



**MEETING MINUTES
VILLAGE OF TIJERAS
REGULAR COUNCIL MEETING
MONDAY, APRIL 07, 2025, AT 6:00PM
COUNCIL CHAMBERS AND ZOOM**

Join Zoom Meeting
<https://us06web.zoom.us/j/87123121463>
Meeting ID: 871 2312 1463
Dial: (720)707-2699

**Please turn off cell
phones or set to silent
mode**

1. **Call to Order**

Meeting was called to order by Mayor Bruton at 6:00pm

2. **Pledge of Allegiance**

Pledge of Allegiance was led by Mayor Bruton

3. **Roll Call/Determination of Quorum**

MA	n/a	EB	✓	YG	✓	JO	✓
Quorum present		Yes	No				

4. **Introduction of Guests**

Nathan Mulvihill, Village Attorney
Geoff Mamerow, Southwest Accounting Solutions

5. **Public Comment**

None

6. **Approval of Agenda 04/07/2025:**

A C T I O N	Motion To:	Approve the Agenda 04/07/2025	
	Made by:	Y. Garcia	Councilor Armenta- n/a Councilor Barnes- Yes Councilor Garcia- Yes Councilor Ortiz- Yes
	Second by:	E. Barnes	
	Motion carried?	PASSED	
		FAILED	

7. **Council to Review and Approve Previous Minutes**

[Attachment A – Regular Draft Meeting Minutes March 17, 2025](#)

Y. Garcia – Would like to have any action item discussions to be added into the minutes.

Mayor Bruton – Moving forward this can be something that we can add.



A C T I O N	Motion To:	Approve Meeting Minutes 03/17/2025		
	Made by:	J. Ortiz		Councilor Armenta- Yes Councilor Barnes- Yes Councilor Garcia- Yes Councilor Ortiz- Yes
	Second by:	Y. Garcia		
	Motion carried?	PASSED	FAILED	

8. **Audit Presentation – Geoff Mamerow, Southwest Accounting Solutions**

Mayor Bruton – Geoff Mamerow will be speaking on audit findings, what we've cleared and how we're looking like for next year. If anyone has any questions regarding any other items in the audit, please ask.

Geoff Mamerow – Presented & Reviewed Village of Tijeras June 2024-year end audit, with comment that Governing Body will have to approve at next council meeting since there was no action item on agenda.

9. **Discussion – Los Vallecitos Road Improvements**

[Attachment B – TLC Quote](#)

J. Ortiz – How would we pay for this project? Is there ever a way to save on some fees?

Mayor Bruton – Will further discuss with Misty & Audrey if there are any funds available from other projects otherwise will have to pay from general fund. This is topic of discussion, and nothing will be done until item is on agenda for action.

Clerk A. Caufield – if they're working on any other projects and able to start on next project can save on mobilization fees.

10. **Updates**

a. Prior Meeting Items Discussions

- i. Vallecitos shotcrete stabilization wall – Waiting on quote from TLC.
- ii. Guard Rail – NMDOT looked at installing guard rail, but the pedestrian walk is not within the distance required to have one installed. The Village cannot pay and install one because it's a state road. Still working on discussions with NMDOT because of accident that occurred over the weekend in the area where we want the guard rail. When updates come available, we will bring it to the meeting.
J. Ortiz – Will get in contact with NMDOT as well.



- iii. Fire Hydrants – Tested and painted appropriately in 2024. Requirement is to have them tested every 4-5 years. Equipment is available for maintenance team to get trained and test when it's necessary.
- b. Mayor - None
- c. Councilors
 - J. Ortiz –
 - i. Earth Day Saturday 04/12/2025 continue spreading the word, looking forward to a good turnout.
 - ii. Senior Center – Concerns with larger chairs.
Mayor Bruton/ Clerk Caufield – Chairs were purchased as requested for easier way to get out of. Currently don't have enough funding to replace all chairs but will purchase/replace when funds are available. Will have dining tables rearranged to allow more room between tables.
 - Y. Garcia –
 - i. Any plans for additional dump day aside from Earth Day event?
Mayor Bruton – Yes possibly mid-summer
 - ii. List of employees – Will we be having Executive/Closed Session?
Mayor Bruton – Yes, we can get that on an agenda soon.
E. Barnes – Will we be hiring a new maintenance employee? A. Caufield- we are looking at just hiring a temp/summer employee.
J. Ortiz – Finance Director & Grant Writer positions? A. Caufield – Grant writer will continue contracting with Misty. Finance Director – Not now looking at filling the position.
- d. Clerk - None
- e. Deputy Clerk - None

11. **Time and Place of Next Meeting**

The next meeting of the Governing Body of the Village of Tijeras will be held on Monday, April 21, 2025, at 6PM in the Council Chambers.

12. **Adjournment**

Meeting adjourned at 6:53pm

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who needs a reader, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the office of the Village Clerk at (505) 281-1220 at least four (4) calendar days prior to the meeting. Public documents including the agenda and minutes can be provided in digital or hardcopy format. The Village of Tijeras strictly prohibits any form of unlawful discrimination based on race, color, religion, gender identity, sexual orientation, sex, national origin, age, disability, or political affiliation in any program, activity, or service sponsored by the Village. Contact the office of the Village Clerk for more information.