



**MINUTES
VILLAGE OF TIJERAS
COUNCIL MEETING
MONDAY, MAY 1, 2023, AT 6:00 P.M.
COUNCIL CHAMBERS**

1. **Call to Order**

Meeting called to order at 6:00 by Mayor Bruton

Please turn off cell phones or set to silent mode

2. **Pledge of Allegiance**

Mayor Bruton led attendees in the Pledge of Allegiance.

3. **Roll Call/Determination of Quorum**

| | | | | | | | |
|----------------|---|-----|----|----|---|----|---|
| JO | ✓ | MA | ✓ | MW | ✓ | YG | ✓ |
| Quorum present | | Yes | No | | | | |

4. **Introduction of Guests**

Jessica Nixon, Village Attorney
Dean Smith, Applicant
Dorris Smith, Applicant
Audrey Jaramillo, Jaramillo Accounting Group

Audrey Caufield, Finance Director
Rita Rivera, Senior Center Manager

5. **Public Comment**

None.

6. Approval of Agenda

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|----------------------------|-----------------|-------------------------------|--------|---|
| A C T I O N | Motion | Approval of the Agenda | | |
| | Made by: | Garcia | | Councilor Armenta-Yes |
| | Second by: | Armenta | | Councilor Garcia-Yes |
| | Motion carried? | PASSED | FAILED | Councilor Ortiz-Yes Councilor Wilson-Yes |

7. Council to Review and Approve Previous Minutes

[Attachment A - 041423 Draft Minutes.pdf](#)

[Attachment B - 041723 Draft Minutes.pdf](#)

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|----------------------------|-----------------|-------------------------------------|--------|---|
| A C T I O N | Motion | Approval of Previous Minutes | | |
| | Made by: | Ortiz | | Councilor Armenta-Yes |
| | Second by: | Wilson | | Councilor Garcia-Yes |
| | Motion carried? | PASSED | FAILED | Councilor Ortiz-Yes Councilor Wilson-Yes |

8. Council to Review Planning and Zoning Commission Meeting Minutes.

[Attachment C - 042623 Planning and Zoning Commission Draft Minutes.pdf](#)

The council took time to view the previous planning and zoning commission meeting minutes and took no action regarding this item.

9. Council to Review and Take Action on ZA 1173 – Dean Smith 226 Rincon Loop – Request for Variance to Erect a 24’ x 25 ‘Car Port.

[Attachment D - ZA 1173 - Dean Smith 226 Rincon Loop - Variance Request for Car Port.pdf](#)

See also Attachment C

Mayor Jake Bruton questioned Clerk Kennedy regarding why the item was listed as a variance.

Clerk Kennedy stated that, per the Zoning Ordinance, the dimensions of accessory structures including car ports must be 100 sq. ft. or less. Anything larger requires a variance.

Councilor Armenta mentioned that the structure is just a car port and doesn't require any lighting or plumbing, so he doesn't see any issue with the application. Mayor Bruton voiced his agreement.

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|----------------------------|-----------------|---------------------|--------|--|
| A C T I O N | Motion | Approval of ZA 1173 | | |
| | Made by: | Garcia | | Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes |
| | Second by: | Armenta | | |
| | Motion carried? | PASSED | FAILED | |

10. Council to Hear Fiscal Year 2022 Audit Presentation

Audrey Jaramillo presented the audit report for Fiscal Year 2022.

11. Council to Review and Take Action on Resolution on 2023-11 Accepting the Fiscal Year 2022 Audit Report.

[Attachment E - Resolution 2023-11 Accepting the FY22 Audit.pdf](#)

Councilor Armenta questioned if the Council should approve the resolution even though the Village is currently awaiting additional details from the State Auditor's Office regarding one of the audit findings.

Mayor Jake Bruton stated that the audit has been completed and submitted to the State Auditor and, at this time, nothing can be debated, so it would be best to pass the resolution as is. The Mayor added he shares Councilor Armenta's frustration with the finding in question.

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|----------------------------|-----------------|--------------------------------|--------|--|
| A C T I O N | Motion | Approval of Resolution 2023-11 | | |
| | Made by: | Ortiz | | Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes |
| | Second by: | Garcia | | |
| | Motion carried? | PASSED | FAILED | |

12. Updates

- a. Previous Meeting Items
 - i. Council appointments calendar

Clerk Kennedy updated the Council on his efforts to create a deadline calendar in Outlook for the upcoming events. However, he experienced an IT issue and is pending a response from CamNet to be able to send out the calendar.

- ii. Fire hydrant testing/landscaping

Clerk Kennedy spoke to the Bernalillo County Fire Department regarding the hydrants. It was made clear they will not test the hydrants and that should be done through our utility operators. Clerk Kennedy also stated the staff will begin landscaping the hydrants at some point this week.

- b. Mayor
 - i. Mayor reminded the Council that May 17th would be the joint meeting with GCC and if anyone would like to attend to advise the Clerk so a notice of potential quorum could be posted.

- ii. Sunday, May 28th is the Memorial Day Celebration
 - iii. Mayor stated he is pleased with the progress on the pedestrian improvement project, as it is moving quickly.
 - iv. The first Park and View showing of 2023 will be Thor: Love and Thunder on Saturday, May 27th.
- c. Council
- i. Councilor Garcia asked staff to look into the possibility of offering waste pickup services to residents. The Mayor, Councilors, and staff shared initial feedback on the proposal. Staff stated they would research further.
 - ii. Councilor Ortiz stated he was pleased with the Earth Day participation. He thanked the staff and the Council for their assistance.
 - iii. Councilor Armenta stated that he has concerns about the stop sign near Armenta Road. He asked if the Village has considered putting a speed bump in the area. Clerk Kennedy stated they are planning to work with contractors to have a speed bump installed during one of the summer road projects to save on mobilization costs. Also, Clerk Kennedy said he would notify the sheriff's office about issues in the area.
 - iv. Councilor Wilson had no updates.
- d. Clerk
- i. Clerk Kennedy stated that the Village staff will be partnering with Talking Talons Youth Conservation Corps on several Village projects.
 - ii. Clerk Kennedy stated a transportation project fund application would appear before the Council for approval at the next meeting.
- e. Deputy Clerk
- i. Deputy Clerk Limon provided a letter addressed for Jan Parks to the Mayor and Village Council.
 - ii. Deputy Clerk Limon stated he was approached by a few seniors at the Senior Center to ask if he would teach a course on computer basics. If the Council feels this is within its scope of work, he would be happy to make time to do so.
- f. Departments
- i. Senior Center Manager Rita Rivera provided updates regarding the recent birthday celebration.
 - ii. Finance Director Audrey Caufield asked Councilors to schedule time with her to receive training on the new employee self service system.

13. **Time and Place of Next Meetings**

THE NEXT MEETING OF THE VILLAGE OF TIJERAS GOVERNING BODY WILL BE HELD ON MONDAY MAY 15TH, 2023.

ADJOURNMENT

The meeting adjourned at 7:06 pm.

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of an amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at 505-281-1220 at least three (3) days prior to the meeting.

Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsection (2) limited personnel matters; (5) discussion of bargaining strategy preliminary to collective bargaining negotiations; (7) attorney-client privilege pertaining to threatening or pending litigation in which the public is or may become a participant; (8) discussion of the purchase, acquisition or disposal of real property or water rights by the public body. Speakers limited to 2 minutes