



**MEETING MINUTES  
VILLAGE OF TIJERAS  
REGULAR COUNCIL MEETING  
MONDAY, AUGUST 25, 2025, AT 6:00 P.M.  
COUNCIL CHAMBERS AND ZOOM**

Please turn off cell  
phones or set to silent.

Join Zoom Meeting  
<https://us06web.zoom.us/j/85381188366?pwd=WHTtd231mgvV0scJfmW3MVbgZb43.1>  
Meeting ID: 853 8118 8366  
Passcode: 461625  
Dial: (720)707-2699

1. **Call to Order**

Meeting Called to Order by Mayor Bruton at 6pm.

2. **Pledge of Allegiance**

Pledge of Allegiance led by Mayor Bruton

3. **Roll Call/Determination of Quorum**

M.Armenta	✓	E.Barnes	N/A	Y.Garcia	✓	J.Ortiz	✓
Quorum present		Yes	No				

4. **Introduction of Guests**

Jessica Nixon, Village Attorney

5. **Public Comment**

None

6. **Approval of Agenda for Monday, August 25, 2025**

Councilor Y. Garcia – Friendly amendment to correct the date of the agenda from the 18<sup>th</sup> to the 25<sup>th</sup>.

A C T I O N	<b>Motion To:</b>	Approve Agenda for Monday, August 25, 2025.	
	<b>Made by:</b>	Y. Garcia	
	<b>Second by:</b>	J. Ortiz	
	<b>Motion carried?</b>	PASSED	FAILED
		Councilor Armenta- Yes Councilor Barnes- N/A Councilor Garcia- Yes Councilor Ortiz- Yes	

7. **Council to Review and Approve Previous Minutes for August 04, 2025**

[Attachment A – Regular Council Meeting Draft Minutes August 4, 2025](#)

Councilor M. Armenta – Updates on public comment from Phill Roberts from previous meeting? (Mayor Bruton – We did drive out to look at the culverts and they are clogged. We’re trying to get a couple of quotes to get them cleaned out, but it might just be cheaper to buy the equipment.) (Councilor J. Ortiz – Were you asking because the previous agenda had a quote?) Yes, I just wanted to know where we were at with that. (Mayor Bruton – Yes, I asked for them to get another quote due to the high cost. We can probably purchase 3 pieces of equipment for that price. We’re looking at other avenues.) Thank you, Mayor.

A C T I O N	<b>Motion To:</b>	Approve Minutes for August 04, 2025.	
	<b>Made by:</b>	J. Ortiz	
	<b>Second by:</b>	M. Armenta	
	<b>Motion carried?</b>	PASSED	FAILED
		Councilor Armenta- Yes Councilor Barnes- N/A Councilor Garcia- Yes Councilor Ortiz- Yes	



8. **Council to Review and Approve Resolution 2025-29 Approval of Q4 2025 Financial Report**

[Attachment B.1 – Resolution 2025-29 Approval of Q4 2025 Financial Report](#)

[Attachment B.2 – Income Statement as of June 30, 2025](#)

Clerk/Manager A. Caufield – Just want to let Council know that although they already approved Q4 we need a resolution to upload to DFA.

A C T I O N	<b>Motion To:</b>	Approve Resolution 2025-29 Approval of Q4 2025 Financial Report		
	<b>Made by:</b>	Y. Garcia		<b>Councilor Armenta- Yes</b>
	<b>Second by:</b>	J. Ortiz		<b>Councilor Barnes- N/A</b>
	<b>Motion carried?</b>	<b>PASSED</b>	<b>FAILED</b>	<b>Councilor Garcia- Yes</b> <b>Councilor Ortiz- Yes</b>

9. **Council to Review and Approve Income Statement as of July 31, 2025**

[Attachment C – Income Statement as of July 31, 2025](#)

Councilor J. Ortiz – Why the zeros? (Clerk/Manager A. Caufield – Budgets are not keyed into Tyler yet until DFA gives their final approval I will upload the final budget that you all already approved.) Councilor M. Armenta – Audrey was clarifying that to me as well.)

A C T I O N	<b>Motion To:</b>	Approve Income Statement as of July 31, 2025.		
	<b>Made by:</b>	J. Ortiz		<b>Councilor Armenta- Yes</b>
	<b>Second by:</b>	M. Armenta		<b>Councilor Barnes- N/A</b>
	<b>Motion carried?</b>	<b>PASSED</b>	<b>FAILED</b>	<b>Councilor Garcia- Yes</b> <b>Councilor Ortiz- Yes</b>

10. **Updates**

- a. Prior Meeting Items Discussions – None
- b. Mayor
  - i. None
- c. Councilors
  - Y. Garcia
    - i. Halloween Trunk or Treat? (Clerk/Manager A. Caufield – Planning to have it on 10/30 this year with craft fair, trunk or treat and Halloween movie.) (Councilor J. Ortiz – I was thinking that since we haven't good turn outs our last trunk or treats maybe we should have a trunk or treat, costume, and concert weather permitting with no movie and move everything to Luis Garcia Park.) (Mayor Bruton – Love that idea especially since we haven't had much participation with the movie anymore. A. Caufield – Last year's trunk or treat there were only 5 cars and during the movie 1 car left.) We can do the band during the craft fair, trunk or treat and then the movie.) (Mayor Bruton – We would have to decide on one location rather than splitting between the park and village hall. Let's continue planning and schedule for October 25<sup>th</sup>.) (Councilor M. Armenta I agree all are good ideas.)
  - J. Ortiz
    - i. Good job with concert and planning, this was a great turn out with at least 200 attendees. The beer vendor ran out of beer, the food truck ran out of food. The food truck was great and heard a lot of great things about them, if we can get them again that would be great.
    - ii. Someone reached out on VOT's FaceBook asking if they could sign up for next year and what we pay. (Clerk A. Caufield – They set the price.)
    - iii. Councilor Armenta and I must file for candidacy on 08/26/2025. Will reach out to ask if you'll endorse us. Let your family and friends that we're trying our best to do good stuff for the Village.



- iv. State Representative Lord attended our concert and made comment regarding capital outlay funds to be used to repair wall/bricks. She would love to coordinate a community day for volunteers to come out and help clean up. Lights need to be replaced.

M. Armenta

- i. Thank you all for the hard work. We're doing great things for the Village/Community and feels positive. Everything we're doing for the community is bringing out a lot of positivity and it's a great feeling.
- ii. How's Carmino/Criswell coming along? (Clerk A. Caufield – Pre-Pave meeting scheduled for Wednesday we will send you the invite if you'd like to attend.)
- iii. Pine View? (Clerk A. Caufield – Quote received is more than funds available. Molzen will be reaching out to other CES vendors for quotes.)
- iv. Great idea in purchasing hydro vac/equipment to clean out the culverts.
- v. Pocket Park- Appreciate that the cleaning started in cleaning that up. I have some ideas on that, maybe a volunteer event and fix all the damage that was done and haul some of the riprap/rock that we have here. If the guys can do it or we can guide them, not saying they're not capable but this material is heavier. (Clerk A. Caufield – The guys are willing to do it. We have a meeting scheduled with Accent on Wednesday at the park to show them what we would like a quote on to get repaired since the damage caused is not covered under their warranty.) Ok- just would like to see the momentum going. Thankful to all and the community for all the positivity.
- vi. Representative Lord also pointed out the POW flag at Veteran's Memorial needs to be replaced. (Clerk A. Caufield – We have extra flags we must have just missed, and it will be replaced.) (Councilor J. Ortiz – We're not being critical you all are awesome.)

d. Clerk – A. Caufield

- i. Property Tax Payment Drop Box will be removed by Bernalillo County.
  - ii. Maria/Audrey will be attending Infrastructure Conference 11/3-11/7. Councilors are welcome to attend if you'd like, just let us know and we'll register on your behalf.
- e. Deputy Clerk – M. Martinez – No updates
- f. Commissioner R. Garcia – Any updates on the guard rail? (Clerk A. Caufield – Mayor and I haven't heard anything back, but we will follow up.)

Mayor Bruton – Any Councilor can adjourn, and it is non-contestable motion. (Attorney Nixon – Mayor is correct)

**11. Time and Place of Next Meeting**

The next Regular Meeting of the Governing Body of the Village of Tijeras will be held on Tuesday, September 02, 2025, at 6 P.M. in the Council Chambers.

**12. Adjournment**

Meeting adjourned at 6:36pm.

*The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who needs a reader, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the office of the Village Clerk at (505) 281-1220 at least four (4) calendar days prior to the meeting. Public documents including the agenda and minutes can be provided in digital or hardcopy format. The Village of Tijeras strictly prohibits any form of unlawful discrimination based on race, color, religion, gender identity, sexual orientation, sex, national origin, age, disability, or political affiliation in any program, activity, or service sponsored by the Village. Contact the office of the Village Clerk for more information.*