



**MINUTES
VILLAGE OF TIJERAS
COUNCIL MEETING
TUESDAY, JUNE 20, 2023, AT 6:00 P.M.
COUNCIL CHAMBERS**

1. **Call to Order**

Meeting called to order at 6:00 by Mayor Bruton

Please turn off cell phones or set to silent mode

2. **Pledge of Allegiance**

Mayor Bruton led attendees in the Pledge of Allegiance.

3. **Roll Call/Determination of Quorum**

JO	✓	MA	✓	MW	✓	YG	✓
Quorum present		Yes	No				

4. **Introduction of Guests**

Daniel Grunow, Village Attorney
Ross Daugherty, Applicant

Rita Rivera, Senior Center Manager

5. **Public Comment**

None.

6. **Approval of Agenda**

A C T I O N	Motion	Approval of the Agenda		
	Made by:	Garcia		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Armenta		
	Motion carried?	PASSED	FAILED	

7. Council to Review and Approve Previous Minutes

[Attachment A - 060523 Draft Minutes.pdf](#)

[Attachment B - 060523 Workshop Minutes.pdf](#)

A C T I O N	Motion	Approval of Previous Minutes.		
	Made by:	Ortiz		Councilor Armenta-Yes
	Second by:	Wilson		Councilor Garcia-Yes
	Motion carried?	PASSED	FAILED	Councilor Ortiz-Yes Councilor Wilson-Yes

8. Council to Review Planning and Zoning Commission Meeting Minutes.

[Attachment C - 061423 Draft P&Z Minutes.pdf](#)

The Council reviewed the previous Planning and Zoning Commission meeting minutes and took no action regarding this item.

9. Council to Review and Take Action on Lease Agreement Between Village of Tijeras and Bernalillo County Re: Fire Station

[Attachment D - Lease Agreement Between County and Village re 12 Camino Municipal \(Attorney Signed\).pdf](#)

Mayor Bruton recapped the arrangement with Bernalillo County to sublet the fire station to Albuquerque Ambulance Service (AAS).

Village Attorney Jessica Nixon drafted the lease agreement with the County and mirrored the details so the sublease would follow the same structure.

Councilor Ortiz questioned if AAS would be required to have insurance to which Mayor Bruton answered yes.

Councilor Armenta questioned when the County would be placing the Village logo on the back of the engines, which was discussed during the execution of the IGA with the County. Mayor Bruton stated he and his staff would reach out to the County on this topic.

Councilor Garcia questioned if AAS would be dispatched in the East Mountains to which Mayor Bruton answered yes.

Councilor Wilson stated this would be the first time the Village will have an ambulance service and is happy to hear they will respond within the community.

A C T I O N	Motion	Approval of Lease Agreement with Bernalillo County		
	Made by:	Ortiz		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Armenta.		
	Motion carried?	PASSED	FAILED	

10. Council to Review and Take Action on Professional Services Contract Extension and Rate Increase for Legal Services

[Attachment E - Ltr. to Mayor Bruton re. Rate Increase \(06.09.23\).pdf](#)

[Attachment F - FY23 Professional Services Contract Robles Rael Anaya.pdf](#)

Mayor Bruton stated he is satisfied with the service provided by Robles, Rael & Anaya. The rates have not been increased in the four years that the Village has worked with the firm.

Mayor Bruton stated that the increase is an average of five dollars per hour for all positions except for paralegals.

Mayor Bruton stated he believes the rates are fair and would like to retain the firm.

A C T I O N	Motion	Approval of rate increase and contract extension for Robles, Rael & Anaya P.C.		
	Made by:	Wilson		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Garcia		
	Motion carried?	PASSED	FAILED	

11. Council to Establish Budget for 50th Anniversary Celebration

[Attachment G - 50th Anniversary Celebration Budget 061523.pdf](#)

Mayor Bruton stated the planning committee (a mixture of staff and the Governing Body) have laid out a spending plan and have targeted the needs for the 50th Anniversary. In total the targeted amount is around \$15,000.00. However, Mayor Bruton is asking the Council to approve \$17,000.00 to leave room for contingency or unforeseen costs.

Clerk Kennedy stated that when he provided the budget to Finance Director Caufield, she stated the amount was reasonable.

A C T I O N	Motion	Approval of spending up to \$17,000.00 for the 50th Anniversary Celebration		
	Made by:	Garcia		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Wilson		
	Motion carried?	PASSED	FAILED	

12. Council to Review and Take Action on ZA 1175 – Renae Griego 24 Primera Agua – Variance Request for Carport Installation

[Attachment H - ZA 1175 - Renae Griego 24 Primera Agua - Install Carport.pdf](#)

See also Attachment C

Mayor Bruton stated the variance is for a carport to be installed on the property. Although the applicant was not present Mayor Bruton saw no issue with the request and stated it came with a recommendation of the Planning & Zoning Commission.

A C T I O N	Motion	Approval of ZA 1175		
	Made by:	Ortiz		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Armenta		
	Motion carried?	PASSED	FAILED	

13. Council to Review and Take Action on ZA 1177 – Ross and Kristin Daugherty 4 Pine View Pl – Variance Request to Construct Geodesic Dome

[Attachment I - ZA 1177 - Ross and Kristin Daugherty 4 Pine View Pl - Construct Geodesic Dome.pdf](#)

See also Attachment C

Mayor Bruton stated the variance is for a geodesic dome, which is a use not specifically addressed in the zoning ordinance.

The applicant was made aware if the dome is used for commercial purposes, they must apply to the Planning and Zoning Commission for a business registration.

A C T I O N	Motion	Approval of ZA 1177		
	Made by:	Garcia		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Ortiz		
	Motion carried?	PASSED	FAILED	

14. Updates

a. Mayor

- i. Mayor Bruton reminded the Council about the Park & View event this weekend.
- ii. Mayor Bruton stated that Talking Talons has begun assisting the maintenance team in cleaning up the community.
- iii. Mayor Bruton is meeting via zoom with a company who is proposing to upgrade the lighting in Village facilities via a grant through PNM.

- iv. Mayor Bruton stated a blood drive would be taking place at Village Hall next week and would like to see high attendance.
- b. Council
- i. Councilor Ortiz relayed a request for a privacy fence from a resident who lives near the Pedestrian Improvements project. Mayor Bruton stated that the Village will explore the possibility and determine if there is sufficient funding.
 - ii. Councilor Ortiz made mention that Duprees Trees is interested in working with the Village again if we have need of their services.
 - iii. Councilor Ortiz stated that he would like to walk the parking at the Luis Garcia Park to have a better idea of how many car show entries the Village can accommodate for the 50th Anniversary Celebration. Mayor Bruton and Clerk Kennedy arranged to meet with Councilor Ortiz on-site.
 - iv. Councilor Armenta stated that he's pleased with the progress on weed removal on Primera Agua.
 - v. Councilor Garcia thanked the maintenance staff for their work clearing weeds throughout the community.
 - vi. Councilor Wilson requested that someone on staff inquire with GCC about the number of blasts remaining for the year. Deputy Clerk Limon stated he would reach out to his contact at GCC.
 - vii. Councilor Wilson confirmed that the next planning meeting for the 50th Anniversary Celebration is Wednesday, July 5th. Deputy Clerk Limon confirmed that is the case.
 - viii. Councilor Wilson asked if the Village budgeted holiday pay for Juneteenth. Mayor Bruton explained the holiday is not currently listed in the personnel ordinance, but it has been the Village's practice to observe the holiday and the budget includes holiday pay for this date.
 - ix. Councilor Wilson asked when the Council and P&Z Commission will hold the first workshop on the zoning ordinance. Clerk Kennedy distributed a list of potential dates for the Council to review.
 - x. Councilor Wilson thanked Deputy Clerk Limon for his work on the flyers for the 50th Anniversary Celebration.
- c. Clerk
- i. Clerk Kennedy stated he received a complaint from resident regarding the pedestrian improvement project and is working to address the issue.
 - ii. Clerk Kennedy made the Council aware of a complaint he received from a resident regarding an unpleasant odor allegedly emitting from LDM.
 - iii. Clerk Kennedy discussed proposed dates for the zoning ordinance workshop.
- d. Deputy Clerk

- i. Deputy Clerk Limon provided statistics on the growth of the Village's social media accounts.
- ii. Deputy Clerk Limon presented the Council with draft flyers for the 50th Anniversary Celebration.
- iii. Deputy Clerk Limon provided an update that he will be teaching the computer basics course at the Senior Center on August 4th at 10:00 a.m.

Departments

- i. Senior Center Manager Rita Rivera provided updates regarding Senior Center attendance. She also stated the Senior Center has found an instructor to teach a class on the use of the outdoor exercise equipment circuit. Lastly, she updated the Council on the donation items that the Senior Center currently needs.

15. Time and Place of Next Meetings

THE NEXT MEETING OF THE VILLAGE OF TIJERAS GOVERNING BODY WILL BE HELD ON MONDAY JULY 3RD, 2023.

ADJOURNMENT

The meeting adjourned at 6:56 pm.

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of an amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at 505-281-1220 at least three (3) days prior to the meeting.

Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsection (2) limited personnel matters; (5) discussion of bargaining strategy preliminary to collective bargaining negotiations; (7) attorney-client privilege pertaining to threatening or pending litigation in which the public is or may become a participant; (8) discussion of the purchase, acquisition or disposal of real property or water rights by the public body. Speakers limited to 2 minutes