



MINUTES
VILLAGE OF TIJERAS
COUNCIL MEETING
MONDAY, AUGUST 21, 2023, AT 6:00 P.M.
COUNCIL CHAMBERS

1. **Call to Order**

Meeting called to order at 6:00 by
Mayor Bruton

**Please turn off cell
phones or set to silent
mode**

2. **Pledge of Allegiance**

Mayor Bruton led attendees in the Pledge of Allegiance.

3. **Roll Call/Determination of Quorum**

JO	✓	MA	✓	MW	✓	YG	✓
Quorum present		Yes	No				

4. **Introduction of Guests**

Jessica Nixon, Village Attorney

Jack Crider, Entramosa

5. **Public Comment**

None.

6. **Approval of Agenda**

Councilor Armenta questioned if Item 8 should remain on the agenda even though the resident is not present.

Mayor Bruton stated that the Council can wait until deliberation on Item 8 begins for the resident to arrive, otherwise the item will be tabled.

A C T I O N	Motion	Approval of the Agenda		
	Made by:	Garcia		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Armenta		
	Motion carried?	PASSED	FAILED	

7. **Council to Review and Approve Previous Minutes**

[Attachment A - 080723 Draft Minutes.pdf](#)

[Attachment B - 081523 Draft Minutes.pdf](#)

Councilor Wilson stated she would like the slope issue on Los Vallecitos added to pending items as the issue has not been resolved.

Village Attorney Jessica Nixon stated the minutes should be limited to items discussed at the previous meeting.

Mayor Bruton stated he would like the Los Vallecitos slope issue to be listed on the minutes for this and future Council meetings until it is resolved.

A C T I O N	Motion	Approval of previous minutes		
	Made by:	Garcia		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Wilson		
	Motion carried?	PASSED	FAILED	

8. **~~Council to Review and Take Action on Request from Anthony Bentley to waive tampering fee.~~**

[Attachment C - Memo re Water Account 019.pdf](#)

[Attachment D - Excerpt from Tijeras Code of Ordinances - Chapter 24 - Utilities.pdf](#)

[Attachment E - Resolution 2022-12 Water Rate Increase Signed with Attachment.pdf](#)

Item 8 was tabled due to the resident not being in attendance at the meeting.

A C T I O N	Motion	Table		
	Made by:	Ortiz		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Armenta		
	Motion carried?	PASSED	FAILED	

9. **Council to Review and Take Action on Fiscal Agent Agreement with Entranosa Water & Wastewater Association for Capital Outlay Project 23- H2385**

[Attachment F - Tijeras Entranosa Fiscal Agent MOU NM-14 Project_JLN Signature.pdf](#)

Mayor Bruton summarized the fiscal agreement rate, stating the Village is assessing an administration fee of 1.5% and Grant Writer/Administrator Shaline Lopez feels confident she has capacity for the responsibilities associated with serving as fiscal agent.

Mayor Bruton stated that the Village’s only role in the project would be to administer the grant funding.

A C T I O N	Motion	Approval of Agreement		
	Made by:	Wilson		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Armenta		
	Motion carried?	PASSED	FAILED	

10. **Council to Review and Take Action on Resolution 2023-21 Approving the January – June 2023 Financials**

[Attachment G - Resolution 2023-21 Approval of Jan - June 2023 Financials.pdf](#)

[Attachment H - Income Statements Jan-Jun 2023.pdf](#)

Councilor Wilson posed several questions regarding the financial reports, to which Finance Director Caufield provided responses.

A C T I O N	Motion	Approval of Resolution 23-21		
	Made by:	Garcia		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Wilson		
	Motion carried?	PASSED	FAILED	

11. **Council to Review and Take Action on Resolution 2023-22 Approving the July 2023 Financials**

[Attachment I - Resolution 2023-22 Approval of July 2023 Financials.pdf](#)

[Attachment J - Income Statement July 2023.pdf](#)

A C T I O N	Motion	Approval of Resolution 23-22		
	Made by:	Garcia		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Yes Councilor Wilson-Yes
	Second by:	Ortiz		
	Motion carried?	PASSED	FAILED	

12. Updates

- a. Mayor
 - i. Mayor Bruton instructed Deputy Clerk Limon to follow up with Clerk Kennedy regarding the Los Vallecitos slope.
 - ii. Mayor Bruton recapped the accident that happened at the Visitor Center. The claim with NMSIF will be handled by Deputy Clerk Limon.
 - iii. Mayor Bruton announced the Park & View film Sonic 2 for Saturday.
 - iv. Mayor Bruton reminded Council about candidate filing day.
- b. Council
 - i. Councilor Ortiz had no updates.
 - ii. Councilor Armenta requested an update on the pocket park regarding spending and latest quotes. Mayor Jake Bruton provided updates to Councilor Armenta.
 - iii. Councilor Garcia questioned if the owner of Molly's Bar had input and was made aware of the sidewalk project and shared concerns regarding lighting and curb height and visibility. Mayor Jake Bruton addressed the questions provided by Councilor Garcia.
 - iv. Councilor Wilson would like an update on Los Vallecitos issues from Clerk Kennedy next meeting.
- c. Clerk
 - i. Clerk Kennedy was out due to illness.
- d. Deputy Clerk
 - i. Deputy Clerk Limon stated the results of his computer basics course for the senior center.
 - ii. Deputy Clerk Limon provided updates for council regarding residents requesting information of property damage due to the sidewalk project.
- e. Departments
 - i. None.

13. **Time and Place of Next Meetings**

THE NEXT MEETING OF THE VILLAGE OF TIJERAS GOVERNING BODY WILL BE HELD ON TUESDAY, SEPTEMBER 5TH, 2023.

ADJOURNMENT

The meeting adjourned at 7:00 pm.

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of an amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at 505-281-1220 at least three (3) days prior to the meeting.

Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsection (2) limited personnel matters; (5) discussion of bargaining strategy preliminary to collective bargaining negotiations; (7) attorney-client privilege pertaining to threatening or pending litigation in which the public is or may become a participant; (8) discussion of the purchase, acquisition or disposal of real property or water rights by the public body. Speakers limited to 2 minutes