



**MINUTES  
VILLAGE OF TIJERAS  
COUNCIL MEETING  
MONDAY, NOVEMBER 7, 2022, AT 6:00 P.M.  
TIJERAS SENIOR CENTER**

1. **Call to Order**

Meeting called to order at 6:00 by Mayor Bruton

**Please turn off cell phones or set to silent mode**

2. **Pledge of Allegiance**

Mayor Bruton led attendees in the Pledge of Allegiance.

3. **Roll Call/Determination of Quorum**

JO	✓	MA	✓	MW	✓	YG	✓
Quorum present		Yes	No				

4. **Introduction of Guests**

Jessica Nixon, Village Attorney  
Gabby Melendez Bruton, Resident

Casey Cook, Molzen Corbin

5. **Public Comment**

None.

6. **Approval of Agenda**

<b>A C T I O N</b>	<b>Motion</b>	<b>Approve the agenda for 11-07-22.</b>	
	<b>Made by:</b>	<b>Ortiz</b>	
	<b>Second by:</b>	<b>Garcia</b>	
	<b>Motion carried?</b>	<b>PASSED</b>	<b>FAILED</b>

7. **Council to Review and Take action on Previous Minutes**

[Attachment A – 101722 Draft Minutes.pdf](#)

A C T I O N	Motion	<b>Approval of 10-17-22 minutes with no changes</b>	
	Made by:	Garcia	Councilor Armenta-Yes
	Second by:	Armenta	Councilor Garcia-Yes Councilor Ortiz-Yes
	Motion carried?	<b>PASSED</b>	FAILED Councilor Wilson-Yes

8. **Council to Review and Take Action on MOU with MRCOG for Fiscal Agent Services-NMED Capital Outlay Award SAP-55-G2311-STB.**

[Attachment B – MOU MRCOG Village of Tijeras SAP-22-G2311-STB 10.26.22.pdf](#)

[Attachment C – NMED MOU SAP-22-G2311-STB.pdf](#)

[Attachment D – NMED Capital Outlay Agreement SAP 22-G2311 – STB Signed VOT.pdf](#)

Mayor Jake Bruton stated this item relates to a capital outlay award in the amount of \$800,000 for expansion of our municipal wastewater system. This will require a fiscal agent due to audit findings from the previous fiscal year.

A C T I O N	Motion	<b>Approve MOU with MRCOG for fiscal agent services</b>	
	Made by:	Garcia	Councilor Armenta-Yes
	Second by:	Wilson	Councilor Garcia-Yes Councilor Ortiz-Yes
	Motion carried?	<b>PASSED</b>	FAILED Councilor Wilson-Yes

9. **Council to Review and Take Action on Engineering Agreement with Molzen Corbin for Design for Water Storage Tank**

[Attachment E – Tijeras Tank 3 Engineering Agreement mcsigned.pdf](#)

[Attachment F – 5693-WPF award letter.pdf](#)

Mayor Jake Bruton stated that this is for a design for another water storage tank that will sit behind Village Hall.

Mayor Bruton stated that the water tank would hold 100,000 gallons.

Mayor Wilson requested clarification if the new tank would be next to and operate with the older tank behind Village Hall.

Mayor Bruton confirmed the new water tank would be next to the older tank behind Village Hall and water stored in that tank would be for fire emergencies and other usages.

A C T I O N	<b>Motion</b>	<b>Approval of Engineering Agreement with Molzen Corbin.</b>		
	<b>Made by:</b>	Armenta		Councilor Armenta-Yes
	<b>Second by:</b>	Garcia		Councilor Garcia-Yes
	<b>Motion carried?</b>	PASSED	FAILED	Councilor Ortiz-Yes Councilor Wilson-Yes

## 10. Council to Review and Take Action on Lists of Record Destruction Created to Pursuant to Resolution 2020-19

[Attachment G – MOU MRCOG Village of Tijeras SAP-22-G2311-STB 10.26.22.pdf](#)  
[Attachment H – 100422 Shredding Records Index.xls](#)  
[Attachment I – 100722 Shredding Records Index.xls](#)

A C T I O N	<b>Motion</b>	<b>Approval of Record Destruction.</b>		
	<b>Made by:</b>	Wilson		Councilor Armenta-Yes
	<b>Second by:</b>	Ortiz		Councilor Garcia-Yes Councilor Ortiz-Yes
	<b>Motion carried?</b>	PASSED	FAILED	Councilor Wilson-Yes

## 11. Updates

- a. Mayor
  - i. Mayor Jake Bruton was pleased with the Senior Center Grand Opening. Thanked staff for efforts in putting event together. Also thanked all participants and guests at the event.
  - ii. Trunk or Treat was another great event and the Mayor thanked staff and the Council for donations for candy. Mayor Bruton specifically thanked Councilor Wilson for attending the event and passing out candy.
  - iii. Mayor reminded Council of the meeting that is to take place 11/08/22.
  - iv. Mayor thanked Councilor Wilson for teaming up with the Senior Center to get the end-of-life planning event hosted by the county free of charge for Tijeras.
  - v. Mayor Bruton reminded the Council of the Veterans Day event on 11/10/22 and thanked Councilor Armenta for cleaning up the Veteran's Memorial in preparation for the event.
- b. Councilors
  - i. Councilor Garcia requested an update if steps at Luis Garcia Park had been painted to reduce tripping hazard. Mayor Bruton and the Clerks

stated after last Memorial Day the issue with the steps was addressed and the steps were painted. Clerk Kennedy stated he'll look to have someone stand by the entrance to remind folks who attend to watch their steps.

- ii. Councilor Ortiz requested an update regarding if the Village would be hosting a Winter Celebration. Deputy Clerk Limon stated that December 9<sup>th</sup> would be the target date for the event and the planning process has begun. Councilor Ortiz asked if staff would be able to utilize the Senior Center for a portion of the event, to which Mayor Bruton replied yes.
  - iii. Councilor Armenta had no updates.
  - iv. Councilor Wilson stated the county would be hosting the End of Life Planning series in December. She has provided Deputy Clerk Limon with a flyer so that copies would be provided to Council and advertised on the Village's social media. Councilor Wilson also stated that she though the Grand Reopening of the Senior Center was a great success.
- c. Clerk
    - i. Clerk Kennedy stated Election Day is November 8<sup>th</sup> and he expects heavy traffic at Village Hall.
    - ii. Clerk Kennedy reminded the Council that Village offices would be closed 11/11/22 in observance of Veterans Day.
    - iii. Clerk Kennedy stated EMIFPA is holding another wildfire protection meeting on November 30<sup>th</sup> at Los Vecinos and invited the Council to attend.
  - d. Deputy Clerk
    - i. None.
  - e. Departments
    - i. None.

## 12. Time and Place of Next Meetings

*THE NEXT MEETING OF THE VILLAGE OF TIJERAS GOVERNING BODY WILL BE HELD ON MONDAY NOVEMBER 21, 2022.*

## ADJOURNMENT

The meeting adjourned at 6:35 pm.

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of an amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at 505-281-1220 at least three (3) days prior to the meeting.

Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsection (2) limited personnel matters; (5) discussion of bargaining strategy preliminary to collective bargaining negotiations; (7) attorney-client privilege pertaining to threatening or pending litigation in which the public is or may become a participant; (8) discussion of the purchase, acquisition or disposal of real property or water rights by the public body. Speakers limited to 2 minute