



**DRAFT MINUTES  
VILLAGE OF TIJERAS  
REGULAR COUNCIL MEETING  
MONDAY, NOVEMBER 4, 2024, AT 6:00PM  
SENIOR CENTER AND ZOOM**

Join Zoom Meeting  
<https://us06web.zoom.us/j/81379555048>

Meeting ID: 813 7955 5048  
 Dial: (720)707-2699

**Please turn off cell phones  
or set to silent mode.**

**1. Call to Order**

Meeting called to order at 6:00 PM by Mayor Bruton

**2. Pledge of Allegiance**

Pledge of Allegiance led by Mayor Bruton

**3. Roll Call/Determination of Quorum**

|                       |   |    |            |           |     |    |   |
|-----------------------|---|----|------------|-----------|-----|----|---|
| MA                    | ✓ | EB | ✓          | YG        | N/A | JO | ✓ |
| <b>Quorum present</b> |   |    | <b>Yes</b> | <b>No</b> |     |    |   |

**4. Introduction of Guests**

Jessica Nixon, Village Attorney

**5. Public Comment**

None

**6. Approval of Agenda:**

|  |                        |  |               |
|--|------------------------|--|---------------|
| <b>A<br/>C<br/>T<br/>I<br/>O<br/>N</b> | <b>Motion:</b>         | To Approve Agenda for Regular Meeting November 4, 2024 |               |
|  | <b>Made by:</b>        | J. Ortiz   |               |
|  | <b>Second by:</b>      | E. Barnes  |               |
|  | <b>Motion carried?</b> | <b>PASSED</b>  | <b>FAILED</b> |

**7. Council to Review and Approve Previous Minutes**

[Attachment A – Regular Meeting DRAFT Minutes October 21, 2024.pdf](#)

|  |                        |   |               |
|--|------------------------|---|---------------|
| <b>A<br/>C<br/>T<br/>I<br/>O<br/>N</b> | <b>Motion:</b>         | To approve meeting minutes for October 21, 2024 |               |
|  | <b>Made by:</b>        | J. Ortiz  |               |
|  | <b>Second by:</b>      | M. Armenta                                      |               |
|  | <b>Motion carried?</b> | <b>PASSED</b>                                   | <b>FAILED</b> |



8. **Council to Review and Approve Previous Minutes**

[Attachment B – Special Meeting DRAFT Minutes October 28, 2024.pdf](#)

|  |                        |   |   |
|--|------------------------|---|---|
| <b>A<br/>C<br/>T<br/>I<br/>O<br/>N</b> | <b>Motion:</b>         | To approve meeting minutes for October 28, 2024 |   |
|  | <b>Made by:</b>        | M. Armenta                                      | <b>Councilor Armenta- Yes<br/>Councilor Barnes- Yes<br/>Councilor Garcia- n/a<br/>Councilor Ortiz-Yes</b> |
|  | <b>Second by:</b>      | E. Barnes                                       |   |
|  | <b>Motion carried?</b> | <b>PASSED</b>                                   |   |

9. **Approval of Resolution 2024-33 NMDOT Extension**

[Attachment C – Resolution 2024-33 NMDOT Extension](#)

|  |                        |   |  |
|--|------------------------|---|--|
| <b>A<br/>C<br/>T<br/>I<br/>O<br/>N</b> | <b>Motion:</b>         | To approve Resolution 2024-33 NMDOT Extension |  |
|  | <b>Made by:</b>        | J. Ortiz                                      | <b>Councilor Armenta- Yes<br/>Councilor Barnes- Yes<br/>Councilor Garcia- n/a<br/>Councilor Ortiz- Yes</b> |
|  | <b>Second by:</b>      | M. Armenta                                    |  |
|  | <b>Motion carried?</b> | <b>PASSED</b>                                 |  |

10. **Updates**

a. Prior Meeting Items

i. NMDOT Permit/Senior Center Road Signs

Clerk/Manager A. Caufield – Councilor Barnes provided contact information for Nancy Perea with NMDOT and she stated that she was not sure why VOT was purchasing signs since the norm is that NMDOT purchases and installs, still waiting on further communication from Nancy and will update as soon as we hear more.

ii. Water Workshop

Mayor Bruton- Let’s plan for something for December 9<sup>th</sup> -13<sup>th</sup> if that works for everyone.

Councilor Armenta, Councilor Ortiz – if it’s that far in advance any day works.

Clerk/Manager A. Caufield – Tuesday December 10, 2024, Will work with Roberta and Carole on getting this scheduled and send everyone out a calendar invite.

iii. Capital Outlay

Clerk/Manager A. Caufield- This is the same ICIP that we all reviewed in May, Councilor Barnes you were correct about the date regarding when Capital Outlay opened. December 13, 2024 is the first deadline is for submission to the Legislative Council Service and the second deadline is December 20, 2024 for submission to the Governor’s office but we must first submit to the Legislative Council Service first to be considered for our request to submit to the Governor’s office. The reason this was brought today was not to make a decision/motion but for all of you to review and pick your top picks so that we can bring it to our next council meeting.

iv. Elm Trees



Councilor J. Ortiz – Drove through every rode that was on that bid/quote and in my opinion, I believe that Dupree's Trees is trying to take advantage of the Village with the quote given. If you drive around Camino Municipal on the north side there is not a single bush or tree on that rode and they gave us a quote of \$2000.00 just for that road. There are a few roads that could use some trimming for sure but in my opinion the only road that had actual trees would be Vallecitos, Wilson Way and Cresenciano but the rest of the streets in the Village there's not really much trees that would need trimming/removal because they're smaller weeds and most under 6ft. In my opinion although I'm not an arborist I think our maintenance crew can knock this out in a few days. This quote states 5ft but is this from the sidewalk or from the street? There may be max 4 roads that may need substantial work but the rest of it I really think our maintenance crew can take care of it.

Mayor Bruton – Let's get a quote for the roads that Councilor Ortiz mentioned.

Clerk/Manager A. Caufield – I will get a quote for Vallecitos, Wilson Way and Crenciano and will also ask them to clarify about the distance.

Councilor M. Armenta – Councilor Barnes gave me information about some herbicides to start eliminating the Elm Trees but we would have to get the maintenance crew certified.

v. Postmaster/Cluster boxes

Clerk/Manager A. Caufield – I will be calling the manager of the local office Leon Martinez and see if he can join us on our next meeting.

vi. Christmas celebration

Clerk/Manager A. Caufield- My contact is Carmen Armendariz who is the Manager at the Community Center. I will follow up with her and schedule a meeting to talk about our participation with them for this event. I will include Mayor Bruton, and Councilor Ortiz to the meeting.

Councilor M. Armenta – Will we still be doing our own Christmas Tree lighting like we do every year because I don't want us to lose our own identity. Don't mind participating in their celebration be I would like to continue with our own tradition.

Clerk/Manager A. Caufield- Yes we will still be having our own celebration.

b. Mayor

Pre-op today for surgery that I will be undergoing in a couple of weekends, I have torn meniscus. Next meeting, I will be on Zoom for the meeting again.

c. Councilors

Councilor M. Armenta – With the new design on the project for Baillo Drive it looks like we will be saving some money but we will visit with the engineers and see where we're at with that project and get the final cost. Also want to thank you all for these meetings and for agreeing to going back to 2 meetings per month, even though some are short I really enjoy visiting with you all.

Councilor J. Ortiz – No updates

Councilor E. Barnes – No updates

d. Clerk – No updates



- e. Deputy Clerk – M. Martinez new Council Member of City of Albuquerque Department of Senior Affairs and they are very pleased to have someone from the Village of Tijeras representing our seniors. Councilor Barnes if you don't mind, I will be including you in any upcoming meetings/events and if you can please join.  
Councilor E. Barnes- Yes of course

**11. Time and Place of Next Meeting**

The next meeting of the Governing Body of the Village of Tijeras will be held on Monday, November 18, 2024, at 6PM at the Council Chambers

**12. Adjournment**

Meeting adjourned at 6:28 PM

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who needs a reader, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the office of the Village Clerk at (505) 281-1220 at least four (4) calendar days prior to the meeting. Public documents including the agenda and minutes can be provided in digital or hardcopy format. The Village of Tijeras strictly prohibits any form of unlawful discrimination based on race, color, religion, gender identity, sexual orientation, sex, national origin, age, disability, or political affiliation in any program, activity, or service sponsored by the Village. Contact the office of the Village Clerk for more information.