



**MINUTES
VILLAGE OF TIJERAS
COUNCIL MEETING
TUESDAY, DECEMBER 5, 2022, AT 6:00 P.M.
TIJERAS SENIOR CENTER**

1. **Call to Order**

Meeting called to order at 6:00 by Mayor Bruton

Please turn off cell phones or set to silent mode

2. **Pledge of Allegiance**

Mayor Bruton led attendees in the Pledge of Allegiance.

3. **Roll Call/Determination of Quorum**

JO	✓	MA	✓	MW	✓	YG	✓
Quorum present		Yes	No				

4. **Introduction of Guests**

Jessica Nixon, Village Attorney
Shaline Lopez, Applicant
Gabby Melendez, Resident

James Padilla, EMHS Student
Angela Reed Padilla, Resident
Milla Bruton, EMHS Student

5. **Public Comment**

None.

6. **Approval of Agenda**

A C T I	Motion	Approve the agenda for 12-05-22	
	Made by:	Garcia	Councilor Armenta-Yes Councilor Garcia-Yes
	Second by:	Wilson	

O N	Motion carried?	PASSED	FAILED	Councilor Ortiz-Yes Councilor Wilson-Yes

7. Council to Review and Take action on Previous Minutes

[Attachment A - 111722 Draft Minutes.pdf](#)

[Attachment B - 112122 Draft Minutes.pdf](#)

A C T I O N	Motion	Approval of Minutes Attachments A and B.		
	Made by:	Ortiz		Councilor Armenta-Yes
	Second by:	Wilson		Councilor Garcia-Yes
	Motion carried?	PASSED	FAILED	Councilor Ortiz-Yes Councilor Wilson-Yes

8. Council to Review and Take Action on Resolution 2022-32 authorizing Resolution for Water Trust Board Loan Grant WPF-5693

[Attachment C - WPF-5693. Resolution. Final. 11.29.22.pdf](#)

[Attachment D - WPF-5693. Loan Grant Agreement. Final. 11.29.22.pdf](#)

Mayor Jake Bruton stated this item is due to a law firm in Santa Fe being the manager of the grants for the Water Trust Board. The agreement is about 15 pages long.

Village Attorneys have reviewed the agreement per Mayor Bruton.

Mayor Jake Bruton also stated that 1.43 million is the total cost. 114 thousand is loan, 1 million is grant and 172,000 local match.

Councilor Wilson stated that she hopes the Governing Body read through each page of the agreement before voting on this item.

Councilor Armenta questioned if this included engineering costs?

Mayor Jake Bruton stated that the award is for all phases of the project, including design and construction.

A C T I O N	Motion	Approval of Resolution 2022-32		
	Made by:	Wilson		Councilor Armenta-Yes
	Second by:	Armenta		Councilor Garcia-Yes
	Motion carried?	PASSED	FAILED	Councilor Ortiz-Yes Councilor Wilson-Yes

9. Council to Review and Approve Hiring of Shaline Lopez on Contract for the Position of Grant Writer/Administrator

[Attachment E - Lopez Shaline Offer Letter Signed.pdf](#)

Mayor Jake Bruton stated he interviewed Ms. Lopez about two weeks ago.

Mayor Jake Bruton reminded the Governing Body of the Capacity Building Grant coming from the state that will help municipalities to hire grant writers at a salary that is competitive with the private sector. For now, Ms. Lopez will be hired on contract and once the Village receives the grant, she will be converted to regular employment.

Mayor Jake Bruton spoke briefly of Ms. Lopez's background at the Town of Vaughn and how she has experience working on some of the toughest grants the Village is currently administering.

A C T I O N	Motion	Approval of the Hiring of Shaline Lopez	
	Made by:	Garcia	Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Wilson	
	Motion carried?	PASSED	

10. Updates

a. Mayor

- i. Mayor Jake Bruton shared updates regarding COOP road projects.
- ii. Mayor Jake Bruton reminded the governing body of the Winter Celebration and would appreciate attendance.
- iii. December 16th is the employee Christmas Party at Japanese Kitchen.
- iv. Audit Exit conference is the 14th of December.
- v. Mayor Jake Bruton spoke about student congress tournament that took place last Friday.

b. Councilors

- i. Councilor Armenta stated he was glad to see Councilor Wilson in good health.
- ii. Councilor Garcia asked if baked goods were allowed at Winter Celebration? Village Clerk Kennedy stated that yes that was allowed.
- iii. Councilor Wilson was curious about the PRV installations if the public was given notice? Mayor Bruton stated he was notified by TLC about them hanging notices last Wednesday.
- iv. End of Life planning starts tomorrow and the Governing Body is invited to donate coffee and similar items. Councilor Wilson and her sister-in-law have already donated bottled waters.

- v. Councilor Ortiz had no updates.
- c. Clerk
 - i. Village Clerk Kennedy recapped the first monthly project meeting that was hosted at Molzen Corbin.
- d. Deputy Clerk
 - i. Absent.
- e. Departments
 - i. None.

11. **Time and Place of Next Meetings**

THE NEXT MEETING OF THE VILLAGE OF TIJERAS GOVERNING BODY WILL BE HELD ON MONDAY DECEMBER 19TH, 2022.

ADJOURNMENT

The meeting adjourned at 6:28 pm.

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of an amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at 505-281-1220 at least three (3) days prior to the meeting.

Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsection (2) limited personnel matters; (5) discussion of bargaining strategy preliminary to collective bargaining negotiations; (7) attorney-client privilege pertaining to threatening or pending litigation in which the public is or may become a participant; (8) discussion of the purchase, acquisition or disposal of real property or water rights by the public body. Speakers limited to 2 minutes