



Village of Tijeras

Request to Inspect Public Records

In accordance with the Inspection of Public Records Act (IPRA) Section 14-2-1 NMSA 1978, as amended, every person has the right to inspect public records maintained by the Village of Tijeras, with certain exceptions. A “public record” is defined to include any document, tape or other material, regardless of form, that is used, created, received, maintained or held by or on behalf of a public body, and is related to public business.

Date of Request: _____

First Name: _____ Last Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Email Address (optional): _____

Please identify the records sought with reasonable particularity:

Submit completed form in-person at Village Hall or via email to clerk@tijerasnm.gov