



**MINUTES
VILLAGE OF TIJERAS
COUNCIL MEETING
MONDAY, AUGUST 15, 2022, AT 6:00 P.M.
COUNCIL CHAMBERS**

1. **Call to Order**

Meeting called to order at 6:00 by Mayor Bruton

Please turn off cell phones or set to silent mode

2. **Pledge of Allegiance**

Mayor Bruton led attendees in the Pledge of Allegiance.

3. **Roll Call/Determination of Quorum**

| | | | | | | | |
|----------------|---|-----|----|----|---|----|---|
| JO | ✓ | MA | ✓ | MW | ✓ | YG | ✓ |
| Quorum present | | Yes | No | | | | |

Mayor Jake Bruton asked for a roll call vote of the Governing Body to decide if Councilor Yvette Garcia could participate in tonight’s meeting via telephone.

Councilor Wilson voted against, stating that the importance and impact of participating in person as a Councilor.

Councilor Ortiz voted in favor of allowing Councilor Garcia to participate telephonically.

Councilor Armenta voted in favor of allowing Councilor Garcia to participate telephonically.

With a majority of the Governing Body voting in favor, Mayor Jake Bruton asked Clerk Kennedy to dial in Councilor Garcia.

4. **Introduction of Guests**

Jessica Nixon Village Attorney
Brandon Lucero, VOT Staff

Rita Rivera, Senior Center Manager
David Wilson, Resident

Marie Wilson, Resident

5. **Public Comment**

None.

6. **Approval of Agenda**

| | | | |
|----------------------------|-----------------|--|-----------------------|
| A C T I O N | Motion | Approve the agenda for August 15th, 2022 | |
| | Made by: | Ortiz | Councilor Armenta-Yes |
| | Second by: | Armenta | Councilor Garcia-Yes |
| | Motion carried? | PASSED | FAILED |

7. **Council to Review and Approve Previous Minutes**

[Attachment A - 072822 Draft Minutes.pdf](#)

[Attachment B - 080122 Draft Minutes.pdf](#)

[Attachment C - 080822 Draft Minutes.pdf](#)

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|----------------------------|-----------------|-------------------------------------|-----------------------|
| A C T I O N | Motion | Approval of Previous Minutes | |
| | Made by: | Garcia | Councilor Armenta-Yes |
| | Second by: | Ortiz | Councilor Garcia-Yes |
| | Motion carried? | PASSED | FAILED |

8. **Council to Review and Approve Hiring of Brandon Lucero for the Position of Maintenance Technician/Utility Operator**

[Attachment D - Lucero Brandon Resume.pdf](#)

[Attachment E - Lucero Brandon Offer Letter.pdf](#)

Mayor Bruton stated that Mr. Lucero's first day was 8/15/22. Mr. Lucero impressed the maintenance crew with his willingness and enthusiasm to cut weeds today.

Councilors Armenta and Ortiz thanked Mr. Lucero for his service and stated they are happy to see someone of his background in the work force and military join the Village staff.

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|------------------|------------|--|-----------------------|
| A C T I | Motion | Approval of New Hire Brandon Lucero | |
| | Made by: | Ortiz | Councilor Armenta-Yes |
| | Second by: | Armenta | Councilor Garcia-Yes |

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|--------|-----------------|--------|--------|---|
| O N | Motion carried? | PASSED | FAILED | Councilor Ortiz-Yes Councilor Wilson-Yes |
| | | | | |

9. **Council to Review and Take Action on Resolution 2022-20 FY 2022-2023 Budget Adjustment Resolution #1**

[Attachment F - Resolution 2022-20 Budget Adjustment Resolution FY23 BAR 1.pdf](#)

[Attachment G - BAR1 Budget Adjustments for FY2022-2023 08-15-2022.pdf](#)

Mayor Jake Bruton discussed the reasons for the following budget adjustment:

- Funds transferred for the Senior Center Phase 4 construction project totaling \$162,500 are now being moved to the General Fund. Transfers are to help cover payments that were made due to pending reimbursement.
- Other line items detailed the increase in building maintenance to cover AC replacement that was approved by Council and the TextMyGov contract.

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|----------------------------|-----------------|--|--------|---|
| A C T I O N | Motion | Approval of Resolution 2022-20 FY 2022-2023 Budget Adjustment Resolution #1. | | |
| | Made by: | Garcia | | Councilor Armenta-Yes |
| | Second by: | Ortiz | | Councilor Garcia-Yes |
| | Motion carried? | PASSED | FAILED | Councilor Ortiz-Yes Councilor Wilson-Yes |

10. **Update on Wells Fargo Account Conversion to interest-Bearing Government Advantage Account.**

[Attachment H - GAIC Overview.pdf](#)

[Attachment I - Customer ProForma Report Village of Tijeras.xls](#)

Mayor Jake Bruton discussed that thanks to the detailed investigation held by Finance Director Audrey Caufield, the Village's bank accounts were updated to Government Advantage accounts so that the Village may begin earning interest.

Mayor Jake Bruton discussed that he hopes the gains made by the interest will help cover the account maintenance fees or even the TextMyGov renewal in the future. This concluded the Mayor's update on the matter.

11. **Council to Review and Take Action on Lists of Record Destruction Created Pursuant to Resolution 2020-19**

[Attachment J - 062722_Shredding Records Index.xls](#)

[Attachment K - 071122_Shredding Records Index.xls](#)

| | | | |
|--|------------------------|---|--|
| A C T I O N | Motion | Approval of Lists of Record Destruction Created Pursuant to Resolution 2020-19 | |
| | Made by: | Ortiz | Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes |
| | Second by: | Garcia | |
| | Motion carried? | PASSED | |

12. Updates

- a. Mayor
 - i. Mayor Bruton discussed that the Village now has a copy of it's Articles of Incorporation thanks to the efforts of Deputy Clerk Limon. Mayor went on to discuss that in the Deputy Clerk's investigation the state did not actually possess these documents. Through out the County's history the records were not filed correctly however the state recognized the Village's incorporation due its completion of the process.
 - ii. Mayor Bruton also stated free tickets for the Park and View will be award to participants of a Facebook contest starting tomorrow 8/16/22.
 - iii. Mayor Bruton reminded the GoverningBbody to attend the Molzen Corbin retreat that is happening on 8/18/22.
 - iv. Mayor Bruton updated the Governing Body of new guidelines GCC must follow as ordered by the Mining and Minerals Division.
- b. Councilors
 - i. Councilor Wilson had no updates.
 - ii. Councilor Armenta had no updates.
 - iii. Councilor Ortiz had no updates.
 - iv. Councilor Garcia made the Council aware of a complaint from a Village resident regarding water system maintenance that occurred at their property.
- c. Clerk
 - i. Clerk Kennedy provided an update on the audit, stating the field work performed recently by JAG went very well.
 - ii. Clerk Kennedy also updated the Governing Body that gutters will finally be installed on the historic church on August 24th.
- d. Deputy Clerk
 - i. Deputy Clerk Michael Limon provided an update that on August 30th Vitalant will be hosting a blood drive at Village Hall.
 - ii. Deputy Clerk Limon also shared that the state pharmaceutical department contacted him regarding medical supplies at the fire station. Deputy Clerk Limon will be writing a letter updating the state that the Village does not possess any narcotics in the fire station and all medical supplies have been turned over to Bernalillo County.
- e. Departments

- i. Senior Center Manager Rita Rivera announced the passing of Ernest Garcia.

13. **Time and Place of Next Meetings**

THE NEXT MEETING OF THE VILLAGE OF TIJERAS GOVERNING BODY WILL BE HELD ON MONDAY AUGUST 22, 2022.

ADJOURNMENT

The meeting adjourned at 6:35 pm.

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of an amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at 505-281-1220 at least three (3) days prior to the meeting.

Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsection (2) limited personnel matters; (5) discussion of bargaining strategy preliminary to collective bargaining negotiations; (7) attorney-client privilege pertaining to threatening or pending litigation in which the public is or may become a participant; (8) discussion of the purchase, acquisition or disposal of real property or water rights by the public body. Speakers limited to 2 minute