



**MINUTES
VILLAGE OF TIJERAS
COUNCIL MEETING
TUESDAY, SEPTEMBER 19, 2022, AT 6:00 P.M.
COUNCIL CHAMBERS**

1. **Call to Order**

Meeting called to order at 6:00 by Mayor Bruton

Please turn off cell phones or set to silent mode

2. **Pledge of Allegiance**

Mayor Bruton led attendees in the Pledge of Allegiance.

3. **Roll Call/Determination of Quorum**

JO	X	MA	✓	MW	✓	YG	✓
Quorum present		Yes	No				

4. **Introduction of Guests**

David A. Wilson, Resident
Marie Wilson, Resident

Jessica Nixon, Village Attorney

5. **Public Comment**

None.

6. **Approval of Agenda**

A C T I O N	Motion	Approve the agenda for September 19, 2022	
	Made by:	Garcia	
	Second by:	Wilson	
	Motion carried?	PASSED	FAILED

7. Council to Review and Approve Previous Minutes

[Attachment A - 090622 Draft Minutes.pdf](#)

Councilor Wilson identified two typos that needed to be addressed regarding her updates.

A C T I O N	Motion	Approval of 9/6/22 Minutes with amendments requested by Councilor Wilson		
	Made by:	Wilson		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Absent Councilor Wilson-Yes
	Second by:	Armenta		
	Motion carried?	PASSED	FAILED	

8. Council to Review and Take Action on Resolution 2022-22 Adopting the FY 2024-2028 Infrastructure Capital Improvement Plans (ICIPs)

[Attachment B - Resolution 2022-22 Adopting the FY24-28 ICIP.pdf](#)

[Attachment C - Tijeras FY24-28 ICIP Summaries.pdf](#)

Mayor Jake Bruton notified the Council that deadlines for the ICIP have been moved up this year, requiring the Clerk's office to streamline this process.

All of the Village's priority projects from the previous year have been carried over and the Mayor and staff worked together to identify new projects and revise the ranking of projects.

A C T I O N	Motion	Approval of Resolution 2022-22		
	Made by:	Wilson		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Absent Councilor Wilson-Yes
	Second by:	Armenta		
	Motion carried?	PASSED	FAILED	

9. Council to Review and Take Action on Resolution 2022-23 NMDOT FY23 Capital Outlay Agreement

[Attachment D - Resolution 2022-23 NMDOT FY23 Capital Outlay Agreement.pdf](#)

[Attachment E - C3223127 Draft Agreement Signed NMDOT.pdf](#)

Mayor Jake Bruton informed the Council that the bonds for this project were just sold. The Council must now accept the funding by Resolution.

A C T I	Motion	Approval of Resolution 2022-23		
	Made by:	Garcia		Councilor Armenta-Yes Councilor Garcia-Yes
	Second by:	Wilson		

O N	Motion carried?	PASSED	FAILED	Councilor Ortiz-Absent Councilor Wilson-Yes

10. **Council to Review and Take Action on Resolution 2022-24
NMDOT FY23 Transportation Project Fund Agreement.**

[Attachment F - Resolution 2022-24 NMDOT FY23 TPF Agreement.pdf](#)

[Attachment G - LP30041 Agreement.pdf](#)

Mayor Jake Bruton explained that this Resolution is for to accept the TPF agreement with NMDOT. This particular funding source has a 5 percent local match.

This funding will be used to repave Pine View Road and construct other road improvements.

A C T I O N	Motion	Approval of Resolution 2022-24		
	Made by:	Armenta		Councilor Armenta-Yes
	Second by:	Wilson		Councilor Garcia-Yes
	Motion carried?	PASSED	FAILED	Councilor Ortiz-Absent Councilor Wilson-Yes

11. **Council to Review and Take Action on Resolution 2022-25
Updated MVD Title Policies**

[Attachment H - Resolution 2022-25 Updated MVD Title Policies.pdf](#)

Mayor Jake Bruton explained this update of MVD policy through resolution is due to the liability of holding vehicle titles for more than 60 days.

This resolution requires that MVD customers must register their vehicle within 60 days of receipt of the title or the title will be returned to the lienholder.

A C T I O N	Motion	Approval of Resolution 2022-25		
	Made by:	Garcia		Councilor Armenta-Yes
	Second by:	Wilson		Councilor Garcia-Yes
	Motion carried?	PASSED	FAILED	Councilor Ortiz-Absent Councilor Wilson-Yes

12. **Council to Review and Take Action on Fiscal Agent Agreement
with MRCOG for Water Trust Board Loan/Grant 5693-WPF**

[Attachment I - WTB Fiscal Agent Agreement MRCOG_Village of Tijeras 9.14.22.pdf](#)

[Attachment J - 5693-WPF award letter.pdf](#)

Mayor Jake Bruton explained to the Council that the Water Trust Board is requiring the Village to have a fiscal agent. The project in question is the construction of a new water storage tank.

Mayor Jake Bruton stated he hopes this will be the last time the Village will need a fiscal agent due to previous audit findings.

A C T I O N	Motion	Approval of Fiscal Agent Agreement with MRCOG for Water Trust Board Loan/Grant 5693-WPF		
	Made by:	Armenta		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Absent Councilor Wilson-Yes
	Second by:	Wilson		
	Motion carried?	PASSED	FAILED	

13. Council to Review and Take Action on Lists of Record Destruction Created Pursuant to Resolution 2020-19

[Attachment K - 072922_Shredding Records Index.xls](#)

[Attachment L - 082322_Shredding Records Index.xls](#)

[Attachment M - 083022_Shredding Records Index.xls](#)

A C T I O N	Motion	Approval of Record Destruction		
	Made by:	Garcia		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Absent Councilor Wilson-Yes
	Second by:	Armenta		
	Motion carried?	PASSED	FAILED	

14. Updates

a. Mayor

- i. Mayor updated Council on the grand opening of the Imagine Wellness center. He was impressed by the remodel of the building and looks forward to the opportunity of the East Mountains supporting mental health needs.
- ii. Encanto is the Park & View Film of September, Mayor has instructed Deputy Clerk Limon to raffle off tickets via Facebook this week.
- iii. East Mountain Celebration is also this week; Mayor and Councilor Wilson will not be in attendance due to Mexico donation trip also taking place this weekend.
- iv. Mayor would also like to remind council of the public hearing taking place 9/26/22.
- v. Mayor and the Clerk's office recently met with Brad Cooksey, Mayor was impressed by the captain's dedication to the East Mountains and looks forward to working with him.

b. Councilors

- i. Councilor Wilson had no updates.
- ii. Councilor Ortiz was absent.

- iii. Councilor Garcia shared concerns of firearms being discharged near her home. Mayor Bruton instructed the Councilor to notify BCSO. Deputy Clerk Limon listed the number for dispatch in the previous minutes.
- iv. Councilor Armenta looks forward to working with staff at the East Mountain Celebration.
- c. Clerk
 - i. Clerk Kennedy provided an update to the Village Council that he would be applying for additional grant funding for the Senior Center to make up for costs that went over the initial budget plan.
 - ii. Clerk Kennedy also shared his discussions with Sherriff's Deputy Steven Aldredge who is currently looking for community funding to replace exercise equipment and restore trails at the schools. Councilor Wilson suggested Deputy Aldredge contact GCC.
- d. Deputy Clerk
 - i. Deputy Clerk Limon updated Council that he would be applying for funding to hire a grant writer/admin this week.
- e. Departments
 - i. None.

15. **Time and Place of Next Meetings**

THE NEXT MEETING OF THE VILLAGE OF TIJERAS GOVERNING BODY WILL BE HELD ON MONDAY SEPTEMBER 26, 2022.

ADJOURNMENT

The meeting adjourned at 6:38 pm.

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of an amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at 505-281-1220 at least three (3) days prior to the meeting.

Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsection (2) limited personnel matters; (5) discussion of bargaining strategy preliminary to collective bargaining negotiations; (7) attorney-client privilege pertaining to threatening or pending litigation in which the public is or may become a participant; (8) discussion of the purchase, acquisition or disposal of real property or water rights by the public body. Speakers limited to 2 minute