



**MINUTES
VILLAGE OF TIJERAS
COUNCIL MEETING
MONDAY, MARCH 20, 2023, AT 6:00 P.M.
COUNCIL CHAMBERS**

1. **Call to Order**

Meeting called to order at 6:01 by Mayor Bruton

Please turn off cell phones or set to silent mode

2. **Pledge of Allegiance**

Mayor Bruton led attendees in the Pledge of Allegiance.

3. **Roll Call/Determination of Quorum**

JO	X	MA	✓	MW	✓	YG	✓
Quorum present		Yes	No				

4. **Introduction of Guests**

Jessica Nixon, Village Attorney

5. **Public Comment**

None.

6. **Approval of Agenda**

A C T I O N	Motion	Approval of the Agenda		
	Made by:	Garcia		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Absent Councilor Wilson-Yes
	Second by:	Wilson		
	Motion carried?	PASSED	FAILED	

7. Council to Review and Take action on Previous Minutes

[Attachment A - 022123 Draft Minutes.pdf](#)

[Attachment B - 031423 Draft Minutes.pdf](#)

A C T I O N	Motion	Approval of Previous Minutes.		
	Made by:	Wilson		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Absent Councilor Wilson-Yes
	Second by:	Armenta		
	Motion carried?	PASSED	FAILED	

8. Council to Review Planning and Zoning Commission Meeting Minutes.

[Attachment C – 022223 P&Z Draft Minutes.pdf](#)

[Attachment D – 0030823 P&Z Draft Minutes.pdf](#)

The Council had no questions regarding P&Z minutes.

9. Council to Review and Take Action on Resolution 2023-08 Authorizing Submission of an Application for the 2023/20-24 Local Government Road Fund Program.

[Attachment E – Resolution 2023-08 2023 – 2024 LGRF Application.pdf](#)

Mayor Jake Bruton stated that in applications he’s had staff leave the requests broad so roadways can be repaired according to the criticality index.

Mayor Jake Bruton stated the match would be about \$126,000. Mayor Jake Bruton would like to use these funds this year if approved, however is prepared to return the funding if the Village cannot secure the required match.

Clerk Kennedy stated this resolution is merely to allow the Village to apply for funding.

Councilor Garcia questioned if returning these funds when approved would be an issue. Clerk Kennedy answered that if done repeatedly yes, however the Village has established a great working relationship with NMDOT and does not foresee issues returning funds.

A C T I O N	Motion	Approval of Resolution 2023-08		
	Made by:	Armenta		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Absent Councilor Wilson-Yes
	Second by:	Wilson		
	Motion carried?	PASSED	FAILED	

10. Council to Review and Take Action on Resolution 2023-09 Authorizing Submission of an Application for the 2023/2024 Municipal Arterial Program

[Attachment F – Resolution 2023-09 2023-2024 MAP Application.pdf](#)

Mayor Bruton stated that MAP is subject to restrictions. The project must take place on an arterial roadway. The Village would like to apply for funding to construct sidewalks.

Clerk Kennedy added that the arterial roads within the Village are owned and maintained by NMDOT so the Village cannot work on those roads however sidewalk projects would be a great benefit.

Councilor Garcia stated her concerns for senior residents with walkers on arterial roads and believes this application would be of great importance and service to seniors.

A C T I O N	Motion	Approval of resolution 2023-09		
	Made by:	Garcia		Councilor Armenta-Yes
	Second by:	Wilson		Councilor Garcia-Yes
	Motion carried?	PASSED	FAILED	Councilor Ortiz-Absent Councilor Wilson-Yes

11. Council to Review and Take Action on Molzen Corbin Task Order for Design of Roadway and Drainage Improvements on Criswell Drive and Carmino Road

(This item was postponed due to pending updates from Molzen Corbin.)

A C T I O N	Motion	Postone item 11 until next meeting		
	Made by:	Wilson		Councilor Armenta-Yes
	Second by:	Armenta		Councilor Garcia-Yes
	Motion carried?	PASSED	FAILED	Councilor Ortiz-Absent Councilor Wilson-Yes

12. Council to Review and Take Action on Extension of Employment of Document Retention Assistant Janice Parks through Q2 2023

Mayor Jake Bruton stated that the document retention position was primarily tied to the document retention project, which is now complete.

At the time of the previous extension of employment for Janice Parks Mayor Bruton stated his intent of only extending the position for one more quarter.

Councilor Wilson agreed with Mayor Bruton's statement that the extension was for only one quarter.

A C T I O N	Motion	Denial of Extension		
	Made by:	Armenta		Councilor Armenta-Yes
	Second by:	Wilson		Councilor Garcia-Yes
	Motion carried?	PASSED	FAILED	Councilor Ortiz-Absent Councilor Wilson-Yes

13. Council to Review and Take Action on Lists of Record Destruction Created Pursuant to Resolution 2020-19

[Attachment H - 011923 Shredding Records Index.xls](#)

[Attachment I - 020923 Shredding Records Index.xls](#)

A C T I O N	Motion	Approval of lists of record destruction		
	Made by:	Wilson		Councilor Armenta-Yes
	Second by:	Garcia		Councilor Garcia-Yes
	Motion carried?	PASSED	FAILED	Councilor Ortiz-Absent Councilor Wilson-Yes

14. Updates

- a. Mayor
 - i. Mayor Bruton reminded Council of the Molzen Check in meeting on March 30th and encouraged them to attend to stay updated on projects.
 - ii. Mayor Bruton updated the Council on the capital outlay awards the Village is slated to receive.
 - iii. Mayor Bruton advised the Council that the Village will be holding budget workshops and possibly a workshop on the zoning ordinance in April and May.
- b. Council
 - i. Councilor Wilson had no updates
 - ii. Councilor Armenta stated he would have the Veteran's committee members ready for the meeting listed for Friday at 4:00 p.m.
 - iii. Councilor Garcia wanted to confirm that the Park & View would be returning in May. Clerk Kennedy confirmed it will.
- c. Clerk
 - i. The Village will be working with a Talking Talons Youth Conversation Corps again this summer.
 - ii. This year's Chipper Day event will take place April 15th.
- d. Deputy Clerk
 - i. Deputy Clerk Limon spoke about the completion of the social media policy and how he will schedule a work session for both staff and Council for the month of April.
- e. Departments

- i. Senior Center Director Rita Rivera stated that attendance for the center has been on the rise. She thanked the Clerks for the new equipment that has been crucial in aiding the staff and passed out attendance sheets to Council to showcase the increase.
- ii. Senior Center Director Rivera requested additional donations of snacks.

15. **Time and Place of Next Meeting**

THE NEXT MEETING OF THE VILLAGE OF TIJERAS GOVERNING BODY WILL BE HELD ON FRIDAY MARCH 31ST, 2023.

ADJOURNMENT

The meeting adjourned at 6:50 p.m.

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of an amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at 505-281-1220 at least three (3) days prior to the meeting.

Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsection (2) limited personnel matters; (5) discussion of bargaining strategy preliminary to collective bargaining negotiations; (7) attorney-client privilege pertaining to threatening or pending litigation in which the public is or may become a participant; (8) discussion of the purchase, acquisition or disposal of real property or water rights by the public body. Speakers limited to 2 minutes