



**MEETING MINUTES  
VILLAGE OF TIJERAS  
REGULAR COUNCIL MEETING  
MONDAY, APRIL 21, 2025, AT 6:00 P.M.  
COUNCIL CHAMBERS AND ZOOM**

Please turn off cell  
phones or set to silent.

Join Zoom Meeting  
<https://us06web.zoom.us/j/88429907506>

Meeting ID: 884 2990 7506

Dial: (720)707-2699

1. **Call to Order**

Meeting called to order at 6pm by Mayor Bruton

2. **Pledge of Allegiance**

Pledge of Allegiance led by Mayor Bruton

3. **Roll Call/Determination of Quorum**

MA	✓	EB	✓	YG	✓	JO	n/a
Quorum present		Yes	No				

4. **Introduction of Guests**

Jessica Nixon, Village Attorney

Nathan Mulvihill, Village Attorney

5. **Public Comment**

Robyn Hoffman

i. Stone House Public Meeting June 14, 2025

ii. 2026 Route 66 Centennial – Look for funding to make renovations to Church.

6. **Approval of Agenda for April 21, 2025**

A C T I O N	Motion To:	Approve Agenda for April 21, 2025		
	Made by:	Y. Garcia		Councilor Armenta- Yes Councilor Barnes- Yes Councilor Garcia- Yes Councilor Ortiz- n/a
	Second by:	E. Barnes		
	Motion carried?	PASSED	FAILED	

7. **Council to Review and Approve Previous Minutes**

[Attachment A – Regular Meeting DRAFT Minutes April 7, 2025](#)

Councilor Y. Garcia – Thanked staff for adjusting Meeting Minutes

A C T I O N	Motion To:	Approve Meeting Minutes for April 7, 2025		
	Made by:	Y. Garcia		Councilor Armenta-Yes Councilor Barnes- Yes Councilor Garcia- Yes Councilor Ortiz- n/a
	Second by:	M. Armenta		
	Motion carried?	PASSED	FAILED	



8. **Executive Session: Pursuant to NMSA 1978, Section 10-15-1(H)(2) of the Open Meetings Act, Council to Close Session for the Discussion of Limited Personnel Matters**

A C T I O N	<b>Motion To:</b>	Move to Executive Session: Pursuant to NMSA 1978, Section 10-15-1(H)(2) of Open Meetings Act, Council to Close Session for Discussion of Limited Personnel Matters at 6:07pm		
	<b>Made by:</b>	Y.Garcia		<b>Councilor Armenta- Yes</b>
	<b>Second by:</b>	E. Barnes		<b>Councilor Barnes- Yes</b>
	<b>Motion carried?</b>	<b>PASSED</b>	<b>FAILED</b>	<b>Councilor Garcia- Yes</b> <b>Councilor Ortiz- n/a</b>

9. **Council to reconvene in open session and certify that no motions or decisions were made and the discussion was limited to the Discussion of Limited Personnel Matters**

A C T I O N	<b>Motion To:</b>	Reconvene in open session at 6:46pm and certify that no motions or discussions were made, and the discussion was limited to the Discussion of Limited Personnel Matters		
	<b>Made by:</b>	Y. Garcia		<b>Councilor Armenta- Yes</b>
	<b>Second by:</b>	E. Barnes		<b>Councilor Barnes- Yes</b>
	<b>Motion carried?</b>	<b>PASSED</b>	<b>FAILED</b>	<b>Councilor Garcia- Yes</b> <b>Councilor Ortiz- n/a</b>

10. **Approval of Resolution 2025-08 Annual Financial Audit FY Ending June 30, 2024**

[Attachment B – Resolution 2025-08 Accepting the FY24 Financial Audit](#)

Councilor Y. Garcia – We're doing good audit improved.

A C T I O N	<b>Motion To:</b>	Approve Resolution 2025-08 Annual Financial Audit FY Ending June 30, 2024		
	<b>Made by:</b>	E. Barnes		<b>Councilor Armenta-</b>
	<b>Second by:</b>	M. Armenta		<b>Councilor Barnes-</b>
	<b>Motion carried?</b>	<b>PASSED</b>	<b>FAILED</b>	<b>Councilor Garcia-</b> <b>Councilor Ortiz-</b>

11. **Approval of Resolution 2025-09 Project 23-H2388-GF Assignment of Authorized Officers & Agents**

[Attachment C –Resolution 2025-09 23-H2388-GF Assignment of Authorized Officers & Agents](#)

Clerk/Manager A. Caufield – This project has already been brought to previous meeting but we're missing the information page for assignment of Authorized Officers & Agents.

Councilor M. Armenta – Is Grant Writer Misty Schuck still working out? A. Caufield – Yes

A C T I O N	<b>Motion To:</b>	Approve Resolution 2025-09 Project 23-H2388-GF Assignment of Authorized Officers & Agents		
	<b>Made by:</b>	M. Armenta		<b>Councilor Armenta- Yes</b>
	<b>Second by:</b>	Y. Garcia		<b>Councilor Barnes- Yes</b>
	<b>Motion carried?</b>	<b>PASSED</b>	<b>FAILED</b>	<b>Councilor Garcia- Yes</b> <b>Councilor Ortiz- n/a</b>



12. **Approval of Resolution 2025-10 Authorization of NMDOT TPF Application for 2025-2026 – South Zamora Road**

Attachment D.1 – Resolution 2025-10 Authorization of NMDOT TPF Application for 2025-2025 – South Zamora Road

Attachment D.2 – Draft TPF Application Zamora Road

<b>A C T I O N</b>	<b>Motion To:</b>	Approve Resolution 2025-10 Authorization of NMDOT TPF Application for 2025-2025- South Zamora Road		
	<b>Made by:</b>	Y. Garcia		<b>Councilor Armenta- Yes</b>
	<b>Second by:</b>	E. Barnes		<b>Councilor Barnes- Yes</b>
	<b>Motion carried?</b>	<b>PASSED</b>	<b>FAILED</b>	<b>Councilor Garcia- Yes</b> <b>Councilor Ortiz- n/a</b>

13. **Approval of Resolution 2025-11 Authorization of NMDOT TPF Application for 2025-2026 – Kay Road**

Attachment E.1 – Resolution 2025-11 Authorization of NMDOT TPF Application for 2025-2025 – Kay Road

Attachment E.2 – Draft TPF Application Kay Road

Councilor M. Armenta – Who decides on the amount we should apply for?

Mayor Bruton – Engineers MolzenCorbin

<b>A C T I O N</b>	<b>Motion To:</b>	Approve Resolution 2025-11 Authorization of NMDOT TPF Application for 2025-2026 Kay Road		
	<b>Made by:</b>	Y. Garcia		<b>Councilor Armenta- Yes</b>
	<b>Second by:</b>	M. Armenta		<b>Councilor Barnes- Yes</b>
	<b>Motion carried?</b>	<b>PASSED</b>	<b>FAILED</b>	<b>Councilor Garcia- Yes</b> <b>Councilor Ortiz-n/a</b>

14. **Updates**

a. Prior Meeting Items Discussions

i. Vallecitos Quote

Clerk/Manager A. Caufield – Revised quote to include road and slope repair, haven't received confirmation on any grant funds we may have available to use for this project.

Councilor M. Armenta – Funds were used to fix this problem in the past if we spend funds again what if this happens again. See if we can hold off and apply for a grant to use to look for a better solution to make sure what's done is a long-term fix.

Councilor Y. Garcia – The last time this was done it started cracking right after the warranty expired. Is this causing any other destruction or is it a cosmetic fix? Speak to Molzen for other solutions that will work long term.

Councilor E. Barnes – If they're just going to seal the cracks that's not going to solve our problem, that's moisture and sealing is not going to work long term.

Mayor Bruton – We can wait and talk to Molzen to see what our options are. It's not causing any other destruction but eventually will. Speak to the county on possibly splitting the cost.

ii. Guard Rail

Clerk/Manager A. Caufield – Waiting on response from NMDOT District 3 Engineer Nancy Perea.

iii. Fire Hydrants

Clerk/Manager A. Caufield – Prodigy has not put our maintenance guys on there schedule yet due to having to move hydrants and meters for us on Baillo Road project. As soon as they get us on their schedule that will be shared. All hydrants are painted properly and were recently tested but as soon as we get our guys trained, we can test them annually although that's not a requirement.



b. Mayor

Mayor Bruton –

- We might have to hold a special meeting for Leroy with Rock Canyon Cider to approve Liquor License waiver.
- Pocket Park Grand Opening on May 3<sup>rd</sup> to include live music, food trucks please bring your families for our ribbon cutting ceremony.

c. Councilors

Councilor Y. Garcia –

Moises from Land Grant asked if we could join in the Route 66 Centennial celebration. Will provide A. Caufield contact information to share information with Moises.

Mayor Bruton – Yes

Councilor M. Armenta –

- Congratulate/thank Councilor on great turn out for Earth Day Event as well all the staff for their hard work.
- Looking forward to our Summer Concert series coming up.

Councilor E. Barnes – Legislative updates at Los Vecinos Community Center Tuesday April 22, 2025, from 6pm-8pm Stephanie Lord and Ant Thorton will be present, they've been great support for the Village and if any of you can join to represent that would be great.

d. Clerk

Clerk/Manger A. Caufield –

- Baillo Road was paved Thursday April 17, 2025.
- Tents for our events price between \$10,000 to \$13,000. At this time, we will look at renting for the Pocket Park Grand Opening.

e. Deputy Clerk

M. Martinez –

- Senior Center Earth Day Tuesday 04/22/2025 at 10AM.
- Senior Center Volunteer Recognition Thursday 04/24/2025 at 12:30PM.
- Senior Center Chairs were ordered and will be delivered 04/25/2025.

15. **Time and Place of Next Meeting**

The next meeting of the Governing Body of the Village of Tijeras will be held on Monday, May 5, 2025, at 6 P.M. in the Council Chambers.

16. **Adjournment**

Meeting adjourned at 7:15pm.

*The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who needs a reader, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the office of the Village Clerk at (505) 281-1220 at least four (4) calendar days prior to the meeting. Public documents including the agenda and minutes can be provided in digital or hardcopy format. The Village of Tijeras strictly prohibits any form of unlawful discrimination based on race, color, religion, gender identity, sexual orientation, sex, national origin, age, disability, or political affiliation in any program, activity, or service sponsored by the Village. Contact the office of the Village Clerk for more information.*