



**MINUTES
VILLAGE OF TIJERAS
COUNCIL MEETING
MONDAY , OCTOBER 3, 2022, AT 6:00 P.M.
COUNCIL CHAMBERS**

1. **Call to Order**

Meeting called to order at 6:00 by Mayor Bruton

Please turn off cell phones or set to silent mode

2. **Pledge of Allegiance**

Mayor Bruton led attendees in the Pledge of Allegiance.

3. **Roll Call/Determination of Quorum**

JO	✓	MA	✓	MW	✓	YG	✓
Quorum present		Yes	No				

4. **Introduction of Guests**

Jessica Nixon, Village Attorney
Marie Wilson, Village Resident

Ann Cook, Village Resident

5. **Public Comment**

None.

6. **Approval of Agenda**

A C T I O N	Motion	Approve the agenda for October 3, 2022	
	Made by:	Ortiz	Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Garcia	
	Motion carried?	PASSED	

7. Council to Review and Approve Previous Minutes.

[Attachment A - 091922 Draft Minutes.pdf](#)

[Attachment B - 092622 Draft Minutes.pdf](#)

Councilor Wilson noted there were several errors with the minutes from September 19, 2022. Councilor Wilson requested that approval of Attachment A be postponed so that the errors can be corrected but that the Council approve Attachment B.

A C T I O N	Motion	Approve the minutes from 9/26/22, postpone approval of the minutes from 9/19/22		
	Made by:	Wilson		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Armenta		
	Motion carried?	PASSED	FAILED	

8. Mayor to Present Bernalillo County Fire Chief Greg Perez with Award from City of Guaymas, Sonora, Mexico in Appreciation of BCFD's Donation of Surplus Firefighting Equipment.

Mayor Jake Bruton notified the Council that Chief Perez and one other BCFD firefighter were expected to be in attendance, however due to a possible emergency call they maybe absent.

The Council agreed to table the item as no representative of BCFD arrived to accept the award.

A C T I O N	Motion	Table Item 8		
	Made by:	Ortiz		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Garcia		
	Motion carried?	PASSED	FAILED	

9. Council to Approve Conference Registration for Clerk and Deputy Clerk to Attend CFOA Institute October 23-28.

[Attachment C - Oct 2022 CFOA Institute Memo.pdf](#)

[Attachment D - Oct 2022 CFOA Institute Preliminary Program.pdf](#)

[Attachment E - Oct 2022 CFOA Institute Registration Form.pdf](#)

Village Clerk Kennedy provided the Council with information about the upcoming training and certification opportunities for both the Clerk and Deputy Clerk. He noted that the training is being held in Albuquerque so Village will not have to pay for milage or hotel accommodations.

Mayor Jake Bruton stressed the value of the certifications. Both the Village Clerk and Deputy Clerk will be the first clerks to be certified in recent memory.

A C T I O N	Motion	Approval of Conference Registration for Clerk & Deputy Clerk	
	Made by:	Garcia	Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Ortiz	
	Motion carried?	PASSED	

10. Council to Review and Take Action on Lists of Record Destruction Created Pursuant to Resolution 2020-19.

[Attachment F - 090222_Shredding Records Index.xls](#)

[Attachment G - 091322_Shredding Records Index.xls](#)

[Attachment H - 091522_Shredding Records Index.xls](#)

A C T I O N	Motion	Approval of Lists of Record Destruction	
	Made by:	Garcia	Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Wilson	
	Motion carried?	PASSED	

11. Updates

a. Mayor

- i. Mayor Bruton spoke about the Mexico Fire Equipment Donation. The amount of equipment donated exceeded the mayor's expectations. Uniforms, Bunker equipment, EMS equipment, boots, a stretcher, dummies to practice CPR training, etc. Guaymas is a city of 150,00 and its fire dept. is all volunteer. Mayor Pro-Tem Maxine Wilson accompanied Mayor on the donation trip. Mayor Jake Bruton also thanked his wife for inspiring him with the idea to donate to this community in need. Also, Mayor touched based that he may be able to sell the fire truck to the municipality, this will be a work in progress.
- ii. Mayor Jake Bruton wished Councilor Wilson a Happy Birthday. She recently celebrated her birthday October 1st.
- iii. The showing of Nightmare before Christmas at the Park and View will be October 29th with the Trunk or Treat preceding. Cars will be decorated, and candy given out of trunks.
- iv. Veterans Day event will be November 10th.
- v. ALTSD has approved the Village for \$68,000+ worth of funding to aid with the Senior Center remodel project.

- vi. Mayor Jake Bruton thanked staff for their efforts with the East Mountain Celebration. Mayor Jake Bruton also thanked Council who attended as well.
- b. Councilors
 - i. Councilor Wilson expressed thanks for the journey to Mexico and for the donation being well-planned-out. She expressed thanks to the Mayor and his wife for making the process crossing the border as easy as possible. She also stated that seeing the equipment spread out for the fire department in Guaymas was a wonderful experience and believes it will serve a wonderful community.
 - ii. Councilor Wilson also thanked the staff for their efforts with the East Mountain Celebration. Many residents spoke on the Deputy Clerk and the Councilors' efforts, also the Park & View went well.
 - iii. Councilor Ortiz questioned if a meeting would occur on the 31st? Mayor Jake Bruton stated that the next meeting would be the 17th then not again till November.
 - iv. Councilor Armenta had no updates.
 - v. Councilor Garcia had no updates.
 - c. Clerk
 - i. Clerk Kennedy shared updates on the behalf of the Deputy Clerk due to him being away on a family emergency. He stated that 45 members of the public have signed up for TextMyGov before the target launch date of November 1st. He also added that there have been 27 new signups for the newsletter as well, with digital requests on the rise. Clerk Kennedy explained to Council the process of signing up for the newsletter so they can pass the information on to residents. Councilor Ortiz also shared the idea of a notice in the next newsletter to encourage residents to sign up digitally.
 - ii. EMIFPA is hosting a community wildfire protection meeting on October 12 at Los Vecinos. Local fire departments and government agencies will be spreading awareness of how to keep properties safe in case of a fire emergency. The Village will have a table at the event manned by Deputy Clerk Limon.
 - d. Deputy Clerk
 - i. None.
 - e. Departments
 - i. None.

12. Time and Place of Next Meetings

*THE NEXT MEETING OF THE VILLAGE OF TIJERAS GOVERNING
BODY WILL BE HELD ON MONDAY OCTOBER 17, 2022.*

ADJOURNMENT

The meeting adjourned at 6:39 pm.

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of an amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at 505-281-1220 at least three (3) days prior to the meeting.

Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsection (2) limited personnel matters; (5) discussion of bargaining strategy preliminary to collective bargaining negotiations; (7) attorney-client privilege pertaining to threatening or pending litigation in which the public is or may become a participant; (8) discussion of the purchase, acquisition or disposal of real property or water rights by the public body. Speakers limited to 2 minute