



MINUTES
VILLAGE OF TIJERAS
HYBRID COUNCIL MEETING
MONDAY, FEBRUARY 5, 2023 AT 6:00 P.M.
COUNCIL CHAMBERS / ZOOM

1. **Call to Order**

Meeting called to order at 6:00 by
Mayor Bruton

**Please turn off cell
phones or set to silent
mode.**

2. **Pledge of Allegiance**

Mayor Bruton led attendees in the Pledge of Allegiance.

3. **Roll Call/Determination of Quorum**

MA	✓	EB	✓	YG	✓	JO	X
Quorum present		Yes	No				

4. **Introduction of Guests**

Jessica Nixon, Village Attorney

Ray Chandler, Resident

Dominic Marks, Maintenance Supervisor

Ramon Garcia, P&Z Commissioner

5. **Public Comment**

Mr. Ray Chandler asked for an update on the timeline of the Pine View Neighborhood Roadway Improvements project.

Mayor Bruton stated that the project is currently in design and construction should begin in late spring or summer.

6. **Approval of Agenda**

A C T I O N	Motion	Approve the Agenda		
	Made by:	Garcia		Councilor Armenta-Yes Councilor Barnes-Yes Councilor Garcia-Yes Councilor Ortiz-Absent
	Second by:	Barnes		
	Motion carried?	PASSED	FAILED	

7. Council to Review and Approve Previous Minutes

[Attachment A - 011624 Draft Minutes.pdf](#)

A C T I O N	Motion	Approve the January 16, 2024 Minutes		
	Made by:	Garcia		Councilor Armenta-Yes Councilor Barnes-Yes Councilor Garcia-Yes Councilor Ortiz-Absent
	Second by:	Armenta		
	Motion carried?	PASSED	FAILED	

8. Council to Review Previous Planning and Zoning Commission Meeting Minutes

[Attachment B - 012424 P&Z Draft Minutes.pdf](#)

The Governing Body reviewed the 1/24/24 Planning and Zoning Commission Meeting minutes.

9. Council to Elect one of its Members to Serve as Mayor pro Tempore in the Absence of the Mayor

Councilor Ernie Barnes nominated Councilor Matt Armenta to serve as Mayor Pro Tempore.

A C T I O N	Motion	Elect Matt Armenta as Mayor Pro Tempore		
	Made by:	Barnes		Councilor Armenta-Yes Councilor Garcia-Yes Councilor Ortiz-Absent Councilor Barnes-Yes
	Second by:	Garcia		
	Motion carried?	PASSED	FAILED	

10. Council to Review and Take Action on Fiscal Agent Agreement with MRCOG for Capital Outlay Award 23-H2389 (Wastewater)

[Attachment C - MOU VILLAGE OF TIJERAS-NMED 1 17 2024.pdf](#)

[Attachment D - Fiscal Agent Agreement Village of Tijeras-MRCOG-NMED.pdf](#)

Mayor Bruton stated that the Village must have a fiscal agent due to historical audit findings. Items 10 through 13 all pertain to fiscal agent agreements and the agreements have the same terms, with the Village paying an administration fee of up to 2.5% of the award amount.

A	Motion	Approve Fiscal Agent Agreement for 23-H2389		
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C T I O N	Made by:	Armenta	Councilor Armenta-Yes Councilor Barnes-Yes Councilor Garcia-Yes Councilor Ortiz-Absent
	Second by:	Garcia	
	Motion carried?	PASSED FAILED	

11. **Council to Review and Take Action on Fiscal Agent Agreement with MRCOG for Capital Outlay Award 23-H2914 (Maintenance Building)**

[Attachment E - Fiscal Agent Agreement MRCOG_Village of Tijeras 23-H2914.pdf](#)

A C T I O N	Motion	Approve Fiscal Agent Agreement for 23-H2914	
	Made by:	Garcia	Councilor Armenta-Yes Councilor Barnes-Yes Councilor Garcia-Yes Councilor Ortiz-Absent
	Second by:	Barnes	
	Motion carried?	PASSED FAILED	

12. **Council to Review and Take Action on Fiscal Agent Agreement with MRCOG for Capital Outlay Award 23-H29215 (Security)**

A C T I O N	Motion	Approve Fiscal Agent Agreement for 23-H2915	
	Made by:	Garcia	Councilor Armenta-Yes Councilor Barnes-Yes Councilor Garcia-Yes Councilor Ortiz-Absent
	Second by:	Armenta	
	Motion carried?	PASSED FAILED	

13. **Council to Review and Take Action on Fiscal Agent Agreement with MRCOG for Capital Outlay Award 23-H3306 (Roads)**

[Attachment G - Fiscal Agent Agreement Village of Tijeras Project #23-H3306 NMDOT.pdf](#)

A C T I O N	Motion	Approve Fiscal Agent Agreement for 23-H3306	
	Made by:	Armenta	Councilor Armenta-Yes Councilor Barnes-Yes Councilor Garcia-Yes Councilor Ortiz-Absent
	Second by:	Garcia	
	Motion carried?	PASSED FAILED	

14. **Council to Review and Take Action on Quote for Security Cameras**

[Attachment H - ADT Protection 1 Quote Cameras.pdf](#)

[Attachment I - CamNet Quote Cameras 10 yr Licenses w Install.pdf](#)

[Attachment J - Clutch Solutions Quote Cameras 10 Yr Licenses w Installation.pdf](#)

[Attachment K - Counter Trade Quote Cameras 10 Yr Licenses w Install.pdf](#)

Mayor Bruton recommended that the Council select the proposal from CamNet, Inc., stating that he believes their camera vendor, Verkada, offers the best product in terms of image quality and latency.

He added that CamNet’s proposal appears to be the most comprehensive in terms of the material and labor required to install new cameras at all Village facilities.

Clerk Kennedy provided an overview of the quote solicitation process and his experience working with the various vendors. He explained that CamNet, Clutch Solutions, and CounterTrade offer cloud-based cameras that do not need to be connected to a centralized network video recorder (NVR), whereas ADT/Protection 1 is offering a more traditional system. He stated that he, Mayor Bruton, and Deputy Clerk Limon performed testing of trial cameras from both Verkada and Rhombus, adding that he believes the systems are comparable. He expanded upon the Mayor’s comments regarding installation, noting that the proposal from CamNet includes power-over-ethernet (POE) switches and other equipment necessary for the installation and the other proposals do not, which helps explain the difference in price.

A C T I O N	Motion	Motion to Select Proposal from CamNet in the amount of \$175,216.36		
	Made by:	Armenta		Councilor Armenta-Yes Councilor Barnes-Yes Councilor Garcia-Yes Councilor Ortiz-Absent
	Second by:	Barnes		
	Motion carried?	PASSED	FAILED	

15. Council to Review and Take Action on T – Mobile Lease

- [Attachment L - VOT T-Mobile Lease Draft Second Amendment.pdf](#)
- [Attachment M - VOT T-Mobile Lease Original Agreement 1996.pdf](#)
- [Attachment N - VOT T-Mobile Lease First Amendment 2014.pdf](#)

Mayor Bruton requested that this item be tabled to allow additional time for negotiations.

A C T I O N	Motion	Table Item 15		
	Made by:	Garcia		Councilor Armenta-Yes Councilor Barnes-Yes Councilor Garcia-Yes Councilor Ortiz-Absent
	Second by:	Barnes		
	Motion carried?	PASSED	FAILED	

16. Council to Review and Take Action on Quote for Equipment from HD Power Systems

- [Attachment O - HD Power Systems Quote.pdf](#)

Mayor Bruton stated that this equipment would be very useful to the maintenance department and allow them to more effectively perform utility system repairs in the field. He added that the items are heavily discounted because they are demonstration models. He noted that the Clerk, Finance Director, and Maintenance Supervisor have all vetted the equipment and vendor and believe this to be a good investment for the Village.

Councilor Armenta stated he has inspected the equipment and believes it to be a worthwhile investment.

A C T I O N	Motion	Approve Quote from HD Power Systems at \$9,750.00	
	Made by:	Garcia	Councilor Armenta-Yes Councilor Barnes-Yes Councilor Garcia-Yes Councilor Ortiz-Absent
	Second by:	Armenta	
	Motion carried?	PASSED	

17. Council to Discuss Proposal to Purchase Tower Lease

[Attachment P - Village Of Tijeras NM Letter of Intent.pdf](#)

[Attachment Q - Village Of Tijeras NM Letter of Intent 30yr.pdf](#)

Mayor Bruton explained that the Village has been approached by TowerPoint with a proposal to purchase the Village’s interest in the lease of space on and about its water storage tank to telecommunications companies. He stated he believes this would be in the interest of the Village, because the Village would receive a large lump sum payment rather than small monthly lease payments and could invest the funds into a high-yield account to create a “rainy day” fund for the Village.

Councilor Armenta asked if TowerPoint is proposing to purchase the land on which the water tank is situated or just the lease. Mayor Bruton clarified that TowerPoint is proposing to purchase only the lease and the Village will retain ownership and control of the land and tank.

Mayor Bruton asked that the Council consider and conduct research on the proposal. He noted that the City of Truth or Consequences recently entered into a similar agreement with TowerPoint and their elected officials and staff can serve as a reference.

18. Updates

- a. Previous Meeting Items
 - i. Los Vallecitos Slope – Clerk Kennedy stated that he has discussed this topic with TLC and is waiting to hear back.
- b. Mayor
 - i. Mayor Bruton recapped the legislative meeting that he, Clerk Kennedy, Grant Administrator Shaline Lopez, and Councilor Garica attended. He noted the Village is expected to receive close to \$1 million in funding from capital outlay and the NM GRO Fund.
 - ii. Mayor Bruton shared an update on behalf of Councilor Ortiz regarding planning for the Earth Day event, noting that there will be a meeting on Tuesday, February 13, 2024 at 4:00 p.m.

Council

- iii. Councilor Armenta asked for an update on the I-40 rumble strip issue. Clerk Kennedy responded there are no updates at this time.
- iv. Councilor Garica asked when work on the Patricio Garcia project will resume and requested that Clerk Kennedy provide information regarding drainage improvements associated with the project to a resident. Clerk Kennedy stated he

would do so and Mayor Bruton explained that TLC is waiting for warmer weather in order to complete the paving.

- v. Councilor Garcia asked when the first Park and View showing of the year will take place. Mayor Bruton stated the first showing will be in May.
 - vi. Councilor Barnes shared feedback from residents of the Pine View neighborhood regarding needed improvements to the roads. Clerk Kennedy stated he would work with the maintenance department to address short-term issues such as potholes and would incorporate the feedback from residents into the design for the project.
- c. Clerk
 - i. Clerk Kennedy shared a recommendation from the Village's water auditor that the Village increase water rates. He stated he plans to present information about the cost of the Village's water service relative to other utilities at the next Council Meeting.
 - d. Deputy Clerk
 - ii. Deputy Clerk Limon informed the Council that Maintenance Technician Brandon Lucero has submitted his two-weeks' notice.
 - e. Departments

19. **Time and Place of Next Meetings**

THE NEXT MEETING OF THE VILLAGE OF TIJERAS GOVERNING BODY WILL BE HELD ON TUESDAY, FEBRUARY 20TH, 2024.

ADJOURNMENT

The meeting adjourned at 7:13 pm.

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of an amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at 505-281-1220 at least three (3) days prior to the meeting.

Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsection (2) limited personnel matters; (5) discussion of bargaining strategy preliminary to collective bargaining negotiations; (7) attorney-client privilege pertaining to threatening or pending litigation in which the public is or may become a participant; (8) discussion of the purchase, acquisition or disposal of real property or water rights by the public body. Speakers limited to 2 minutes