



**VILLAGE OF TIJERAS
REGULAR COUNCIL MEETING MINUTES
MONDAY, NOVEMBER 17, 2025, AT 6:00 P.M.
COUNCIL CHAMBERS AND ZOOM**

Please turn off cell
phones or set to silent.

Join Zoom Meeting
<https://us06web.zoom.us/j/84174245118?pwd=nwPNdUx6nPnMFNi17gB8B9aO3fNBgG.1>
Meeting ID: 841 7424 5118
Passcode: 421730
Dial: (720)707-2699

1. **Call to Order**

Meeting called to order by Mayor Bruton at 6PM.

2. **Pledge of Allegiance**

Pledge of Allegiance led by Mayor Bruton.

3. **Roll Call/Determination of Quorum**

M.Armenta	✓	E.Barnes	✓	Y.Garcia	✓	J.Ortiz	✓
Quorum present		Yes	No				

4. **Introduction of Guests**

Jessica Nixon, Attorney

5. **Public Comment**

None

6. **Approval of Agenda for Monday, November 17, 2025**

A C T I O N	Motion To:	Approve Agenda for Monday, November 17, 2025.		
	Made by:	Y. Garcia		Councilor Armenta- Yes Councilor Barnes- Yes Councilor Garcia- Yes Councilor Ortiz- Yes
	Second by:	E. Barnes		
	Motion carried?	PASSED	FAILED	

7. **Council to Review and Approve Previous Minutes for November 3 & 5, 2025, Combined**

[Attachment A – Regular Council Meeting DRAFT Minutes November 3 & 5, 2025, Combined](#)

A C T I O N	Motion To:	Approve Regular Council Meeting Minutes for November 3 & 5, 2025, Combined.		
	Made by:	J. Ortiz		Councilor Armenta- Yes Councilor Barnes- Yes Councilor Garcia- Yes Councilor Ortiz- Yes
	Second by:	Y. Garcia		
	Motion carried?	PASSED	FAILED	

8. **Council to Review and Approve October 2025 Income Statement**

[Attachment B – Income Statement - October 2025](#)

- Councilor M. Armenta – Want to thank Audrey for getting monthly statements out quickly, appreciate the hard work as it's easier to review monthly versus several months at once. Understand reason why the delay but appreciate the hard work. (Councilor J. Ortiz – Yes, it's easier)



- Councilor E. Barnes – Increase on Health Premiums? (Clerk/Manager A. Caufield – They did increase this fiscal year but won't know about next year's open enrollment.)

A C T I O N	Motion To:	Approve Income Statement for October 2025.		
	Made by:	Y. Garcia		Councilor Armenta- Yes Councilor Barnes- Yes Councilor Garcia- Yes Councilor Ortiz- Yes
	Second by:	E. Barnes		
	Motion carried?	PASSED	FAILED	

9. **Council to Review and Approve James Cooke Hobson Purchase**

Attachment C – James Cooke Hobson Purchase

- Mayor Bruton – Budgeted for two grinder pumps this year but since total cost is over \$5k for the total purchase decided to bring before council for approval. Currently only need one but will be purchasing two now this way it doesn't look as if we're trying to split invoices to purchase under \$5k.
- Councilor M. Armenta – Is this the company we usually purchase from or was Corin & Main before? (Clerk/Manager A. Caufield – Yes, we do, and we use Corin & Main for water meters.)
- Councilor E. Barnes – Do we need both now? (Mayor Bruton – Just one at the moment but this way we have a back up on hand when needed.)

A C T I O N	Motion To:	Approve James Cooke Hobson Purchase		
	Made by:	M. Armenta		Councilor Armenta- Yes Councilor Barnes- Yes Councilor Garcia- Yes Councilor Ortiz- Yes
	Second by:	E. Barnes		
	Motion carried?	PASSED	FAILED	

10. **Updates**

- Prior Meeting Items Discussions – Clerk/Manager A. Caufield will cover during her updates.
- Mayor Bruton
 - Thank Councilor Barnes and Councilor Armenta for Veteran's Day event and appreciate you both representing and taking part in the event.
 - Senior Center Workshop will be taking place on Thursday 11/20/2025 via zoom only. Spoke to Ana Sanchez from City of Albuquerque and she will be joining as well and will cover what going on. After speaking with some of over the course of the week there are some of you who have misinformation, wrong information, and not all of the details of what's going on. We will use this workshop as a fact-finding workshop this way we're all on the same page. After Ana presents and our workshop is over, we will schedule a follow up meeting if needed to make a final decision.
- Councilors
 - Y. Garcia
 - Apologies for not being able to attend Veteran's Day celebration as I had to work and wasn't able to get the time off approved.
 - Thank our maintenance crew for working on removing the weeds around Molly's Bar as Kirk did a good job on cleaning up his property and the weeds on our side were bad.
 - J. Ortiz
 - Veteran's Day Event really nice. Good job to all the staff as well as Councilor Barnes and Councilor Armenta.
 - Deeds to property still pending to get them into the Village's name. (Clerk/Manager A. Caufield – All that's needed is a Quit Claim Deed from you.) Perfect, I will get it done this week. (Attorney J. Nixon – I can review it for you as well if you'd like.) Thank you.
 - M. Armenta



- i. Thankful that the guys were out there as well.
- ii. Thank you, Audrey, Maria, and entire staff, for Veteran's Day Event. Thanks for help on the speech as well.
- iii. Have we heard back from NMDOT about the speed limit signs. (Clerk/Manager A. Caufield – An email was sent to District 3 Engineer Paul Brasher requesting to put additional 35MPH signs up. Will update once we get a response) Can we also reach out regarding speed coming out of Kay Rd. (Councilor J. Ortiz- Can we possibly reach out to the county and have them place speed camera.)
- iv. Thank Audrey as she was able to locate agreement/minutes regarding Bernalillo County Fire with regards to placing Village of Tijeras decals on the fire trucks that service our area.

E. Barnes

- i. Thank Village staff for hard work with the Veteran's Day Memorial Event it looked great, and I would like to see more like that.
- ii. Pine View? (Mayor Bruton – We will not be able to move TPF funds to make project of Pine View whole. Trying to get a hold of Mr. Kubiak but haven't been able to speak with him. Currently at a standstill.) (Councilor J. Ortiz – So the TPF funds that were awarded will not be able to be moved? Mayor Bruton – That is correct. Engineers dropped the quote a bit but still short on funding.) (Councilor M. Armenta – Were we going to phase the project? Clerk/Manager A. Caufield – Short about \$660k, suggest that we phase as we have a grant that will expire June 30, 2026. Have the largest and smallest road done first and wait on the last road until we have enough funds.) We should have a discussion before we decide how to phase this project. When would the work start? (Clerk/Manager A. Caufield – We can schedule a special meeting for next week for you all to decide how to phase the project and award to contractor.) (Councilor J. Ortiz – Are TPF funds that were awarded for future projects? Clerk/Manager A. Caufield – Those funds are only for Los Vallecitos improvements.) (Attorney J. Nixon – Audrey just to clarify the funds that we have for Pine View must be spent by June 30th? Clerk/Manager A. Caufield – That is correct they must be spent by June 30, 2026.) (Mayor Bruton – Engineers already worked on separate costs, we can have a special meeting next week and decide how we want to phase out this project. Special meeting Monday November 24, 2026, at 3:00PM.)
- iii. Speaker system used during the Veteran's Event not functioning well. (Clerk/Manager A. Caufield – Will look at purchasing a new system for future events.)

Commissioner R. Garcia – Thank Hector and Jeremy for removing and getting rid of all the brush/debris from the yard here as it was attracting rodents, thank you all for allowing them time to work on that. Request that the guy's trim/cut the branches at the intersection of Patricio Garcia & Route 66. (Councilor J. Ortiz – Yes, I was in the back and couldn't hear very well.) (Clerk/Manager A. Caufield – They will start on weeds and trees this week.)

d. Clerk A. Caufield

- i. Fire Hydrant Painting – Spoke to Chief Valenzuela and he stated that we cannot paint them.
- ii. Senior Center Drive – Councilor Garcia thank you for the idea. Rita is working on a flyer for donations and will have the drive open from November 20th – December 19th and will distribute items the Monday before Christmas.
- iii. Brandy's repairs have started but contractor has run into some problems and may have to update quote as there are problems with the electrical wires not placed correctly.
- iv. Senior Center Workshop – Thursday November 20th at 3:00PM via zoom only.
- v. Winter Celebration – Flyer is ready, Councilor Ortiz please post on social media. Will have flyers posted around the Village as well.
- vi. Bernalillo County Fire – Village of Tijeras decals are on order as they must be ordered by Bernalillo County's vendor. (Councilor M. Armenta – Audrey did find meeting minutes where there was an agreement that they would place our logo on their fire trucks.) (Councilor J. Ortiz – Will they be placed on trucks that service our area? Councilor M. Armenta – That is correct.)



- vii. Capital Outlay – Need workshop, in addition to special meeting next week. (Deputy Clerk M. Martinez – Will probably have to be Monday or Tuesday as Thanksgiving is next week.) Can schedule same day as Special Meeting with discussion around Capital Outlay.)
- e. Deputy Clerk M. Martinez
 - i. Employee Thanksgiving Potluck Wednesday November 19th at 1:30 PM all Councilor's, Commissioner's welcome to join including their families.
 - ii. Veteran's Day Celebration – Thank you Councilor Armenta and Councilor Barnes did great and received good feedback from those in attendance. Also, thanks to staff for their help.

11. **Time and Place of Next Meeting**

The next Regular Meeting of the Governing Body of the Village of Tijeras will be held on Monday, December 1, 2025, at 6 P.M. in the Council Chambers.

12. **Adjournment**

Meeting adjourned at 6:32 PM.

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who needs a reader, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the office of the Village Clerk at (505) 281-1220 at least four (4) calendar days prior to the meeting. Public documents including the agenda and minutes can be provided in digital or hardcopy format. The Village of Tijeras strictly prohibits any form of unlawful discrimination based on race, color, religion, gender identity, sexual orientation, sex, national origin, age, disability, or political affiliation in any program, activity, or service sponsored by the Village. Contact the office of the Village Clerk for more information.