



AGENDA
VILLAGE OF TIJERAS
HYBRID COUNCIL MEETING
MONDAY, APRIL 15, 2024 AT 6:00 P.M.
COUNCIL CHAMBERS / ZOOM

Join Zoom Meeting

<https://us05web.zoom.us/j/8673087812?pwd=ZVo5Tm9rTFNEbTFWShIJS2pyWGkvUT09&omn=89845717737>

Meeting ID: 867 308 7812

Passcode: K53pNz

To participate by phone, dial +1 (253) 215-8782. Be prepared to enter the Meeting ID and Passcode listed above when prompted.

1. **Call to Order**

Meeting called to order at

Please turn off cell phones or set to silent mode

2. **Pledge of Allegiance**

3. **Roll Call/Determination of Quorum**

MA		EB		YG		JO	
Quorum present		Yes	No				

4. **Introduction of Guests**

Jessica Nixon, Village Attorney

Audrey Caufield, Finance Director

Shaline Lopez, Grant Administrator/Writer

5. **Public Comment**

6. **Approval of Agenda**

A C T I O N	Motion			
	Made by:			Councilor Armenta- Councilor Barnes- Councilor Garcia- Councilor Ortiz-
	Second by:			
	Motion carried?	PASSED	FAILED	

7. **Council to Review and Approve Previous Minutes**

[Attachment A – 03-19-24 Draft Minutes.pdf](#)

A C T I O N	Motion			
	Made by:			Councilor Armenta- Councilor Barnes- Councilor Garcia- Councilor Ortiz-
	Second by:			
	Motion carried?	PASSED	FAILED	

8. **Council to Review Planning & Zoning Commission Meeting Minutes.**

[Attachment B – 03-27-24 Planning & Zoning Draft Minutes.pdf](#)

9. **Council to Review and Take Action on Resolution 2024-09 Amendment of the Employee Handbook to include policies related to time cards and breaks.**

[Attachment C - Resolution 2024-06 Village of Tijeras Employee Handbook .pdf](#)

[Attachment D – Amended Employee Handbook.pdf](#)

A C T I O N	Motion			
	Made by:			Councilor Armenta- Councilor Barnes- Councilor Garcia- Councilor Ortiz-
	Second by:			
	Motion carried?	PASSED	FAILED	

10. **Council to Review and Take Action on Resolution 2024-10 Agreement for Services with Burt & Company CPAs, LLC Accounting, Tax, & Business Advisors.**

[Attachment E - Resolution 2024-10.pdf](#)
[Attachment F – Consulting EI 2024.pdf](#)

A C T I O N	Motion			Councilor Armenta- Councilor Barnes- Councilor Garcia- Councilor Ortiz-
	Made by:			
	Second by:			
	Motion carried?	PASSED	FAILED	

11. **Council to Review and Take Action on Income Statements for January 2024**

[Attachment G- January 2024 Income Statement.pdf](#)

A C T I O N	Motion			Councilor Armenta- Councilor Barnes- Councilor Garcia- Councilor Ortiz-
	Made by:			
	Second by:			
	Motion carried?	PASSED	FAILED	

12. **Council to Review and Take Action on Site Lease Agreement with Gravity Pad Wireless, LLC.**

[Attachment K- Site Agreement.pdf](#)

A C T I O N	Motion			Councilor Armenta- Councilor Barnes- Councilor Garcia- Councilor Ortiz-
	Made by:			
	Second by:			
	Motion carried?	PASSED	FAILED	

13. **Updates**

- a. Previous Meeting Items
 - i. Los Vallecitos Slope
 - ii. Bus route information for Senior Center
 - iii. Well 1 Prodigy Quote
- b. Mayor
- c. Councilors
- d. Clerk
- e. Deputy Clerk
- f. Departments

14. **Time and Place of Next Meeting**

THE NEXT MEETING OF THE VILLAGE OF TIJERAS GOVERNING BODY WILL BE HELD ON MONDAY, MAY 20, 2024.

ADJOURNMENT

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of a reader, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the office of the Village Clerk at (505) 281-1220 at least four (4) calendar days prior to the meeting. Public documents including the agenda and minutes can be provided in digital or hardcopy format. The Village of Tijeras strictly prohibits any form of unlawful discrimination based on race, color, religion, gender identity, sexual orientation, sex, national origin, age, disability, or political affiliation in any program, activity, or service sponsored by the Village. Contact the office of the Village Clerk for more information.