting Revised Motor Vehicle Department Fees and Polices**

[Attachment H - Resolution 2022-13 Adopting MVD Fees and Polices.pdf](#)

Mayor Bruton stated Attachment H showcases that fee are going up from \$10 to \$15 dollars. Only other change is that Vehicles requiring a Vin inspection must have all 4 tires on the ground. This will better protect the safety of MVD employees.

A C T I O N	Motion	Approval of Resolution 2022-13 Adopting Revised Motor Vehicle Department Fees and Polices.	
	Made by:	Ortiz	Councilor Armenta-Yes Councilor Garcia-Absent
	Second by:	Armenta	

Motion carried?	PASSED	FAILED	Councilor Ortiz-Yes Councilor Wilson-Yes
-----------------	---------------	--------	---

10. **Council to Hear Budget Recap Presentation from Finance Director (Informational Item)**

- [Attachment I – Operating Budget FY2022-2023 Recap.pdf](#)
- [Attachment J – Operating Budget FY2022-2023 Summary.pdf](#)
- [Attachment K– Operating Budget FY2022-2023 Detail.pdf](#)

Finance Director Audrey Caufield updated Council that the Budget was submitted on time.

Feedback from the department of Finance on the Village’s Budget should be expected July 1st.

Audrey also stated that the Final budget would be in place and approved by July 31st. This would conclude her presentation.

Both Councilor Armenta and Councilor Ortiz thanked the Finance Director for her work on the presentation and the Budget process.

11. **Council to Review and Take Action on Lists of Record Destruction Created Pursuant to Resolution 2020-19**

- [Attachment L – 042922 Shredding Records Index.. xls](#)
- [Attachment M – 050922 Shredding Records Index..xls](#)
- [Attachment N– 051122 Shredding Records Index..xls](#)

A C T I O N	Motion	Approval of Lists of Record Destruction Created Pursuant to Resolution 2020-19	
	Made by:	Armenta	Councilor Armenta-Yes Councilor Garcia-Absent Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Ortiz	
	Motion carried?	PASSED	

12. **Updates**

- a. Mayor
 - i. Mayor Bruton stated that trip to Vegas went well many businesses were intrigued with the Village. Molzen and Corbin are currently drawing up plans for business who showcased interest

- ii. DC Trip is currently being evaluated due to costs of flights rising and meetings with congressional members being difficult. If council and staff can not meet directly with legislation the trip should not happen.
 - iii. Blood Drive happening 6/7/22 at the Senior Center.
 - iv. Capital outlay for Pine View area will be used to help pay for repairs throughout the village. Mayor also has a presentation with NMDOT upcoming to ask for more money to help repair Pine View.
 - v. T-Mobile Tower lease needs extension as well as an increase in pricing. Village attorney is currently working on these agreements.
 - vi. Primary Election Day is 6/7/22 taking place at Village Hall. Mayor encourages everyone to Vote.
- b. Councilors
- i. Councilor Wilson requested a review of the Open Meetings Act Resolution regarding attendance.
 - ii. Hour before next meeting Council will plan to review the Open Meetings Act.
 - iii. Councilor Ortiz also agrees with the Mayor that the Vegas trip went well. A lot of knowledge was gained and hopes new business will come into the Village.
- c. Clerk
- i. Clerk Kennedy provided more information on Election Day and encouraged the public and Council to participate with their votes.
- d. Deputy Clerk
- i. Deputy Clerk Michael Limon provided an update on GCC research.
- e. Departments
- i. None.

13. **Time and Place of Next Meetings**

THE NEXT MEETING OF THE VILLAGE OF TIJERAS GOVERNING BODY WILL BE HELD ON MONDAY, JUNE 21, 2022.

ADJOURNMENT

The meeting adjourned at 7:08 pm.

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of an amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at 505-281-1220 at least three (3) days prior to the meeting.

Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsection (2) limited personnel matters; (5) discussion of bargaining strategy preliminary to collective bargaining negotiations; (7) attorney-client privilege pertaining to threatening or pending litigation in which the public is or may become a participant; (8) discussion of the purchase, acquisition or disposal of real property or water rights by the public body. Speakers limited to 2 minute