



**MINUTES
VILLAGE OF TIJERAS
COUNCIL MEETING
TUESDAY, FEBRUARY 21, 2023, AT 6:00 P.M.
VILLAGE COUNCIL CHAMBERS**

1. **Call to Order**

Meeting called to order at 6:00 by Mayor Bruton

Please turn off cell phones or set to silent mode

2. **Pledge of Allegiance**

Mayor Bruton led attendees in the Pledge of Allegiance.

3. **Roll Call/Determination of Quorum**

JO	✓	MA	✓	MW	✓	YG	✓
Quorum present		Yes	No				

4. **Introduction of Guests**

Jessica Nixon, Village Attorney	Flori Gonzalez, Village Resident
Kathy Healy, Village Resident	
Gabby Bruton, Village Resident	

5. **Public Comment**

Flori Gonzalez, Village Resident, stated he recovered veteran information and would like to begin putting it to use regarding the remodel and enhancements to the Veterans Memorial. Mayor Bruton stated he would schedule a meeting between staff and Mr. Gonzalez to begin discussion and updates regarding a Veterans Committee.

6. **Approval of Agenda**

A C T I O N	Motion	Approve the agenda		
	Made by:	Garcia		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Wilson		
	Motion carried?	PASSED	FAILED	

7. **Council to Review and Take action on Previous Minutes**

[Attachment A - 020623 Draft Minutes.pdf](#)

Councilor Wilson thanked the staff for providing updates on her questions on this agenda as well as providing the minutes from the P&Z Commission meeting. Councilor Wilson then suggested changing the title of the “Previous Meeting Items” section on the agenda to “Unfinished Business.”

Mayor Bruton stated he would work with the Clerks to decide on a good title for this portion of the agenda.

Deputy Clerk Limon stated that section would best serve under updates at the end of the agenda as it currently stands.

A C T I O N	Motion	Approval of Previous Minutes		
	Made by:	Ortiz		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Garcia		
	Motion carried?	PASSED	FAILED	

8. **Council to Review Planning and Zoning Commission Meeting Minutes**

[Attachment B – 020823 P&Z Draft Minutes.pdf](#)

Mayor Jake Bruton stated that these minutes were put on the agenda for review by request of Councilor Wilson and would require no action to be taken.

Councilor Wilson thanked staff for bringing the minutes forward and congratulated Mr. Claypool on being appointed chair and Mr. Barnes as Vice Chair.

Councilor Armenta also shared his congratulations for the two commissioners and also thanked all the P&Z board for their service to the community.

9. **Council to Review and Take Action on Financial Reports**

[Attachment C – Financial Statements July – December 2022.pdf](#)

Finance Director Audrey Caufield stated the budget had already been approved at the start of the fiscal year and this report was merely to help council keep track of spending as planned.

Councilor Ortiz questioned that if there was a simpler way to review these breakdowns.

Finance Director Audrey Caufield stated that she is welcome to suggestions however would highly recommend Council visit her office to see the difference in Tyler’s breakdowns in comparison to the Village’s previous budgets.

A C T I O N	Motion	Approval of Financial Reports		
	Made by:	Ortiz	Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes	
	Second by:	Wilson		
	Motion carried?	PASSED		

10. Council to Review and Take Action on Molzen Corbin Task Order for Design of Roadway and Drainage Improvements on Criswell Drive and Carmino Road.

[Attachment D – Tijeras – Camino Road and Criswell Drive Proposals CAP Bruton – signed.pdf](#)

Mayor Bruton stated that the estimates for design were above what he and the governing body were expecting. Mayor Bruton requested that Council postpone this item to allow time for Molzen to reanalyze the cost estimate and come back to the next Council meeting with a better price point.

A C T I O N	Motion	Postpone item 10		
	Made by:	Garcia	Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes	
	Second by:	Armenta		
	Motion carried?	PASSED		

11. Council to Elect One of it’s Members to Act as Mayor Pro Tem in the Absence of the Mayor.

Mayor Jake Bruton stated he would like to thank former Mayor Pro Tem Maxine Wilson for her service, in his absence Councilor Wilson hosted one council meeting due to Mayor's travel and contributed to the Village in many other ways in her role as Mayor Pro Tem.

Councilor Wilson stated she would like pass the responsibility on to another Councilor and she thanked staff and the Village for allowing her to serve in the capacity of Mayor Pro Tem. She stated she hopes the next person to fill the position will take it seriously. Councilor Wilson nominated Councilor Matt Armenta to serve as Mayor Pro Tem.

A C T I O N	Motion	Nomination of Councilor Armenta as Mayor Pro Tem	
	Made by:	Wilson	Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Garcia	
	Motion carried?	PASSED	

12. Updates

- a. Mayor
 - i. Mayor discussed that Senior Center radios had been ordered and were in the Clerk's office awaiting pick up from Senior Center staff.
 - ii. Mayor discussed the importance of Muni-Day and thanked the governing body for attending. In attendance of Muni-day and thanks to Rep Lord staff was able to identify a mistake in the recording of a capital outlay request.
 - iii. Mayor made mention that on February 28th he would be hosting the State of the Village address at the Senior Center starting at 4:00 PM.
 - iv. Mayor Bruton also recapped the GCC meeting he had previously.
- b. Council
 - i. Councilor Wilson had no updates.
 - ii. Councilor Ortiz stated that GCC reached out however due to short staffing at the plant it may take some time to get a reading from his property. Councilor Ortiz also stated he would be reaching out to staff regarding the Earth Day event.
 - iii. Councilor Armenta thanked staff for the Muni Day event and was pleased to hear community feedback regarding the Veterans Memorial.
- c. Clerk
 - i. Village Clerk Kennedy made mention that the fire protection meeting would be held in Village Hall this coming Saturday.
 - ii. Village Clerk Kennedy updated the Council that he is working on a style guide for Village staff that will help those who work with social media identify logos and proper usage of capitalization and terms when representing the Village.

- d. Deputy Clerk
 - i. Deputy Clerk Limon stated they he is currently working on a social media policy to better protect the Village, staff and governing body members and how it will tie into Clerk Kennedy's style guide project.
- e. Departments
 - i. None.

13. **Time and Place of Next Meetings**

THE NEXT MEETING OF THE VILLAGE OF TIJERAS GOVERNING BODY WILL BE HELD ON MONDAY, MARCH 6TH, 2023.

ADJOURNMENT

The meeting adjourned at 7:02 pm.

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of an amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at 505-281-1220 at least three (3) days prior to the meeting.

Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsection (2) limited personnel matters; (5) discussion of bargaining strategy preliminary to collective bargaining negotiations; (7) attorney-client privilege pertaining to threatening or pending litigation in which the public is or may become a participant; (8) discussion of the purchase, acquisition or disposal of real property or water rights by the public body. Speakers limited to 2 minutes